



Annual Operating Budget

Fiscal Year 2017-2018

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Introduction and Overview

Budget Committee

City Council	Term Expires
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Gail Harris	December 31, 2020
Patricia Angelini	December 31, 2020
Jim Burford	December 31, 2020
Maggie Osgood	December 31, 2018
Don Bennett	December 31, 2018

Appointed Members	Term Expires
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Ronni Price	December 31, 2018
Gerry Burr	December 31, 2019
Bill George	December 31, 2017
Maureen Weathers	December 31, 2019
Jerry Bjornstad	December 31, 2018

Budget Calendar

- March 21** Budget Work Plan Instructions Submitted to Departments
- March 28** Budget Work Plans Returned to Budget Officer
- March 29** Publish First Notice of Budget Committee Meeting and Notice of Public Hearing Regarding City's Use of State Shared Revenue
- April 12** Publish Second Notice of Budget Committee Meeting and Notice of Public Hearing Regarding City's Use of State Shared Revenue
- April 26** First Budget Committee Meeting
- Elect Budget Committee Officers
 - Receive Budget Message and Proposed Budget
 - Public Comment on the Proposed Budget
 - Public Hearing on the Proposed Use of State Shared Revenue
 - Deliberations on the Proposed Budget
 - Recommendation of the Budget to the City Council
- May 3** Second Budget Committee Meeting – If Necessary
- May 9** Publish Notice of Budget Hearing and Notice of Public Hearing Regarding City's Use of State Shared Revenue
- May 16** Regular City Council Meeting
- Public Hearing on the Budget Approved by the Budget Committee
 - Public Hearing on the Proposed Use of State Shared Revenue
 - Discuss Budget Approved by the Budget Committee
 - Discuss Proposed Use of State Shared Revenue
 - Approve Resolution Certifying Services and Electing to Receive State Shared Revenue
 - Approve Resolution Adopting Budget, Imposing and Categorizing Tax
- July 8** Submit Tax Certification Documents and Copy of All Budget Documents to the County Clerk

City Administrator's Budget Message

April 18, 2017

Dear Mayor, Council and Citizens of Lowell:

I am pleased to present the Fiscal Year 2017-18 Budget for the City of Lowell, Oregon. This budget has been thoughtfully prepared to facilitate the implementation of City Council priorities and the ongoing provision of services to Lowell residents. The total budget appropriations for 2017-18 are \$1,977,979, which represents a 10% increase over the 2016-17 Budget. An additional \$238,694 has been reserved for future expenditure or to meet debt obligation requirements.

Key Policy Issues

Staff identified several key policy issues to be addressed in the 2017-18 Budget. These were developed to take a broader look at the implications of the funding for the proposed and subsequent budget years. The following points summarize these issues:

- **Maintaining the current property tax rate.** The City of Lowell has a property tax rate of \$2.16 per \$1,000 in taxable value. This is the lowest municipal property tax rate of any municipality in Lane County. Reducing the pressure on property taxes was a key consideration in developing the 2017-18 Budget.
- **Achieving financial stability.** Last April the City Council adopted Resolution 644, which established criteria to assess the financial health of the City. The policy sets a minimum reserve of 17% (3 months) of budgeted operating expenditures. For 2017-18, the General, Water, and Street funds are projected to exceed the reserve requirement. The Sewer Fund is also expected to repay the balance of its \$40,000 interfund loan to the Water Fund and continue to improve its financial position.
- **Emphasizing training and innovation.** A common theme that has emerged in recent years is that governments are going to have to find a way "to do more with less". To make this happen requires well-trained employees that are engaged in their profession. This proposed budget maintains our investment in employee training and professional memberships.
- **Planning for equipment and infrastructure investments.** The proposed budget starts the process of planning for future capital improvements by including a 5-Year Capital Improvement Plan. Grant applications are being submitted for specific efforts to update the Downtown Plan, Parks and Recreation Master Plan, and to develop the City's first Transportation System Plan. A five-year water meter replacement program has also been developed and budgeted to replace our aging meters. Once installed, the new meters will be read remotely using a drive by system and downloaded to the utility billing system.

Economic Outlook

Certain assumptions are made when developing the budget. Chief among them is the broader economic outlook, which impacts projected revenues and expenditures. Per the most recent report published in March by the Oregon Office of Economic Analysis, the Oregon economy “appears to be on solid and stable footing”. The manufacturing sector continues to improve, and other economic data indicators have been better than expected in the first three months of 2017. The report also notes that the federal government is expected to pursue pro-growth policies, however, more clarity is needed on the specific policies to spur additional job creation and growth. As of March 2017, the Oregon unemployment rate is at a record low of 4%.

Growth Indicators

There are several indicators of growth tracked by staff each year. These include population, property values, and utility connections and are as follows:

Indicators	2013	2014	2015	2016	2017
Population	1,060	1,060	1,065	1,070	N/A
Assessed Value	57,587,917	58,655,899	60,776,447	62,765,290	64,476,416
Water Connections	N/A	306	339	370	408
Sewer Connections	N/A	320	354	386	426

Opportunities and Challenges

As we look toward the next budget year there are several notable opportunities and challenges the City may experience:

- **Lowell School District enrollment.** From 2013 to 2017 total enrollment increased from 236 to 609. The continued uptick in enrollment should result in additional residential, commercial, and industrial development.
- **Housing shortage.** The City of Lowell and, more broadly, the Eugene area is experiencing a housing shortage. Staff is working with the Economic Development Committee to identify resources and policies to increase the supply of both rental and owner-occupied housing.
- **Stable healthcare costs.** Our insurance carrier has provided the City with a not-to-exceed budgetary estimate of a 5% increase. This is lower than other carriers, which have seen increases of up to 10%.

- **Stagnant General Fund revenues.** Over the past four years General Fund revenues have not experienced significant growth. The largest revenue source, property tax (approximately 50%), is limited by state law which caps annual valuation growth of existing buildings to 3%. Development related revenue also declined during this period. Staff will continue to monitor revenues and seek additional opportunities to reduce costs.

Level of Service

Each year the goal during the budget process is to improve services within our budget constraints. For the 2017-18 year, we are planning to add or enhance the following services:

- **Parks and recreation.** An increase was budgeted for parks maintenance and recreation programming:
 - \$4,500 – Water service to irrigate Rolling Rock Park
 - \$2,000 – To support the Lowell School District Summer Recreation Program
- **Code enforcement and beautification.** Funds have been budgeted for a communitywide clean-up day, including \$1,500 for roll-off containers for residents to drop off unwanted items. An additional \$1,000 is budgeted to operate a seasonal yard waste drop-off facility at the wastewater treatment plant.
- **Marketing and citizen engagement.** Resources have been budgeted to develop a new website. The purpose of the site will be to market the strengths of our community, including our many local, federal and state parks, quality neighborhoods, excellent school system, and developable lands. The website will also improve citizen engagement with a reader-friendly layout, notifications, and integration with social media. One-time design costs are estimated at \$6,500, with a recurring \$3,000 for website hosting and services.
- **Tourism Grant Program.** A community grant program has been developed to provide funds for marketing events that boost tourism and economic activity. The first recipient is the Dexter Lake Farmers' Market, which will host markets in Rolling Rock Park from June through September. They received a \$1,150 reimbursement grant to purchase marketing materials. An allotment of \$3,000 is included in the proposed budget to support this program.

Projected Revenues

CITY OF LOWELL SUMMARY OF REVENUES, BY FUND JULY 1, 2017 - JUNE 30, 2018					
FUND	2014-15	2015-16	2016-17	2016-17	2017-18
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED
GENERAL FUND	242,332	274,593	248,859	247,186	311,860
STREET FUND	60,962	63,222	61,688	69,525	66,651
WATER FUND	239,616	250,728	316,418	323,961	295,945
SEWER FUND	264,998	274,732	318,579	325,499	336,662
SDC FUND	27,189	10,165	50,787	53,808	61,345
EQUIPMENT FUND	-	-	15,300	14,800	300
BBJ FESTIVAL FUND	8,404	20,978	12,650	14,697	14,844
DEBT RESERVE FUND	1,263	-	300	300	300
WATER RESERVE FUND	-	-	-	-	-
SEWER RESERVE FUND	-	-	-	-	-
UTILITY DEPOSIT FUND (1)	3,780	-	-	-	-
PERSONNEL LIABILITIES FUND (1)	-	-	-	-	-
TOTAL REVENUES	848,544	894,417	1,024,581	1,049,775	1,087,906

(1) The balance of these funds was transferred to the originating funds in FY 2016-17. No additional activity will be recorded in these funds, however, per state requirements the historical activity must be shown for at least two years.

As shown in the table above, the 2018 Budget anticipates collecting \$1,087,906 in revenues, which excludes estimated beginning cash balances and transfers. This represents a \$63,175, or 5%, increase over the 2017 Budget. Major changes in revenue include the following:

- \$50,000 – Loan proceeds for City Hall repairs and improvements
- \$17,443 – Increased water sales from a proposed 5% rate adjustment
- \$18,223 – Increased sewer sales from a proposed 5% rate adjustment
- \$12,895 – Early interfund loan repayment from the General Fund to the SDC Fund

Projected Expenditures

CITY OF LOWELL SUMMARY OF EXPENDITURES, BY FUND JULY 1, 2017 - JUNE 30, 2018					
FUND	2014-15	2015-16	2016-17	2016-17	2017-18
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED
GENERAL FUND	232,237	234,212	281,785	232,608	376,307
STREET FUND	31,917	42,499	166,842	69,946	165,472
WATER FUND	253,101	280,886	331,332	303,716	361,570
SEWER FUND	317,618	282,555	370,721	355,323	343,152
SDC FUND	-	-	332,682	-	214,186
EQUIPMENT FUND	-	3,700	51,488	18,993	40,995
BBJ FESTIVAL FUND	10,204	21,309	15,322	16,088	26,277
DEBT RESERVE FUND	-	-	-	-	-
WATER RESERVE FUND	-	-	-	-	-
SEWER RESERVE FUND	-	-	-	-	-
UTILITY DEPOSIT FUND (1)	3,372	3,484	-	-	-
PERSONNEL LIABILITIES FUND (1)	-	-	-	-	-
TOTAL REVENUES	848,449	868,645	1,550,172	996,673	1,527,959

(1) The balance of these funds was transferred to the originating funds in FY 2016-17. No additional activity will be recorded in these funds, however, per state requirements the historical activity must be shown for at least two years.

As shown in the table above, total expenditures for the 2017-18 Budget are slightly lower than the 2016-17 Budget. Planned expenditures are budgeted at \$1,527,959, for a decrease of \$6,330, or less than 1%. This does not include transfers, reserves, or contingency. Major changes in expenditures include the following:

- \$50,000 – Increase in General Fund capital expenditures for City Hall repairs and improvements
- \$40,000 – Increase in General Fund capital expenditures for the installation and repair of irrigation systems at Paul Fisher Park and Rolling Rock Park
- \$118,496 – Reduction in capital expenditures appropriated in the SDC Fund
- \$28,000 – Increase in Water Fund Capital expenditures to replace aging water meters with “smart” radio read meters
- \$25,514 – Increase in General Fund, Street Fund, Water Fund and Sewer Fund capital expenditures to complete the implementation of the new municipal finance software
- \$10,493 – Reduction in capital expenditures appropriated in the Equipment Fund

It also important to note that, while funds may be appropriated and available for capital expenditure, the City does not plan to use the entire appropriations. These items are budgeted to provide capital project and equipment funding, including grant matching funds, and may only be expended on capital purchases with the prior approval of the City Council.

Capital Improvement Plan (CIP)

This year the budget document includes a Capital Improvement Plan. The CIP is a five-year plan designed to improve the City's buildings, infrastructure and equipment. Projects and equipment included in the plan have an acquisition cost more than \$5,000. Smaller equipment purchases are included in the budget as non-capitalized assets.

Debt Management

All external debt issues have been compiled into an annual debt service schedule (see Appendix). For 2017-18, the City will have a debt service of \$116,644, of which \$64,080 will be paid from the Water Fund and \$52,564 from the Sewer Fund. These payments are partially offset in each fund by transfers from the Debt Reserve Fund; \$39,381 will be transferred to the Water Fund and \$15,745 to the Sewer Fund. This leaves a net debt service of \$24,699 in the Water Fund and \$36,819 in the Sewer Fund.

Conclusion

Over the last year and a half, we have made notable improvements in our financial operations, parks maintenance, sewer treatment, and water treatment. This trend will follow into the 2017-18 Budget year. Staff will invest more time in training and remain engaged in field-specific professional associations to learn new skills and techniques. Our budget document will continue to evolve as well, becoming more of a tool to evaluate the performance of departments and programs. Through this culture of innovation and, hard work, we will provide the highest level of service at the lowest possible cost to the citizens of Lowell.

Acknowledgements

The services we provide are only as good as the people we have working with us. We have a very dedicated and experienced workforce. On behalf of all our employees, we would like to express our appreciation and gratitude to the City Council for their service to the Lowell community. A special thank is also extended to our advisory boards and many volunteers for their dedication and support. We look forward to implementing the Fiscal Year 2017-18 Budget within the parameters herein established.

Respectfully submitted,

Jared Cobb
City Administrator

Financial Summaries

CITY OF LOWELL
GENERAL FUND SUMMARY, BY DIVISION
JULY 1, 2017 - JUNE 30, 2018

	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18 ADOPTED
RESOURCES					
BEGINNING CASH	95,231	94,227	63,738	123,608	147,607
REVENUES	242,332	274,593	248,859	247,186	311,860
INTERFUND TRANSFERS	-	-	10,421	10,421	-
TOTAL RESOURCES	337,563	368,820	323,017	381,215	459,467
REQUIREMENTS					
ADMINISTRATION	171,768	172,080	108,559	98,421	152,993
PARKS AND RECREATION	6,968	7,336	56,956	42,551	88,944
POLICE	24,187	30,380	26,400	25,200	27,720
COMMUNITY DEVELOPMENT	16,380	15,587	39,890	30,395	37,685
LIBRARY	1,637	2,278	5,352	5,055	7,915
CODE ENFORCEMENT	111	106	11,246	10,475	13,230
TOURISM	7,310	846	16,500	3,740	21,850
MUNICIPAL COURT	448	2,171	13,455	13,342	13,075
NON-DEPARTMENTAL	14,528	14,428	44,660	4,428	96,055
TOTAL REQUIREMENTS	243,337	245,212	323,017	233,608	459,467

CITY OF LOWELL
GENERAL FUND SUMMARY, BY OBJECT
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15	2015-16	2016-17	2016-17	2017-18
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	ADOPTED
RESOURCES					
FUND BALANCE	95,231	94,227	63,738	123,608	147,607
REVENUES	242,332	274,593	248,859	247,186	311,860
INTERFUND TRANSFERS	-	-	10,421	10,421	-
TOTAL RESOURCES	337,563	368,820	323,017	381,215	459,467
REQUIREMENTS					
PERSONNEL SERVICES	98,616	111,534	100,655	89,514	100,097
MATERIALS AND SERVICES	130,193	119,251	151,703	131,153	165,360
DEBT SERVICE	3,428	3,428	3,428	3,428	12,895
CAPITAL OUTLAY	-	-	26,000	8,513	97,955
INTERFUND TRANSFERS	11,100	11,000	1,000	1,000	2,000
CONTINGENCY	-	-	31,232	-	72,660
RESERVED	-	-	9,000	-	8,500
TOTAL REQUIREMENTS	243,337	245,212	323,017	233,608	459,467

General Fund

Administration

Description

The Administration Department is led by the City Administrator. This position is appointed by the City Council to receive and implement policy direction from the Council as established at Council meetings. The position is supported by the City Clerk and Public Works Director. Department services include general administration, finance, human resources, information technology, City Hall maintenance, utility billing, customer service, and City Council support.

DEPARTMENT SUMMARY					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	98,616	111,534	41,841	35,515	37,773
MATERIALS AND SERVICES	73,153	60,547	56,719	54,393	57,265
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	-	10,000	8,513	57,955
INTERFUND TRANSFERS	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
RESERVED	-	-	-	-	-
TOTAL REQUIREMENTS	171,768	172,080	108,559	98,421	152,993

2016-17 Accomplishments

- Facilitated the development and adoption of the City's first strategic plan.
- Developed and implemented a new chart of accounts.
- Developed a policy to regulate official city communications through social media.
- Established fiscal evaluation criteria to assess the ongoing financial health of the City.
- Implemented receipting system for over the counter utility and miscellaneous payments.
- Implemented an online utility invoicing and bill payment system.
- Launched a Facebook page to share information and engage residents.
- Assisted the City Council with the development of vision and mission statements.
- Assisted the City Council with the referral of a charter amendment requiring appointed or vacant council seats to be filled at the next scheduled election.
- Established advisory committees to review issues, solicit public input, and develop policy recommendations.
- Hired a contract Accountant to prepare monthly bank reconciliations, review quarterly financial statements, and assist with preparations for the annual audit.
- Improved the budget document to include narratives that explains the programs, services, and objectives for each department.

2017-18 Work Plan

- Complete implementation of the City's new municipal finance software.
- Complete City Hall roof replacement and interior repairs.

- Engage the City Auditor and request a revision of the contract to ensure the Annual Financial Report is completed by November 30.
- Consideration of a feasibility study to explore the renovation or relocation of the existing City Hall and Library.

PERSONNEL SERVICES					
POSITION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ACTUAL 2016-17	ADOPTED 2017-18
CITY ADMINISTRATOR	0.41	0.65	0.15	0.15	0.15
CITY CLERK	0.20	0.20	0.10	0.10	0.10
FINANCE CLERK	0.34	0.34	0.11	0.00	0.00
PUBLIC WORKS DIRECTOR	0.10	0.10	0.05	0.05	0.05
UTILITY WORKER 1	0.10	0.05	0.05	0.05	0.05
UTILITY WORKER 2	0.10	0.05	0.05	0.05	0.05
MAINTENANCE WORKER 1	0.00	0.00	0.03	0.03	0.03
	1.24	1.39	0.54	0.43	0.43

General Fund

Parks and Recreation

Description

The Public Works Department is responsible for the management of the Parks and Recreation Division. Services include the development, construction, and maintenance of parks facilities, as well as recreation programming.

DIVISION SUMMARY					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	-	-	25,025	23,881	27,344
MATERIALS AND SERVICES	6,968	7,336	15,931	18,670	21,600
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	-	16,000	-	40,000
INTERFUND TRANSFERS	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
RESERVED	-	-	-	-	-
TOTAL REQUIREMENTS	6,968	7,336	56,956	42,551	88,944

2016-17 Accomplishments

- Completed a master plan for Paul Fisher Park.
- Removed obsolete and unsafe playground equipment from Paul Fisher Park.
- Partnered with the Lowell School District to fund a summer recreation program for youth.
- Replenished ADA wood chips in the Paul Fisher Park playground area to improve the fall zones and provide greater accessibility.
- Implemented a monthly safety inspection program for parks and open spaces.
- Supported the relocation of the Dexter Lake Farmers Market to Rolling Rock Park.

2017-18 Work Plan

- Apply for grant funding to update Parks and Recreation Master Plan.
- Discuss partnerships with local and state agencies to offer recreation programming.
- Evaluate the potential for additional community events.
- Develop new parks signage that incorporates park rules.
- Develop concept plans for the City's gateways into Lowell.

PERSONNEL SERVICES					
POSITION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ACTUAL 2016-17	ADOPTED 2017-18
CITY ADMINISTRATOR	0.00	0.00	0.05	0.05	0.05
CITY CLERK	0.00	0.00	0.00	0.00	0.00
FINANCE CLERK	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS DIRECTOR	0.00	0.00	0.05	0.05	0.05
UTILITY WORKER 1	0.00	0.05	0.05	0.05	0.05
UTILITY WORKER 2	0.00	0.05	0.05	0.05	0.05
MAINTENANCE WORKER 1	0.33	0.32	0.28	0.28	0.28
	0.33	0.42	0.48	0.48	0.48

General Fund

Police

Description

The primary law enforcement agency for the City of Lowell is the Lane County Sheriff's Office. To supplement these services, the City also contracts with the City of Oakridge for an additional 480 patrol hours per year.

DIVISION SUMMARY					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	-	-	-	-	-
MATERIALS AND SERVICES	24,187	30,380	26,400	25,200	27,720
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
RESERVED	-	-	-	-	-
TOTAL REQUIREMENTS	24,187	30,380	26,400	25,200	27,720

2016-17 Accomplishments

- Started reporting the Lane County Sheriff's call log in The Bridge newsletter.
- Approved a new contract with the City of Oakridge, which included monthly meetings to discuss and adjust patrols, as necessary.

2017-18 Work Plan

- Conduct a review of available options, costs, and funding to increase patrol hours.
- Discuss policing improvements with the Oakridge Police Department.
- Develop a community education program on policing with the support of the Oakridge Police Department and the Lane County Sheriff's Office.

General Fund

Community Development

Description

The Community Development Division is part of the Administration Department and is led by the City Administrator. A contract City Planner, Building Inspector, and City Engineer offer support and technical assistance. Division services includes planning, economic development, subdivision review, building permits, and engineering.

Objectives

- Plan and develop new facilities and infrastructure to meet current and long-range needs.
- Create a welcoming business environment and assist with development, retention, and relocation efforts.
- Provide a high quality built environment and support diverse neighborhoods through effective planning and zoning practices.

DIVISION SUMMARY					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	-	-	18,412	12,760	14,828
MATERIALS AND SERVICES	16,380	15,587	21,478	17,635	22,856
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
RESERVED	-	-	-	-	-
TOTAL REQUIREMENTS	16,380	15,587	39,890	30,395	37,685

2016-17 Accomplishments

- Hired a contract City Planner to assist with planning efforts and process planning, zoning, and permit applications.
- Hired a contract City Engineer to advise staff and the City Council on engineering issues, draft plans, review subdivisions, and inspect public infrastructure installations.

2017-18 Work Plan

- Submit grant applications to fund the development of a Transportation System Plan and a Downtown Master Plan, and an updated buildable lands inventory.
- Develop business and residential guides to aid in the process of relocation or development.
- Develop a community branding and marketing plan which identifies and highlights Lowell's strengths

PERSONNEL SERVICES					
POSITION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ACTUAL 2016-17	ADOPTED 2017-18
CITY ADMINISTRATOR	0.00	0.00	0.10	0.10	0.10
CITY CLERK	0.00	0.00	0.05	0.05	0.05
FINANCE CLERK	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS DIRECTOR	0.00	0.00	0.00	0.00	0.00
UTILITY WORKER 1	0.00	0.00	0.00	0.00	0.00
UTILITY WORKER 2	0.00	0.00	0.00	0.00	0.00
MAINTENANCE WORKER 1	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.15	0.15	0.15

General Fund

Library

Description

The Library provides a program of public library service which makes resources available to residents for lifelong learning, access to information, and leisure. This includes a print collection of over 10,000 books, audio books, DVDs, as well a computer lab and educational programming.

DIVISION SUMMARY					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	-	-	42	27	45
MATERIALS AND SERVICES	1,637	2,278	5,310	5,028	7,869
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
RESERVED	-	-	-	-	-
TOTAL REQUIREMENTS	1,637	2,278	5,352	5,055	7,915

2016-17 Accomplishments

- Reviewed the print media circulation and recommended surplus items.
- Held puppet shows and story time to engage children and build interest in the library.
- Conducted two book sales to dispose of surplus print books, audio books, and DVDs.
- Celebrated the 10th Anniversary of the Library by providing lunch, service awards, and entertainment for volunteers and residents.
- Partnered with the Lowell School District to host the Summer Reading Program in conjunction with their Summer Recreation Program to increase enrollment.

2017-18 Work Plan

- Create a tool or metric to track the use of the library and computer lab.
- Develop and implement a volunteer recruitment and retention program.
- Develop an annual recommendation for the purchase of new print media.
- Research the potential for additional programming for children, adults, and seniors.
- Provide resources to help teach patrons computer skills, including online tutorials or classes.

General Fund
Code Enforcement

Description

The Code Enforcement Division is part of the Public Works Department and is led by the Public Works Director. The Division is responsible for the administrative enforcement of technical codes, ordinances and regulations adopted by the City of Lowell. Services include quarterly code inspections and abatement.

DIVISION SUMMARY					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	-	-	9,846	9,075	10,530
MATERIALS AND SERVICES	111	106	1,400	1,400	2,700
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
RESERVED	-	-	-	-	-
TOTAL REQUIREMENTS	111	106	11,246	10,475	13,230

2016-17 Accomplishments

- Developed a program for conducting quarterly code enforcement inspections, abatement, and reporting.
- Prepared and disseminated outreach materials on the new code enforcement program.

2017-18 Work Plan

- Plan a communitywide clean-up day to beautify Lowell and assist with code compliance.
- Submit grant applications to fund the development of a Transportation System Plan and a Downtown Master Plan.
- Develop a community beautification program, including tools, awards, and incentives to encourage neighborhood clean-ups.

PERSONNEL SERVICES					
POSITION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ACTUAL 2016-17	ADOPTED 2017-18
CITY ADMINISTRATOR	0.00	0.00	0.05	0.05	0.05
CITY CLERK	0.00	0.00	0.00	0.00	0.00
FINANCE CLERK	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS DIRECTOR	0.00	0.00	0.05	0.05	0.05
UTILITY WORKER 1	0.00	0.00	0.00	0.00	0.00
UTILITY WORKER 2	0.00	0.00	0.00	0.00	0.00
MAINTENANCE WORKER 1	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.10	0.10	0.10

General Fund

Tourism

Description

The Tourism Division utilizes funds from the Rural Tourism Marketing Program and Transient Room Taxes to:

- Support marketing efforts.
- Increase transient room tax revenues.
- Improve attractiveness of rural communities.
- Develop, advertise, and package rural Lane County attractions and group tour businesses that encourage extended overnight visits.
- Assist with rural area tourism staffing needs.

DIVISION SUMMARY					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	-	-	-	-	-
MATERIALS AND SERVICES	7,310	846	16,500	3,740	21,850
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
RESERVED	-	-	-	-	-
TOTAL REQUIREMENTS	7,310	846	16,500	3,740	21,850

2016-17 Accomplishments

- Developed a Community Grant Program to review and recommend funding for tourism projects.

2017-18 Work Plan

- Development of a new City website to increase citizen engagement and support tourism.
- Hire a consultant to assist with project planning for the City's gateways.
- Establish match funding to respond to grant opportunities for tourism planning, marketing, and promotion.

General Fund

Municipal Court

Description

The Lowell Municipal Court is part of the Administration Department. This division is staffed by the Court Clerk and supported by a contract Municipal Judge and Bailiff. The office administers court proceedings and docketing, coordinates court matters with the Defendant, Judge, Finance Department, Oakridge Police, and other criminal justice and state agencies.

DIVISION SUMMARY					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	-	-	5,490	8,255	9,575
MATERIALS AND SERVICES	448	2,171	7,965	5,087	3,500
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
RESERVED	-	-	-	-	-
TOTAL REQUIREMENTS	448	2,171	13,455	13,342	13,075

2016-17 Accomplishments

- Hired a contract Municipal Judge.
- Court Clerk became a member of the Oregon Association for Court Administration.

2017-18 Work Plan

- Attend training provided the Oregon Association for Court Administration.

PERSONNEL SERVICES					
POSITION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ACTUAL 2016-17	ADOPTED 2017-18
CITY ADMINISTRATOR	0.00	0.00	0.05	0.05	0.05
CITY CLERK	0.00	0.00	0.05	0.05	0.05
FINANCE CLERK	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS DIRECTOR	0.00	0.00	0.00	0.00	0.00
UTILITY WORKER 1	0.00	0.00	0.00	0.00	0.00
UTILITY WORKER 2	0.00	0.00	0.00	0.00	0.00
MAINTENANCE WORKER 1	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.10	0.10	0.10

General Fund

Non-Departmental

Description

The Non-Departmental organizational unit is used to fund expenditures that are not allocated to a specific department, division, or program. This includes debt service, interfund transfers, contingency, and reserves for future expenditures. In certain circumstances, this organization unit may also be used to fund capital outlay expenditures.

NON-DEPARTMENTAL					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	-	-	-	-	-
MATERIALS AND SERVICES	-	-	-	-	-
DEBT SERVICE	3,428	3,428	3,428	3,428	12,895
CAPITAL OUTLAY	-	-	-	-	-
INTERFUND TRANSFERS	11,100	11,000	1,000	1,000	2,000
CONTINGENCY	-	-	31,232	-	72,660
RESERVED	-	-	9,000	-	8,500
TOTAL REQUIREMENTS	14,528	14,428	44,660	4,428	96,055

- Debt Service – Funds the full repayment of an interfund loan between the General Fund and SDC Fund. This loan was taken to cover improvements to City Hall and the Library.
- Interfund Transfer- One transfer to the Equipment Fund for the future purchase of vehicles and equipment. This transfer has been increased in FY 2017-18 to fund a 10-Year Vehicle Replacement Program.
- Contingency – This amount represents the projected cash carryover in the General Fund. Upon City Council approval, a transfer of up to 15% of General Fund expenditures is permissible during the budget year to cover unanticipated expenditures.
- Reserved – In 2015, property was donated to the City for a future public park. Funds were also donated for annual maintenance. Annually, the City expends approximately \$500 for mowing and trimming the property. The \$8,500 Reserve represents the funds held in reserve for future maintenance.

CITY OF LOWELL
STREET FUND SUMMARY, BY OBJECT
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15	2015-16	2016-17	2016-17	2017-18
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	ADOPTED
RESOURCES					
BEGINNING CASH	80,898	106,343	117,911	123,465	126,170
REVENUES	60,962	63,222	61,688	69,525	66,651
INTERFUND TRANSFERS	-	-	3,126	3,126	-
TOTAL RESOURCES	141,860	169,565	182,725	196,116	192,821
REQUIREMENTS					
PERSONNEL SERVICES	12,540	18,171	40,603	37,912	41,712
MATERIALS AND SERVICES	19,377	24,328	32,182	29,682	33,291
CAPITAL OUTLAY	-	-	94,057	2,351	90,469
DEBT SERVICE	-	-	-	-	-
INTERFUND TRANSFERS	3,600	3,600	3,000	3,000	4,000
RESERVED	-	-	-	-	-
CONTINGENCY	-	-	12,883	-	23,349
TOTAL REQUIREMENTS	35,517	46,099	182,725	72,946	192,821

Street Fund

Street

Description

The Streets Division is managed by the Public Works Department. This budget includes funds for the operation of street lights; maintenance of roads, alleys, and storm drains; street signs; and the planning and development of new stormwater, streets, and sidewalk infrastructure.

DIVISION SUMMARY					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	12,540	18,171	40,603	37,912	41,712
MATERIALS AND SERVICES	19,377	24,328	32,182	29,682	33,291
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	-	94,057	2,351	90,469
INTERFUND TRANSFERS	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
RESERVED	-	-	-	-	-
TOTAL REQUIREMENTS	31,917	42,499	166,842	69,946	165,472

2016-17 Accomplishments

- Performed annual storm drain cleaning projects.
- Replaced gravel and regraded West 7th Street.
- Installed push-button pedestrian crossings at the intersections of Moss Street and North Shore, and Pioneer Street and Main Street.

2017-18 Work Plan

- Develop a plan to improve existing streets, lighting, and sidewalks in accordance with City design standards.

PERSONNEL SERVICES					
POSITION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ACTUAL 2016-17	ADOPTED 2017-18
CITY ADMINISTRATOR	0.03	0.05	0.10	0.10	0.10
CITY CLERK	0.00	0.00	0.00	0.00	0.00
FINANCE CLERK	0.04	0.04	0.04	0.00	0.00
PUBLIC WORKS DIRECTOR	0.05	0.05	0.15	0.15	0.15
UTILITY WORKER 1	0.05	0.05	0.10	0.10	0.10
UTILITY WORKER 2	0.05	0.05	0.10	0.10	0.10
MAINTENANCE WORKER 1	0.13	0.13	0.06	0.06	0.06
	0.35	0.36	0.55	0.51	0.51

Street Fund

Non-Departmental

Description

The Non-Departmental organizational unit is used to fund expenditures that are not allocated to a specific department, division, or program. This includes debt service, interfund transfers, contingency, and reserves for future expenditures. In certain circumstances, this organization unit may also be used to fund capital outlay expenditures.

NON-DEPARTMENTAL					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	-	-	-	-	-
MATERIALS AND SERVICES	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
INTERFUND TRANSFERS	3,600	3,600	3,000	3,000	4,000
CONTINGENCY	-	-	12,883	-	23,349
RESERVED	-	-	-	-	-
TOTAL REQUIREMENTS	3,600	3,600	15,883	3,000	27,349

- Interfund Transfers – One transfer to the Equipment Fund for the future purchase of vehicles and equipment. This transfer has been increased in FY 2017-18 to fund a 10-Year Vehicle Replacement Program.
- Contingency – Budgeted at 15% of expenditures. Upon City Council approval, a transfer of up to 15% of Street Fund expenditures is permissible during the budget year to cover unanticipated expenditures.

CITY OF LOWELL
WATER FUND SUMMARY, BY OBJECT
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15	2015-16	2016-17	2016-17	2017-18
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	ADOPTED
RESOURCES					
BEGINNING CASH	73,580	96,588	44,144	58,873	152,358
REVENUES	239,616	250,728	316,418	323,961	295,945
INTERFUND TRANSFERS	43,431	39,381	82,612	78,178	39,381
TOTAL RESOURCES	356,627	386,696	443,174	461,012	487,684
REQUIREMENTS					
PERSONNEL SERVICES	118,002	128,397	165,504	141,625	157,547
MATERIALS AND SERVICES	71,019	88,409	101,747	90,955	103,988
CAPITAL OUTLAY	-	-	-	7,055	35,955
DEBT SERVICE	64,080	64,080	64,080	64,081	64,080
INTERFUND TRANSFERS	6,938	46,938	44,938	4,938	5,938
CONTINGENCY	-	-	34,094	-	91,800
OTHER REQUIREMENTS	-	-	32,810	-	28,376
TOTAL REQUIREMENTS	260,039	327,824	443,174	308,654	487,684

Water Fund

Water

Description

The Water Division is part of the Public Works Department. It is staffed by the Public Works Director, two utility workers, and one maintenance worker. Division services includes water plant operation, water plant maintenance, maintenance and repair of the distribution system. In addition, this budget also includes the administration for water operations and utility billing.

DIVISION SUMMARY					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	118,002	128,397	165,504	141,625	157,547
MATERIALS AND SERVICES	71,019	88,409	101,747	90,955	103,988
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	7,055	35,955
INTERFUND TRANSFERS	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
RESERVED	-	-	-	-	-
TOTAL REQUIREMENTS	189,021	216,806	267,252	239,635	297,490

2016-17 Accomplishments

- Completed the year without any major violations.

2017-18 Work Plan

- Meet or exceed water quality permit requirements.

PERSONNEL SERVICES					
POSITION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ACTUAL 2016-17	ADOPTED 2017-18
CITY ADMINISTRATOR	0.09	0.15	0.25	0.25	0.25
CITY CLERK	0.40	0.40	0.40	0.40	0.40
FINANCE CLERK	0.19	0.19	0.30	0.00	0.00
PUBLIC WORKS DIRECTOR	0.43	0.43	0.35	0.35	0.35
UTILITY WORKER 1	0.43	0.43	0.40	0.40	0.40
UTILITY WORKER 2	0.43	0.43	0.40	0.40	0.40
MAINTENANCE WORKER 1	0.10	0.09	0.13	0.13	0.13
	2.05	2.11	2.23	1.93	1.93

Water Fund

Non-Departmental

Description

The Non-Departmental organizational unit is used to fund expenditures that are not allocated to a specific department, division, or program. This includes debt service, interfund transfers, contingency, and reserves for future expenditures. In certain circumstances, this organization unit may also be used to fund capital outlay expenditures.

NON-DEPARTMENTAL					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	-	-	-	-	-
MATERIALS AND SERVICES	-	-	-	-	-
DEBT SERVICE	64,080	64,080	64,080	64,081	64,080
CAPITAL OUTLAY	-	-	-	-	-
INTERFUND TRANSFERS	6,938	46,938	44,938	4,938	5,938
CONTINGENCY	-	-	34,094	-	91,800
RESERVED	-	-	32,810	-	28,376
TOTAL REQUIREMENTS	71,018	111,018	175,922	69,019	190,194

- Debt Service – Includes the repayment of annual debt as described in the Annual Debt Service Schedule.
- Interfund Transfers – This includes the annual transfer to the Water Reserve Fund and the Equipment Fund.
- Contingency – This amount represents the end of year cash carryover and up to 15% of fund expenditures may be appropriated for unanticipated expenditures.
- Reserved – This amount is reserved for utility deposits.

CITY OF LOWELL
SEWER FUND SUMMARY, BY OBJECT
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15	2015-16	2016-17	2016-17	2017-18
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	ADOPTED
RESOURCES					
BEGINNING CASH	(2,834)	(37,234)	1,925	17,113	459
REVENUES	264,998	274,732	318,579	325,499	336,662
INTERFUND TRANSFERS	19,795	63,745	55,745	15,745	15,745
TOTAL RESOURCES	281,959	301,243	376,249	358,357	352,866
REQUIREMENTS					
PERSONNEL SERVICES	118,765	128,411	164,265	142,688	157,547
MATERIALS AND SERVICES	130,385	100,327	113,254	112,378	125,086
CAPITAL OUTLAY	19,252	-	-	7,055	-
DEBT SERVICE	49,216	53,817	93,202	93,202	52,564
INTERFUND TRANSFERS	1,575	1,575	2,575	2,575	3,575
CONTINGENCY	-	-	2,953	-	6,139
TOTAL REQUIREMENTS	319,193	284,130	376,249	357,898	344,911

Sewer Fund

Sewer

Description

The Sewer Division is part of the Public Works Department. It is staffed by the Public Works Director, two utility workers, and one maintenance worker. Division services includes sewer plant operation, sewer plant maintenance, maintenance and repair of the collections system. In addition, this budget also includes the administration for sewer operations and utility billing.

SEWER DIVISION					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	118,765	128,411	164,265	142,688	157,547
MATERIALS AND SERVICES	130,385	100,327	113,254	112,378	125,086
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	19,252	-	-	7,055	7,955
INTERFUND TRANSFERS	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
RESERVED	-	-	-	-	-
TOTAL REQUIREMENTS	268,402	228,738	277,519	262,121	290,588

2016-17 Accomplishments

- Completed the year without any major violations.

2017-18 Work Plan

- Meet or exceed sewer discharge permit requirements.

PERSONNEL SERVICES					
POSITION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ACTUAL 2016-17	ADOPTED 2017-18
CITY ADMINISTRATOR	0.09	0.15	0.25	0.25	0.25
CITY CLERK	0.40	0.40	0.40	0.40	0.40
FINANCE CLERK	0.19	0.19	0.30	0.00	0.00
PUBLIC WORKS DIRECTOR	0.43	0.43	0.35	0.35	0.35
UTILITY WORKER 1	0.43	0.43	0.40	0.40	0.40
UTILITY WORKER 2	0.43	0.43	0.40	0.40	0.40
MAINTENANCE WORKER 1	0.10	0.09	0.13	0.13	0.13
	2.05	2.11	2.23	1.93	1.93

Sewer Fund

Non-Departmental

Description

The Non-Departmental organizational unit is used to fund expenditures that are not allocated to a specific department, division, or program. This includes debt service, interfund transfers, contingency, and reserves for future expenditures. In certain circumstances, this organization unit may also be used to fund capital outlay expenditures.

NON-DEPARTMENTAL					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	-	-	-	-	-
MATERIALS AND SERVICES	-	-	-	-	-
DEBT SERVICE	49,216	53,817	93,202	93,202	52,564
CAPITAL OUTLAY	-	-	-	-	-
INTERFUND TRANSFERS	1,575	1,575	2,575	2,575	3,575
CONTINGENCY	-	-	2,953	-	6,139
RESERVED	-	-	-	-	-
TOTAL REQUIREMENTS	50,791	55,392	98,730	95,777	62,278

- Debt Service – Includes the repayment of annual debt as described in the Annual Debt Service Schedule.
- Interfund Transfers – This includes the annual transfer to the Sewer Reserve Fund and the Equipment Fund.
- Contingency – This amount represents the end of year cash carryover and may be appropriated for unanticipated expenditures.

CITY OF LOWELL
SDC FUND SUMMARY, BY OBJECT
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15	2015-16	2016-17	2016-17	2017-18
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	ADOPTED
RESOURCES					
BEGINNING CASH	242,172	269,361	281,895	279,526	333,334
REVENUES	27,189	10,165	50,787	53,808	61,345
INTERFUND TRANSFERS	-	-	-	-	-
TOTAL RESOURCES	269,361	279,526	332,682	333,334	394,679
REQUIREMENTS					
CAPITAL OUTLAY	-	-	332,682	-	214,186
INTERFUND TRANSFERS	-	-	-	-	180,493
RESERVED	269,361	279,526	-	333,334	-
TOTAL REQUIREMENTS	269,361	279,526	332,682	333,334	394,679

SDC Fund

Non-Departmental

Description

The Non-Departmental organizational unit is used to fund expenditures that are not allocated to a specific department, division, or program. This includes debt service, interfund transfers, contingency, and reserves for future expenditures. In certain circumstances, this organization unit may also be used to fund capital outlay expenditures.

NON-DEPARTMENTAL					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	-	-	-	-	-
MATERIALS AND SERVICES	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	-	332,682	-	214,186
INTERFUND TRANSFERS	-	-	-	-	180,493
CONTINGENCY	-	-	-	-	-
RESERVED	269,361	279,526	-	333,334	-
TOTAL REQUIREMENTS	269,361	279,526	332,682	333,334	394,679

- Capital Outlay – These funds are appropriated as capital outlay to provide grant match for projects, SDC eligible master plans and projects.
- Interfund Transfers – This accounts for a transfer to the Debt Reserve Fund to cover eligible project costs associated with the development of the water reservoir.

CITY OF LOWELL
EQUIPMENT FUND SUMMARY, BY OBJECT
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15	2015-16	2016-17	2016-17	2017-18
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	ADOPTED
RESOURCES					
BEGINNING CASH	23,888	28,888	30,188	30,188	31,995
REVENUES	-	-	15,300	14,800	300
INTERFUND TRANSFERS	5,000	5,000	6,000	6,000	10,000
TOTAL RESOURCES	28,888	33,888	51,488	50,988	42,295
REQUIREMENTS					
CAPITAL OUTLAY	-	3,700	51,488	18,993	40,995
TOTAL REQUIREMENTS	-	3,700	51,488	18,993	40,995

Equipment Fund

Non-Departmental

Description

The Non-Departmental organizational unit is used to fund expenditures that are not allocated to a specific department, division, or program. This includes debt service, interfund transfers, contingency, and reserves for future expenditures. In certain circumstances, this organization unit may also be used to fund capital outlay expenditures.

NON-DEPARTMENTAL					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	-	-	-	-	-
MATERIALS AND SERVICES	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	3,700	51,488	18,993	40,995
INTERFUND TRANSFERS	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
RESERVED	-	-	-	-	-
TOTAL REQUIREMENTS	-	3,700	51,488	18,993	40,995

- Capital Outlay – Fund are available to be used for the purchase of capital equipment that is shared by multiple divisions within the Public Works Department.

CITY OF LOWELL
BLACKBERRY JAM FESTIVAL FUND SUMMARY, BY OBJECT
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15	2015-16	2016-17	2016-17	2017-18
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	ADOPTED
RESOURCES					
BEGINNING CASH	19,894	18,094	8,406	17,763	16,372
REVENUES	8,404	20,978	12,650	14,697	14,844
TOTAL RESOURCES	28,298	39,072	21,056	32,460	31,216
REQUIREMENTS					
MATERIALS AND SERVICES	10,204	21,309	13,816	16,088	26,277
TRANSFERS OUT	-	-	500	-	-
CONTINGENCY	-	-	6,740	-	4,939
TOTAL REQUIREMENTS	10,204	21,309	21,056	16,088	31,216

Blackberry Jam Festival Fund

Blackberry Jam Festival

The Blackberry Jam Festival is a family-friendly festival held each year the last full weekend in July. The purpose of the event is to provide exposure to Lowell's many recreational opportunities and community spirit, a marketplace for local crafters and food vendors, a venue for local non-profit fundraising activities, and to increase tourism in the City of Lowell, surrounding communities, and Lane County.

PROGRAM SUMMARY					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	-	-	-	-	-
MATERIALS AND SERVICES	10,204	21,309	15,322	16,088	26,277
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
RESERVED	-	-	-	-	-
TOTAL REQUIREMENTS	10,204	21,309	15,322	16,088	26,277

2016-17 Accomplishments

- Increased number of craft vendors.

2017-18 Work Plan

- Conduct a review of events and identify areas that may be improved.
- Discuss potential improvements to the facilities or equipment at Rolling Rock Park and consider a donation of in-kind services or funding.
- Engage and collaborate with vendors to improve their overall experience and measure the results with an annual vendor survey.
- Effectively manage the event to conclude the festival year with an operating surplus and positive cash balance.

Blackberry Jam Festival Fund

Non-Departmental

Description

The Non-Departmental organizational unit is used to fund expenditures that are not allocated to a specific department, division, or program. This includes debt service, interfund transfers, contingency, and reserves for future expenditures. In certain circumstances, this organization unit may also be used to fund capital outlay expenditures.

NON-DEPARTMENTAL					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	-	-	-	-	-
MATERIALS AND SERVICES	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
INTERFUND TRANSFERS	-	-	500	-	-
CONTINGENCY	-	-	6,740	-	4,939
RESERVED	-	-	-	-	-
TOTAL REQUIREMENTS	-	-	7,240	-	4,939

- Interfund Transfers – The annual \$500 transfer has been budgeted as an expenditure within the Materials and Services account.
- Contingency - Budgeted in the amount of 15% of total expenditures.

CITY OF LOWELL
DEBT RESERVE FUND SUMMARY, BY OBJECT
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15	2015-16	2016-17	2016-17	2017-18
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	ADOPTED
RESOURCES					
BEGINNING CASH	215,969	162,106	107,569	106,980	52,154
REVENUES	1,263	-	300	300	300
INTERFUND TRANSFERS	-	-	-	-	180,493
TOTAL RESOURCES	217,232	162,106	107,869	107,280	232,947
REQUIREMENTS					
INTERFUND TRANSFERS	55,126	55,126	55,126	55,126	55,126
RESERVED FOR FUTURE EXPENDITURE	162,106	106,980	52,743	52,154	177,821
TOTAL REQUIREMENTS	217,232	162,106	107,869	107,280	232,947

Debt Reserve Fund

Non-Departmental

Description

The Non-Departmental organizational unit is used to fund expenditures that are not allocated to a specific department, division, or program. This includes debt service, interfund transfers, contingency, and reserves for future expenditures. In certain circumstances, this organization unit may also be used to fund capital outlay expenditures.

NON-DEPARTMENTAL					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	-	-	-	-	-
MATERIALS AND SERVICES	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
INTERFUND TRANSFERS	55,126	55,126	55,126	55,126	55,126
CONTINGENCY	-	-	-	-	-
RESERVED	162,106	106,980	52,743	52,154	177,821
TOTAL REQUIREMENTS	217,232	162,106	107,869	107,280	232,947

- Interfund Transfers – This account transfers funds to the Water and Sewer funds for their annual debt payments.
- Reserved – Funds are held in reserve to cover future debt payments in the Water and Sewer Funds.

CITY OF LOWELL
WATER RESERVE FUND SUMMARY, BY OBJECT
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15	2015-16	2016-17	2016-17	2017-18
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	ADOPTED
RESOURCES					
BEGINNING CASH	-	3,938	7,876	7,876	11,814
REVENUES	-	-	-	-	-
INTERFUND TRANSFERS	3,938	3,938	3,938	3,938	3,938
TOTAL RESOURCES	3,938	7,876	11,814	11,814	15,752
REQUIREMENTS					
RESERVED	3,938	7,876	11,814	11,814	15,752
TOTAL REQUIREMENTS	3,938	7,876	11,814	11,814	15,752

Water Reserve Fund

Non-Departmental

Description

The Non-Departmental organizational unit is used to fund expenditures that are not allocated to a specific department, division, or program. This includes debt service, interfund transfers, contingency, and reserves for future expenditures. In certain circumstances, this organization unit may also be used to fund capital outlay expenditures.

NON-DEPARTMENTAL					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	-	-	-	-	-
MATERIALS AND SERVICES	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
RESERVED	3,938	7,876	11,814	11,814	15,752
TOTAL REQUIREMENTS	3,938	7,876	11,814	11,814	15,752

- Reserved – Funds are reserved in the Water Reserve Fund in accordance with debt obligation requirements established by the USDA. The City is required to reserve \$3,938 each year for 10 years until one full debt payment of \$39,381 is held in reserve.

CITY OF LOWELL
SEWER RESERVE FUND SUMMARY, BY OBJECT
JULY 1, 2016 - JUNE 30, 2017

DESCRIPTION	2014-15	2015-16	2016-17	2016-17	2017-18
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	ADOPTED
RESOURCES					
BEGINNING CASH	370	1,945	3,520	5,095	6,670
REVENUES	-	-	-	-	-
INTERFUND TRANSFERS	1,575	1,575	1,575	1,575	1,575
TOTAL RESOURCES	1,945	3,520	5,095	6,670	8,245
REQUIREMENTS					
RESERVED	1,945	3,520	5,095	6,670	8,245
TOTAL REQUIREMENTS	1,945	3,520	5,095	6,670	8,245

Sewer Reserve Fund

Non-Departmental

Description

The Non-Departmental organizational unit is used to fund expenditures that are not allocated to a specific department, division, or program. This includes debt service, interfund transfers, contingency, and reserves for future expenditures. In certain circumstances, this organization unit may also be used to fund capital outlay expenditures.

NON-DEPARTMENTAL					
DESCRIPTION	ACTUAL 2014-15	ACTUAL 2015-16	BUDGET 2016-17	ESTIMATED 2016-17	ADOPTED 2017-18
PERSONNEL SERVICES	-	-	-	-	-
MATERIALS AND SERVICES	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
RESERVED	1,945	3,520	5,095	6,670	8,245
TOTAL REQUIREMENTS	1,945	3,520	5,095	6,670	8,245

- Reserved – Funds are reserved in the Sewer Reserve Fund in accordance with debt obligation requirements established by the USDA. The City is required to reserve \$1,575 each year for 10 years until one full debt payment of \$15,745 is held in reserve.

CITY OF LOWELL					
UTILITY DEPOSIT FUND SUMMARY, BY OBJECT					
JULY 1, 2017 - JUNE 30, 2018					
DESCRIPTION	2014-15	2015-2016	2015-16	2016-17	2017-18
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	ADOPTED
RESOURCES					
BEGINNING CASH	31,453	31,861	32,810	-	-
REVENUES	3,780	-	-	-	-
TOTAL RESOURCES	35,233	31,861	32,810	-	-
REQUIREMENTS					
MATERIALS AND SERVICES	3,372	3,484	-	-	-
TRANSFERS OUT	-	-	32,810	-	-
TOTAL REQUIREMENTS	3,372	3,484	32,810	-	-

Utility Deposit Fund

Non-Departmental

The resources in the Utility Deposit Fund were transferred in FY 2016-17 to the Water Fund. Deposits are held in the Water Fund as a liability and applied to the final bill of the customer.

CITY OF LOWELL
PERSONNEL LIABILITIES FUND SUMMARY, BY OBJECT
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15	2015-16	2016-17	2016-17	2017-18
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	ADOPTED
RESOURCES					
BEGINNING CASH	14,768	19,368	23,968	23,968	-
REVENUES	-	-	-	-	-
INTERFUND TRANSFERS	4,600	4,600	-	-	-
TOTAL RESOURCES	19,368	23,968	23,968	23,968	-
REQUIREMENTS					
MATERIALS AND SERVICES	-	-	-	-	-
INTERFUND TRANSFERS	-	-	23,968	23,968	-
TOTAL REQUIREMENTS	-	-	23,968	23,968	-

Personnel Liabilities Fund

Non-Departmental

The resources in the Personnel Liabilities Fund were transferred in FY 2016-17 to the originating operating funds. The General Fund, Street Fund, Water Fund, and Sewer Fund maintain a minimum fund balance of at least 17% to cover unforeseen expenditures, including any personnel liabilities.

Capital and Debt

CIP Project Request Form

2018

Title: Rolling Rock Park Irrigation System

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Parks & Recreation</u>	Original CIP Year	<u>2018</u>

Description:

Rolling Rock Park is a community park of 1.41 acres located in downtown Lowell. The park currently hosts the Annual Blackberry Jam Festival, and is scheduled to host the weekly Dexter Lake Farmers and Craft Market from June - September. Currently, staff performs minimal turf maintenance, mowing and trimming, and does not water, seed, fertilize, or weed the turf. This project would install an irrigation system covering the entire park.

Justification:

Installation of an irrigation system will allow for additional turf maintenance and beautify the property for the enjoyment of residents and visitors. This is particularly important as the City continues to expand and attract additional events to downtown Lowell and Rolling Rock Park.

Project Costs:

Administration	<u>-</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>14,000</u>
Planning	<u>-</u>
Design/Engineering	<u>-</u>
Equipment	<u>7,000</u>
Contingency	<u>4,200</u>
Other	<u>-</u>
Total:	\$ <u>25,200</u>

Funding Sources:

General Fund	<u>25,200</u>
Water Fund	<u>-</u>
Sewer Fund	<u>-</u>
Street Fund	<u>-</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>-</u>
Bond/Loan	<u>-</u>
Grant	<u>-</u>
Other	<u>-</u>
Total:	\$ <u>25,200</u>

Title: Paul Fisher Park Irrigation System Repair

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Parks & Recreation</u>	Original CIP Year	<u>2018</u>

Description:

Paul Fisher Park is a 1.33 acre neighborhood park located at North Moss Street and East Third Street. The existing irrigation system was installed in the early 1990s. Unfortunately, the system was never connected to the existing well or City water. In 2016, Public Works staff tested the system using the on-site fire hydrant. Six (6) of eight (8) zones were operable. This project would make the necessary repairs to the inoperable zones, connect the system to the well, install a well pump and irrigation system controller.

Justification:

Completion of the project will provide irrigation to Paul Fisher Park and also allow for additional investment (fertilizer, weeding, etc.) in the maintenance of the turf.

Project Costs:

Administration	<u>-</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>9,333</u>
Planning	<u>-</u>
Design/Engineering	<u>-</u>
Equipment	<u>3,000</u>
Contingency	<u>2,467</u>
Other	<u>-</u>
Total:	\$ <u>14,800</u>

Funding Sources:

General Fund	<u>14,800</u>
Water Fund	<u>-</u>
Sewer Fund	<u>-</u>
Street Fund	<u>-</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>-</u>
Bond/Loan	<u>-</u>
Grant	<u>-</u>
Other	<u>-</u>
Total:	\$ <u>14,800</u>

Title: Automated Meter Reading System (Phase 1 of 5)

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Water</u>	Original CIP Year	<u>2018</u>

Description:

This project will implement an automated, radio read water meter system which would allow Public Works staff to read meters remotely with a handheld unit. New meters would be read from the street by conducting a single pass through the neighborhood. Meters that have not been upgraded would be entered into the handheld unit. All readings would then be uploaded to our Utility Billing system, eliminating all manual meter reading entries.

The City maintains 426 water meters. Of these, 22 have been replaced since 2006 with digital, radio-read capable meters; these meters will need to be retrofitted with a digital register and radio. An additional 404 meters will be replaced and fitted with electronic registers and radios.

Justification:

This project aims to address two issues:

1. The City has an aging stock of water meters. Approximately 75% of meters are over 30 years old or the age is unknown. Meters greater than 30 years old only measure approximately 80% of water consumption, whereas new meters capture over 99%.
2. The project will save a considerable amount of staff time. Currently, it takes approximately 24 hours for staff to read meters, and an additional 5 hours to manually enter readings into the Utility Billing system. During Phase 1 of implementation all new meters would be automatically read with one pass, existing meters entered into the handheld unit, and data entry would be automated.

Project Costs:

Administration	<u>-</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>-</u>
Planning	<u>-</u>
Design/Engineering	<u>-</u>
Equipment	<u>28,000</u>
Contingency	<u>-</u>
Other	<u>-</u>
Total:	\$ <u>28,000</u>

Funding Sources:

General Fund	<u>-</u>
Water Fund	<u>28,000</u>
Sewer Fund	<u>-</u>
Street Fund	<u>-</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>-</u>
Bond/Loan	<u>-</u>
Grant	<u>-</u>
Other	<u>-</u>
Total:	\$ <u>28,000</u>

Title: Paul Fisher Park Improvements

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Parks & Recreation</u>	Original CIP Year	<u>2019</u>

Description:

In 2016, the City contracted with a landscape architect to work with the Parks and Recreation Committee to develop a master plan for Paul Fisher Park. The contractor developed two concept plans with input from the Committee. Subsequently, a community meeting was held to solicit public comment. The input received from the meeting was incorporated into a new draft of the master plan, which was reviewed and recommended to the City Council. The master plan includes a basketball court, horseshoe pits, two shelters, two shade structures, enlarged playground area, sidewalks, two parking areas, security cameras and new landscaping.

Justification:

The amenities included in the master plan were drawn from the 2007 Parks & Open Space Master Plan, Parks and Recreation Committee meetings, and through the community meeting. These improvements will provide new activities for youth, space for neighborhood gatherings, playground safety improvements, and parking improvements.

Project Costs:

Administration	-
Legal	-
Right-of-Way	-
Construction	365,533
Planning	3,839
Design/Engineering	62,267
Equipment	-
Contingency	31,464
Other	-
Total:	\$ 463,103

Funding Sources:

General Fund	-
Water Fund	-
Sewer Fund	-
Street Fund	-
Equipment Fund	-
SDC Fund	-
Bond/Loan	92,621
Grant	370,482
Other	-
Total:	\$ 463,103

Title: Automated Meter Reading System (Phase 2 of 5)

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Water</u>	Original CIP Year	<u>2019</u>

Description:

This project will implement an automated, radio read water meter system which would allow Public Works staff to read meters remotely with a handheld unit. New meters would be read from the street by conducting a single pass through the neighborhood. Meters that have not been upgraded would be entered into the handheld unit. All readings would then be uploaded to our Utility Billing system, eliminating all manual meter reading entries.

The City maintains 426 water meters. Of these, 22 have been replaced since 2006 with digital, radio-read capable meters; these meters will need to be retrofitted with a digital register and radio. An additional 404 meters will be replaced and fitted with electronic registers and radios.

Justification:

This project aims to address two issues:

1. The City has an aging stock of water meters. Approximately 75% of meters are over 30 years old or the age is unknown. Meters greater than 30 years old only measure approximately 80% of water consumption, whereas new meters capture over 99%.
2. The project will save a considerable amount of staff time. Currently, it takes approximately 24 hours for staff to read meters, and an additional 5 hours to manually enter readings into the utility billing system. During Phase 1 of implementation all new meters would be automatically read with one pass, existing meters entered into the handheld unit, and data entry would be automated.

Project Costs:

Administration	<u>-</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>-</u>
Planning	<u>-</u>
Design/Engineering	<u>-</u>
Equipment	<u>28,000</u>
Contingency	<u>-</u>
Other	<u>-</u>
Total:	\$ <u>28,000</u>

Funding Sources:

General Fund	<u>-</u>
Water Fund	<u>28,000</u>
Sewer Fund	<u>-</u>
Street Fund	<u>-</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>-</u>
Bond/Loan	<u>-</u>
Grant	<u>-</u>
Other	<u>-</u>
Total:	\$ <u>28,000</u>

Title: Chemical Feed System and Online Analyzer

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Sewer</u>	Original CIP Year	<u>2019</u>

Description:

This system will analyze residual chlorine and adjust chemical feed pumps to maintain a constant residual needed for disinfection.

Justification:

The high rainfall during the winter months causes significant inflow and infiltration, which significantly increases flows into the sewer treatment plant. Staff closely monitors the chlorine residual levels to ensure the plant meets NPDES permit limits. This system will adjust the chemical feed pumps to the current flows, reducing the risk of permit violations.

Project Costs:

Administration	<u>-</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>2,000</u>
Planning	<u>-</u>
Design/Engineering	<u>-</u>
Equipment	<u>21,500</u>
Contingency	<u>-</u>
Other	<u>-</u>
Total:	\$ <u>23,500</u>

Funding Sources:

General Fund	<u>-</u>
Water Fund	<u>-</u>
Sewer Fund	<u>23,500</u>
Street Fund	<u>-</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>-</u>
Bond/Loan	<u>-</u>
Grant	<u>-</u>
Other	<u>-</u>
Total:	\$ <u>23,500</u>

Title: Sewer Inspection Camera

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Sewer</u>	Original CIP Year	<u>2019</u>

Description:

Sewer inspection camera with 100 feet of line.

Justification:

This will aid Public Works staff in inspection of sewer lines for infow and infiltration. Also, will help monitor the condition of deteriorating lines in the collection system. Currently, staff does not have the tools to perform these tasks.

Project Costs:

Administration	<u>-</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>-</u>
Planning	<u>-</u>
Design/Engineering	<u>-</u>
Equipment	<u>12,500</u>
Contingency	<u>-</u>
Other	<u>-</u>
Total:	\$ <u>12,500</u>

Funding Sources:

General Fund	<u>-</u>
Water Fund	<u>-</u>
Sewer Fund	<u>12,500</u>
Street Fund	<u>-</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>-</u>
Bond/Loan	<u>-</u>
Grant	<u>-</u>
Other	<u>-</u>
Total:	\$ <u>12,500</u>

CIP Project Request Form

2019

Title: Everly Street Drainage Improvements

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Stormwater</u>	Original CIP Year	<u>2019</u>

Description:

Installation of curb inlets and piping to connect to the existing storm drainage system on Loftus Avenue or the 36" pipe within Moss Street. The preferred route will depend on the size and condition of piping within Loftus Avenue and the condition of the piping within Moss Street.

Justification:

At the intersection of Everly Street and East Main Street there is an existing low point which does not drain and causes large puddles within the roadway. The water becomes several inches deep and is in an area with curbs and sidewalk.

Project Costs:

Administration	<u>2,918</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>81,073</u>
Planning	<u>-</u>
Design/Engineering	<u>19,457</u>
Equipment	<u>-</u>
Contingency	<u>16,214</u>
Other	<u>-</u>
Total:	\$ <u>119,662</u>

Funding Sources:

General Fund	<u>-</u>
Water Fund	<u>-</u>
Sewer Fund	<u>-</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>-</u>
Bond/Loan	<u>-</u>
Special Assess	<u>-</u>
Grant	<u>-</u>
Other <u>Stormwater Fd.</u>	<u>119,662</u>
Total:	\$ <u>119,662</u>

Title: Automated Meter Reading System (Phase 3 of 5)

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Water Distribution</u>	Original CIP Year	<u>2020</u>

Description:

This project will implement an automated, radio read water meter system which would allow Public Works staff to read meters remotely with a handheld unit. New meters would be read from the street by conducting a single pass through the neighborhood. Meters that have not been upgraded would be entered into the handheld unit. All readings would then be uploaded to our Utility Billing system, eliminating all manual meter reading entries.

The City maintains 426 water meters. Of these, 22 have been replaced since 2006 with digital, radio-read capable meters; these meters will need to be retrofitted with a digital register and radio. An additional 404 meters will be replaced and fitted with electronic registers and radios.

Justification:

This project aims to address two issues:

1. The City has an aging stock of water meters. Approximately 75% of meters are over 30 years old or the age is unknown. Meters greater than 30 years old only measure approximately 80% of water consumption, whereas new meters capture over 99%.
2. The project will save a considerable amount of staff time. Currently, it takes approximately 24 hours for staff to read meters, and an additional 5 hours to manually enter readings into the Utility Billing system. During Phase 1 of implementation all new meters would be automatically read with one pass, existing meters entered into the handheld unit, and data entry would be automated.

Project Costs:

Administration	<u>-</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>-</u>
Planning	<u>-</u>
Design/Engineering	<u>-</u>
Equipment	<u>28,000</u>
Contingency	<u>-</u>
Other	<u>-</u>
Total:	\$ <u>28,000</u>

Funding Sources:

General Fund	<u>-</u>
Water Fund	<u>28,000</u>
Sewer Fund	<u>-</u>
Street Fund	<u>-</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>-</u>
Bond/Loan	<u>-</u>
Grant	<u>-</u>
Other	<u>-</u>
Total:	\$ <u>28,000</u>

CIP Project Request Form

2020

Title: Sidewalk Improvements

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Streets</u>	Original CIP Year	<u>2020</u>

Description:

Installation of sidewalks on the north side of Main Street from Moss Street to Alder Street, west side of Pioneer Street from North Shore to 3rd Street, north side of 2nd Street from Hyland Lane to Moss Street, north side of 4th Street from Hyland to Moss Street, both sides of Pioneer Street from 3rd to 4th Street, and the south side of 3rd Street from Hyland Lane to Moss Street.

Justification:

These sidewalk projects were identified and prioritized in the 2001 Sidewalk Capital Improvement Plan. Projects have been combined to increase interest in the project and receive more competitive bids.

Project Costs:

Administration	<u>-</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>169,050</u>
Planning	<u>-</u>
Design/Engineering	<u>28,943</u>
Equipment	<u>-</u>
Contingency	<u>9,899</u>
Other	<u>-</u>
Total:	\$ <u>207,892</u>

Funding Sources:

General Fund	<u>-</u>
Water Fund	<u>-</u>
Sewer Fund	<u>-</u>
Street Fund	<u>76,440</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>79,479</u>
Bond/Loan	<u>-</u>
Grant	<u>51,973</u>
Other	<u>-</u>
Total:	\$ <u>207,892</u>

Title: Western Drainage Improvements

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Stormwater</u>	Original CIP Year	<u>2021</u>

Description:

The project includes the acquisition of easements and/or open space along the western drainage creek that flows through Lowell State Park into Dexter Lake.

Justification:

Portions of the drainageway come within 20' of existing homes, providing little protection from flooding. As easements and/or opens space are obtained, consideration should be given to relocating the drainage away from existing homes where applicable.

Project Costs:

Administration	<u>4,073</u>
Legal	<u>-</u>
Right-of-Way	<u>43,045</u>
Construction	<u>113,148</u>
Planning	<u>18,448</u>
Design/Engineering	<u>27,155</u>
Equipment	<u>-</u>
Contingency	<u>22,629</u>
Other	<u>-</u>
Total:	\$ <u>228,498</u>

Funding Sources:

General Fund	<u>-</u>
Water Fund	<u>-</u>
Sewer Fund	<u>-</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>-</u>
Bond/Loan	<u>-</u>
Special Assess	<u>-</u>
Grant	<u>-</u>
Other <u>Stormwater Fd.</u>	<u>228,498</u>
Total:	\$ <u>228,498</u>

Title: Automated Meter Reading System (Phase 4 of 5)

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Water Distribution</u>	Original CIP Year	<u>2021</u>

Description:

This project will implement an automated, radio read water meter system which would allow Public Works staff to read meters remotely with a handheld unit. New meters would be read from the street by conducting a single pass through the neighborhood. Meters that have not been upgraded would be entered into the handheld unit. All readings would then be uploaded to our Utility Billing system, eliminating all manual meter reading entries.

The City maintains 426 water meters. Of these, 22 have been replaced since 2006 with digital, radio-read capable meters; these meters will need to be retrofitted with a digital register and radio. An additional 404 meters will be replaced and fitted with electronic registers and radios.

Justification:

This project aims to address two issues:

1. The City has an aging stock of water meters. Approximately 75% of meters are over 30 years old or the age is unknown. Meters greater than 30 years old only measure approximately 80% of water consumption, whereas new meters capture over 99%.
2. The project will save a considerable amount of staff time. Currently, it takes approximately 24 hours for staff to read meters, and an additional 5 hours to manually enter readings into the Utility Billing system. During Phase 1 of implementation all new meters would be automatically read with one pass, existing meters entered into the handheld unit, and data entry would be automated.

Project Costs:

Administration	<u>-</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>-</u>
Planning	<u>-</u>
Design/Engineering	<u>-</u>
Equipment	<u>28,000</u>
Contingency	<u>-</u>
Other	<u>-</u>
Total:	\$ <u>28,000</u>

Funding Sources:

General Fund	<u>-</u>
Water Fund	<u>28,000</u>
Sewer Fund	<u>-</u>
Street Fund	<u>-</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>-</u>
Bond/Loan	<u>-</u>
Grant	<u>-</u>
Other	<u>-</u>
Total:	\$ <u>28,000</u>

Title: Automated Meter Reading System (Phase 5 of 5)

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Water</u>	Original CIP Year	<u>2022</u>

Description:

This project will implement an automated, radio read water meter system which would allow Public Works staff to read meters remotely with a handheld unit. New meters would be read from the street by conducting a single pass through the neighborhood. Meters that have not been upgraded would be entered into the handheld unit. All readings would then be uploaded to our Utility Billing system, eliminating all manual meter reading entries.

The City maintains 426 water meters. Of these, 22 have been replaced since 2006 with digital, radio-read capable meters; these meters will need to be retrofitted with a digital register and radio. An additional 404 meters will be replaced and fitted with electronic registers and radios.

Justification:

This project aims to address two issues:

1. The City has an aging stock of water meters. Approximately 75% of meters are over 30 years old or the age is unknown. Meters greater than 30 years old only measure approximately 80% of water consumption, whereas new meters capture over 99%.
2. The project will save a considerable amount of staff time. Currently, it takes approximately 24 hours for staff to read meters, and an additional 5 hours to manually enter readings into the Utility Billing system. During Phase 1 of implementation all new meters would be automatically read with one pass, existing meters entered into the handheld unit, and data entry would be automated.

Project Costs:

Administration	<u>-</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>-</u>
Planning	<u>-</u>
Design/Engineering	<u>-</u>
Equipment	<u>28,000</u>
Contingency	<u>-</u>
Other	<u>-</u>
Total:	\$ <u>28,000</u>

Funding Sources:

General Fund	<u>-</u>
Water Fund	<u>28,000</u>
Sewer Fund	<u>-</u>
Street Fund	<u>-</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>-</u>
Bond/Loan	<u>-</u>
Grant	<u>-</u>
Other	<u>-</u>
Total:	\$ <u>28,000</u>

CIP Project Request Form**2022****Title:** Culvert Replacement at Moss and 6th Street**Details:**

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Stormwater</u>	Original CIP Year	<u>2022</u>

Description:

Removal of the existing 36" CMP culvert under Moss Street and paralell 24" HDPE culverts west of Moss Street. These culverts will be replaced with a continuous 36" HDPE trunk storm drain extending east to the intersection of D Street.

Justification:

The 36" and paralell 24" pipes are adequate for the calculated existing flows, but as development occurs and flows increase, the pipe capacity will be exceeded. All existing pipes and ditches that flow into the pipe must be connected to the new system with manholes, ditch inlets, and catch basins or curb inlets at appropriate locations.

Project Costs:

Administration	<u>4,958</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>137,745</u>
Planning	<u>-</u>
Design/Engineering	<u>33,059</u>
Equipment	<u>-</u>
Contingency	<u>27,549</u>
Other	<u>-</u>
Total:	\$ <u>203,311</u>

Funding Sources:

General Fund	<u>-</u>
Water Fund	<u>-</u>
Sewer Fund	<u>-</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>203,311</u>
Bond/Loan	<u>-</u>
Special Assess	<u>-</u>
Grant	<u>-</u>
Other	<u>-</u>
Total:	\$ <u>203,311</u>

CIP Project Request Form

2022

Title: Sidewalk Improvements

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Streets</u>	Original CIP Year	<u>2022</u>

Description:

Installation of sidewalks on the south side of 4th Street from Hyland Lane to Moss Street, south side of 6th Street from Moss Street to D Street, west side of Hyland Lane from 4th Street to First Street, both sides of Cannon Street from 2nd to 3rd Street, and the south side of 2nd Street from Moss Street to the end of 2nd Street.

Justification:

These sidewalk projects were identified and prioritized in the 2001 Sidewalk Capital Improvement Plan. Projects have been combined to increase interest in the project and receive more competitive bids.

Project Costs:

Administration	<u>-</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>116,640</u>
Planning	<u>-</u>
Design/Engineering	<u>20,583</u>
Equipment	<u>-</u>
Contingency	<u>5,832</u>
Other	<u>-</u>
Total:	<u>\$ 143,055</u>

Funding Sources:

General Fund	<u>-</u>
Water Fund	<u>-</u>
Sewer Fund	<u>-</u>
Street Fund	<u>15,403</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>77,652</u>
Bond/Loan	<u>-</u>
Grant	<u>50,000</u>
Other	<u>-</u>
Total:	<u>\$ 143,055</u>

CIP Project Request Form

FUTURE

Title: Eastern Drainage Improvements

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Stormwater</u>	Original CIP Year	<u>Future</u>

Description:

Replacement of the 30" CMP culvert at the crossing of East 1st Street and rerouted to the undeveloped public alleyway located on the south side of East 1st Street approximately 220 feet east of Hyland Lane. An appropriately sized drainage swale should be constructed within the alley and new 36" HDPE storm drainage pipe constructed from the existing culvert inlet to the north end of the alley.

Justification:

During strong storm events there has been reported flooding on lots south of East 1st Street and adjacent to the stream.

Project Costs:

Administration	<u>-</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>101,856</u>
Planning	<u>18,519</u>
Design/Engineering	<u>27,779</u>
Equipment	<u>-</u>
Contingency	<u>37,038</u>
Other	<u>-</u>
Total:	<u>\$ 185,192</u>

Funding Sources:

General Fund	<u>-</u>
Water Fund	<u>-</u>
Sewer Fund	<u>-</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>138,894</u>
Bond/Loan	<u>-</u>
Special Assess	<u>-</u>
Grant	<u>-</u>
Other <u>Stormwater Fd.</u>	<u>46,298</u>
Total:	<u>\$ 185,192</u>

CIP Project Request Form

FUTURE

Title: Moss Street Drainage Improvements

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Stormwater</u>	Original CIP Year	<u>Future</u>

Description:

There is a 24" corrugated metal pipe which crosses Moss Street at the intersection of 7th Street that currently discharges stormwater onto private property at higher flows. There is a shallow ditch along the westerly shoulder of Moss Street which contains low water flows. This project would install new storm drain piping and connect it to a proposed 36" trunk line along Moss Street.

Justification:

As flows increase the ditch is unable to contain the water. The pipe has sufficient capacity for the calculated current and future peak flows. It is recommended that the flooding problem be solved by installing some form of outlet protection to redirect flows exiting the culvert, and the ditch be modified to increase its capacity. As development within the contributing area increases, construction of storm drain piping along Moss Street should be considered to connect this area to the 36" trunk line.

Project Costs:

Administration	<u>641</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>17,833</u>
Planning	<u>-</u>
Design/Engineering	<u>4,279</u>
Equipment	<u>-</u>
Contingency	<u>3,566</u>
Other	<u>-</u>
Total:	\$ <u>26,319</u>

Funding Sources:

General Fund	<u>-</u>
Water Fund	<u>-</u>
Sewer Fund	<u>-</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>-</u>
Bond/Loan	<u>-</u>
Special Assess	<u>-</u>
Grant	<u>-</u>
Other <u>Stormwater Fd.</u>	<u>26,319</u>
Total:	\$ <u>26,319</u>

CIP Project Request Form**FUTURE****Title:** 3rd Street Outfall and Swale Enhancement**Details:**

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Stormwater</u>	Original CIP Year	<u>Future</u>

Description:

The project includes work to a pair of 12" concrete pipes that lie within a swale and cross Moss Street at the intersection of 3rd Street. The blackberry vines will be removed from the swale. Research will be conducted to determine if there is an easement and, if not, one will be acquired. The pipes will be replaced with two 18" smooth walled pipes at 2% slope.

Justification:

Cleaning the swale will improve the hydraulic conditions. Replacement of the pipes will provide adequate capacity for the calculated future peak flows.

Project Costs:

Administration	<u>1,638</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>45,505</u>
Planning	<u>-</u>
Design/Engineering	<u>10,921</u>
Equipment	<u>-</u>
Contingency	<u>9,101</u>
Other	<u>-</u>
Total:	\$ <u>67,165</u>

Funding Sources:

General Fund	<u>-</u>
Water Fund	<u>-</u>
Sewer Fund	<u>-</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>33,583</u>
Bond/Loan	<u>-</u>
Special Assess	<u>-</u>
Grant	<u>-</u>
Other <u>Stormwater Fd.</u>	<u>33,583</u>
Total:	\$ <u>67,165</u>

CIP Project Request Form

FUTURE

Title: Paul Fisher Pipe Extension

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Stormwater</u>	Original CIP Year	<u>Future</u>

Description:

This project will extend and connect the storm drainage pipe in Paul Fisher Park to the storm drainage system at the intersection of 3rd Street and Moss Street.

Justification:

The project will reduce the ponding in Paul Fisher Park and reclaim the area for additional amenities or passive use.

Project Costs:

Administration	<u>1,003</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>27,868</u>
Planning	<u>-</u>
Design/Engineering	<u>6,688</u>
Equipment	<u>-</u>
Contingency	<u>5,573</u>
Other	<u>-</u>
Total:	\$ <u>41,132</u>

Funding Sources:

General Fund	<u>-</u>
Water Fund	<u>-</u>
Sewer Fund	<u>-</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>-</u>
Bond/Loan	<u>-</u>
Special Assess	<u>-</u>
Grant	<u>-</u>
Other <u>Stormwater Fd.</u>	<u>41,132</u>
Total:	\$ <u>41,132</u>

CIP Project Request Form

FUTURE

Title: Culvert Replacement at Moss Street North fo Seneca

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Stormwater</u>	Original CIP Year	<u>Future</u>

Description:

Replacement of the 18" corrugated culver under Moss Street approximately 130 feet north of Seneca Street. A 24" smooth wall pipe at a minimum 2% sloped will be installed.

Justification:

The 18" existing culvert is undersized for the calculated future flows based on a 25-year storm. No flooding problems have been reported, however, the recommended improvements should be made as development in the area occurs.

Project Costs:

Administration	<u>575</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>15,988</u>
Planning	<u>-</u>
Design/Engineering	<u>3,837</u>
Equipment	<u>-</u>
Contingency	<u>31,977</u>
Other	<u>-</u>
Total:	\$ <u>52,377</u>

Funding Sources:

General Fund	<u>-</u>
Water Fund	<u>-</u>
Sewer Fund	<u>-</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>26,189</u>
Bond/Loan	<u>-</u>
Special Assess	<u>-</u>
Grant	<u>-</u>
Other <u>Stormwater Fd.</u>	<u>26,189</u>
Total:	\$ <u>52,377</u>

CIP Project Request Form

FUTURE

Title: Culvert Replacement at 7th Street West of Moss Street

Details:

Department	<u>Public Works</u>	Contact Person	<u>Max Baker</u>
Division	<u>Stormwater</u>	Original CIP Year	<u>Future</u>

Description:

Replacement of the 24" CMP culvert under 7th Street with a minimum 24" smooth wall pipe at 2% slope.

Justification:

The existing culvert is adequately sized for existing flows. This project should be studied in greater detail as development occurs upstream.

Project Costs:

Administration	<u>553</u>
Legal	<u>-</u>
Right-of-Way	<u>-</u>
Construction	<u>12,500</u>
Planning	<u>-</u>
Design/Engineering	<u>3,690</u>
Equipment	<u>-</u>
Contingency	<u>3,074</u>
Other	<u>-</u>
Total:	\$ <u>19,817</u>

Funding Sources:

General Fund	<u>-</u>
Water Fund	<u>-</u>
Sewer Fund	<u>-</u>
Equipment Fund	<u>-</u>
SDC Fund	<u>19,817</u>
Bond/Loan	<u>-</u>
Special Assess	<u>-</u>
Grant	<u>-</u>
Other	<u>-</u>
Total:	\$ <u>19,817</u>

CITY OF LOWELL
ANNUAL DEBT SERVICE SCHEDULE, BY PAYMENT SOURCE
JULY 1, 2017 - JUNE 30, 2018

AGENCY	WATER FUND				SEWER FUND				TOTAL
	IFA S00006	IFA J05001	USDA 91-03	SUBTOTAL	IFA G02002	IFA J05001	USDA 92-05	SUBTOTAL	
LOAN AMOUNT	223,000	100,000	948,000	1,271,000	425,000	100,000	379,000	904,000	2,175,000
2001-02	10,933			10,933				0	10,933
2002-03	17,277			17,277				0	17,277
2003-04	17,277			17,277	30,988			30,988	48,265
2004-05	17,277			17,277	29,354			29,354	46,632
2005-06	17,277			17,277	29,055			29,055	46,332
2006-07	17,277	7,423		24,700	28,755	7,423		36,178	60,878
2007-08	17,277	7,423		24,700	28,455	7,423		35,878	60,578
2008-09	17,277	7,423		24,700	28,154	7,423		35,577	60,277
2009-10	17,277	7,423		24,700	27,855	7,423		35,277	59,977
2010-11	17,277	7,423		24,700	27,524	7,423		34,947	59,647
2011-12	17,277	7,423		24,700	27,175	7,423		34,597	59,297
2012-13	17,277	7,423	39,380	64,080	26,815	7,423	15,744	49,982	114,061
2013-14	17,277	7,423	39,380	64,080	26,440	7,423	15,744	49,606	113,686
2014-15	17,277	7,423	39,380	64,080	26,050	7,423	15,744	49,216	113,296
2015-16	17,277	7,423	39,380	64,080	30,650	7,423	15,744	53,816	117,896
2016-17	17,277	7,423	39,380	64,080	30,035	7,423	15,744	53,202	117,281
2017-18	17,277	7,423	39,380	64,080	29,398	7,423	15,744	52,564	116,644
2018-19	17,277	7,423	39,380	64,080	28,742	7,423	15,744	51,908	115,988
2019-20	17,277	7,423	39,380	64,080	28,066	7,423	15,744	51,232	115,312
2020-21	17,277	7,423	39,380	64,080	27,377	7,423	15,744	50,543	114,623
2021-22		7,423	39,380	46,803	26,671	7,423	15,744	49,837	96,640
2022-23		7,423	39,380	46,803	30,959	7,423	15,744	54,125	100,928
2023-24		7,423	39,380	46,803	26,671	7,423	15,744	49,837	96,640
2024-25		7,423	39,380	46,803	30,959	7,423	15,744	54,125	100,928
2025-26		7,423	39,380	46,803	28,109	7,423	15,744	51,276	98,078
2026-27		7,423	39,380	46,803	27,159	7,423	15,744	50,325	97,128
2027-28		7,423	39,380	46,803	31,208	7,423	15,744	54,375	101,177
2028-29		7,423	39,380	46,803		7,423	15,744	23,167	69,969
2029-30		7,352	39,380	46,732		7,352	15,744	23,096	69,828
2020-31			39,380	39,380			15,744	15,744	55,124

AGENCY	WATER FUND				SEWER FUND				TOTAL
	IFA S00006	IFA J05001	USDA 91-03	SUBTOTAL	IFA G02002	IFA J05001	USDA 92-05	SUBTOTAL	
LOAN AMOUNT	223,000	100,000	948,000	1,271,000	425,000	100,000	379,000	904,000	2,175,000
2031-32			39,380	39,380			15,744	15,744	55,124
2032-33			39,380	39,380			15,744	15,744	55,124
2033-34			39,380	39,380			15,744	15,744	55,124
2034-35			39,380	39,380			15,744	15,744	55,124
2035-36			39,380	39,380			15,744	15,744	55,124
2036-37			39,380	39,380			15,744	15,744	55,124
2037-38			39,380	39,380			15,744	15,744	55,124
2038-39			39,380	39,380			15,744	15,744	55,124
2039-40			39,380	39,380			15,744	15,744	55,124
2040-41			39,380	39,380			15,744	15,744	55,124
2041-42			39,380	39,380			15,744	15,744	55,124
2042-43			39,380	39,380			15,744	15,744	55,124
2043-44			39,380	39,380			15,744	15,744	55,124
2044-45			39,380	39,380			15,744	15,744	55,124
2045-46			39,380	39,380			15,744	15,744	55,124
2046-47			39,380	39,380			15,744	15,744	55,124
2047-48			39,380	39,380			15,744	15,744	55,124
2048-49			39,380	39,380			15,744	15,744	55,124
2049-50			39,380	39,380			15,744	15,744	55,124
2050-51			39,380	39,380			15,744	15,744	55,124
2051-52			38,801	38,801			15,491	15,491	54,292
TOTAL	562,203	278,070	2,522,621	3,362,894	1,137,621	278,070	1,008,507	2,424,198	5,787,092

Appendix

CITY OF LOWELL
GENERAL FUND RESOURCES
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
010-000-3000 FUND BALANCE							
010-000-3100 BEGINNING BALANCE	95,231	94,227	63,738	123,608	147,607	147,607	147,607
SUBTOTAL FUND BALANCE	95,231	94,227	63,738	123,608	147,607	147,607	147,607
010-025-4000 REVENUES							
010-025-4012 PROPERTY TAXES - CURRENT	122,928	128,375	129,781	130,040	133,941	133,941	133,941
010-025-4014 PROPERTY TAXES - PRIOR	3,611	2,730	3,500	2,077	2,140	2,140	2,140
010-025-4052 INTEREST EARNED	1,108	3,641	250	507	522	522	522
010-025-4132 STATE REVENUE SHARING	8,345	6,497	8,662	8,934	9,202	9,202	9,202
010-025-4134 CIGARETTE TAX	1,421	1,180	1,272	1,417	1,200	1,200	1,200
010-025-4136 LIQUOR TAX	13,891	15,366	14,964	16,148	16,055	16,055	16,055
010-025-4152 TOURISM GRANT/ROOM TAX	7,250	7,729	7,700	8,484	8,739	8,739	8,739
010-025-4154 LIBRARY SUMMER READING	1,000	1,400	1,000	1,000	1,000	1,000	1,000
010-025-4225 LOAN PROCEEDS	-	-	-	-	50,000	50,000	50,000
010-025-4310 CABLE FRANCHISE FEES	1,540	1,866	1,400	1,492	1,400	1,400	1,400.00
010-025-4312 ELECTRIC FRANCHISE FEES	40,241	40,324	42,831	43,590	44,026	44,026	44,026
010-025-4314 GARBAGE FRANCHISE FEES	-	3,000	600	600	600	600	600
010-025-4316 TELECOM FRANCHISE FEES	3,314	2,743	3,000	2,808	2,500	2,500	2,500
010-025-4352 LAND USE/DEVELOPMENT FEES	580	176	200	5,140	4,000	4,000	4,000
010-025-4354 PERMITS AND VARIANCES	418	-	100	80	100	100	100
010-025-4356 BUILDING PERMIT FEES	15,089	10,589	18,410	10,215	18,410	18,410	18,410
010-025-4358 ELECTRICAL PERMIT FEES	2,447	2,166	2,324	3,823	4,482	4,482	4,482
010-025-4360 DOG LICENSE	-	951	300	539	300	300	300
010-025-4415 LIBRARY REVENUE	485	625	500	557	1,000	1,000	1,000
010-025-4417 LIENS SEARCHES	370	300	200	493	400	400	400
010-025-4419 ELECTION FILING FEES	100	-	100	100	-	-	-
010-025-4421 SDC/CET ADMIN FEE	795	253	1,000	732	1,000	1,000	1,000
010-025-4511 PARK REIMBURSEMENT SDC	129	52	364	52	343	343	343
010-025-4625 MUNICIPAL COURT REVENUE	2,006	3,042	2,400	3,040	3,000	3,000	3,000
010-025-4752 REIMBURSEMENT REVENUE	940	7,139	5,000	229	5,000	5,000	5,000
010-025-4820 BBJ FUND PAYMENT	500	500	500	500	500	500	500
010-025-4824 DONATIONS	10,000	-	-	-	-	-	-
010-025-4852 MISCELLANEOUS	3,823	33,950	2,500	4,589	2,000	2,000	2,000

CITY OF LOWELL
GENERAL FUND RESOURCES
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
SUBTOTAL REVENUES	242,332	274,593	248,859	247,186	311,860	311,860	311,860
010-025-4900 INTERFUND TRANSFERS							
010-025-4916 TRANSFER FROM PERSONNEL LIABILITIES FUND	-	-	10,421	10,421	-	-	-
SUBTOTAL INTERFUND TRANSFERS	-	-	10,421	10,421	-	-	-
TOTAL - GENERAL FUND	337,563	368,820	323,017	381,215	459,467	459,467	459,467

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15	2015-16	2016-17	2016-17	2017-18		
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED	ADOPTED
010-100-0000 ADMINISTRATION							
010-100-5000 PERSONNEL SERVICES							
010-100-5010 CITY ADMINISTRATOR	34,745	33,506	10,709	11,652	11,243	11,243	11,243
010-100-5012 PUBLIC WORKS DIRECTOR	3,704	5,861	2,975	3,099	3,124	3,124	3,124
010-100-5014 CITY CLERK	5,873	7,810	4,150	4,717	4,772	4,772	4,772
101-100-5052 UTILITY WORKER 1	-	2,871	1,558	1,648	1,636	1,636	1,636
101-100-5054 UTILITY WORKER 2	4,530	4,457	1,718	1,807	1,804	1,804	1,804
010-100-5058 MAINTENANCE WORKER 1	6,097	6,696	766	836	804	804	804
010-100-5220 OVERTIME	-	-	847	709	1,028	1,028	1,028
010-100-5315 SOCIAL SECURITY/MEDICARE	5,506	5,313	2,307	2,151	2,042	2,042	2,042
010-100-5320 WORKERS COMPENSATION	122	171	1,185	1,605	861	861	861
010-100-5350 UNEMPLOYMENT INSURANCE	78	-	2,148	-	2,148	2,148	2,148
010-100-5410 HEALTH INSURANCE	17,650	26,583	6,159	4,864	6,031	6,031.18	6,031
010-100-5450 RETIREMENT	11,494	7,291	2,576	2,427	2,280	2,280	2,280
010-100-5050 FINANCE CLERK	8,801	10,898	4,742	-	-	-	-
010-100-5056 UTILITY WORKER 2-1	16	75	-	-	-	-	-
010-100-5910 WAGE ADJUSTMENT	-	-	-	-	-	-	-
SUBTOTAL PERSONNEL SERVICES	98,616	111,534	41,841	35,515	37,773	37,773	37,773
FULL-TIME EQUIVALENTS	1.24	1.39	0.54	0.43	0.43	0.43	
010-100-6000 MATERIALS AND SERVICES							
010-100-6010 AUDITING	7,144	7,138	3,190	3,935	3,900	3,900	3,900
010-100-6012 LEGAL SERVICES	10,857	2,592	3,000	4,360	5,000	5,000	5,000
010-100-6014 FINANCIAL SERVICES	-	-	1,376	3,796	3,408	3,408	3,408
010-100-6022 IT SERVICES	-	-	5,472	5,472	5,674	5,674	5,674
010-100-6024 COPIER CONTRACT	3,878	3,750	4,500	4,534	1,920	1,920	1,920
010-100-6028 OTHER CONTRACT SERVICES	-	-	2,000	2,000	2,000	2,000	2,000
010-100-6110 INSURANCE AND BONDS	16,259	16,245	7,668	7,787	6,413	6,413	6,413
010-100-6120 PUBLICATIONS, PRINTING, AND DUES	918	766	3,700	2,945	4,000	4,000	4,000
010-100-6122 NEWSLETTER EXPENDITURE	1,091	1,119	1,350	916	1,350	1,350	1,350
010-100-6126 POSTAGE	-	60	1,000	576	600	600	600
010-100-6128 PUBLIC NOTICES	385	315	400	459	500	500	500

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

010-100-6130	OFFICE SUPPLIES	-	2,793	500	941	950	950	950
010-100-6134	GENERAL SUPPLIES	-	-	2,000	1,269	1,500	1,500	1,500
010-100-6138	BANK SERVICE CHARGES	2,967	1,748	1,750	924	1,000	1,000	1,000
010-100-6140	TRAVEL AND TRAINING	219	640	1,500	750	1,500	1,500	1,500
010-100-6190	MISCELLANEOUS	1,688	1,491	500	675	500	500	500
010-100-6220	BUILDING REPAIR AND MAINTENANCE	1,964	1,351	2,000	215	1,000	1,000	1,000
010-100-6234	NON-CAPITALIZED ASSETS	-	-	500	3,696	2,000	2,000	2,000
010-100-6420	WATER SERVICES	-	-	750	275	300	300	300
010-100-6425	SEWER SERVICES	-	-	525	484	550	550	550
010-100-6430	ELECTRICITY SERVICES	1,939	2,293	2,063	2,073	2,200	2,200	2,200
010-100-6435	INTERNET SERVICES	-	-	375	679	900	900	900
010-100-6440	TELEPHONE SERVICES	2,801	2,926	3,000	3,175	2,400	2,400	2,400
010-100-6445	REFUSE SERVICES	-	-	-	59	100	100	100
010-100-6510	COUNCIL EXPENDITURE	851	5,240	2,000	1,632	2,000	2,000	2,000
010-100-6512	STATE ETHICS COMMISSION	516	317	600	617	600	600	600
010-100-6792	REIMBURSABLE EXPENDITURE	611	1,724	5,000	150	5,000	5,000	5,000
010-100-6032	LCOG	-	1,000	-	-	-	-	-
010-100-6090	COMPUTER SERV/WARR/CONTRACTS	13,533	4,580	-	-	-	-	-
010-100-6130	OFFICE SUPPLIES/EQUIPMENT	2,822	-	-	-	-	-	-
010-100-6514	LEAGUE OF OREGON CITIES (LOC)	849	817	-	-	-	-	-
010-100-6906	WATER/SEWER EXPENSE CITY HALL	913	1,032	-	-	-	-	-
010-100-6920	POSTAGE	949	609	-	-	-	-	-
SUBTOTAL MATERIALS AND SERVICES		73,153	60,547	56,719	54,393	57,265	57,265	57,265
010-100-8000	CAPITAL OUTLAY							
010-100-8012	CAPITAL OUTLAY - BUILDINGS AND FACILITIES	-	-	10,000	1,458	50,000	50,000	50,000
010-100-8018	CAPITAL OUTLAY - SOFTWARE	-	-	-	7,055	7,955	7,955	7,955
SUBTOTAL CAPITAL OUTLAY		-	-	10,000	8,513	57,955	57,955	57,955
TOTAL - ADMINISTRATION		171,768	172,080	108,559	98,421	152,993	152,993	152,993

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
010-120-0000 PARKS AND RECREATION							
010-120-5000 PERSONNEL SERVICES							
010-120-5010 CITY ADMINISTRATOR	-	-	3,570	3,607	3,748	3,748	3,748
010-120-5050 PUBLIC WORKS DIRECTOR	-	-	2,975	3,114	3,124	3,124	3,124
010-120-5052 UTILITY WORKER 1	-	-	1,558	1,637	1,636	1,636	1,636
010-120-5054 UTILITY WORKER 2	-	-	1,718	1,829	1,804	1,804	1,804
010-120-5058 MAINTENANCE WORKER 1	-	-	6,891	6,468	7,236	7,236	7,236
010-120-5220 OVERTIME	-	-	808	737	849	849	849
010-120-5315 SOCIAL SECURITY	-	-	1,465	1,219	1,539	1,539	1,539
010-120-5320 WORKERS COMPENSATION	-	-	399	1,754	1,428	1,428	1,428
010-120-5350 UNEMPLOYMENT INSURANCE	-	-	1,406	-	1,558	1,558	1,558
010-120-5410 HEALTH INSURANCE	-	-	2,597	1,988	2,705	2,705	2,705
010-120-5450 RETIREMENT	-	-	1,636	1,530	1,718	1,718	1,718
010-120-5910 WAGE ADJUSTMENT	-	-	-	-	-	-	-
SUBTOTAL PERSONNEL SERVICES	-	-	25,025	23,881	27,344	27,344	27,344
FULL-TIME EQUIVALENTS	0.33	0.42	0.48	0.48	0.48	0.48	0.48
010-120-6000 MATERIALS AND SERVICES							
010-120-6028 OTHER CONTRACT SERVICES	-	-	2,500	6,109	5,000	5,000	5,000
010-120-6134 GENERAL SUPPLIES	-	-	1,000	888	1,000	1,000	1,000
010-120-6190 MISCELLANEOUS	-	-	250	250	250	250	250
010-120-6220 BUILDING REPAIR AND MAINTENANCE	-	-	1,000	65	1,000	1,000	1,000
010-120-6224 EQUIPMENT REPAIR AND MAINTENANCE	-	-	1,000	159	1,000	1,000	1,000
010-120-6230 OTHER REPAIR AND MAINTENANCE	-	-	1,600	2,881	3,000	3,000	3,000
010-120-6234 NON-CAPITALIZED ASSETS	-	-	2,200	4,637	2,000	2,000	2,000
010-120-6239 MAINTENANCE - NELSON LAND DONATION	-	-	500	500	500	500	500
010-120-6420 WATER SERVICES	-	-	1,080	663	5,000	5,000	5,000
010-120-6425 SEWER SERVICES	-	-	1,301	1,285	1,300	1,300	1,300
010-120-6430 ELECTRICITY SERVICES	-	-	2,500	488	750	750	750
010-120-6445 REFUSE SERVICES	-	-	-	172	200	200	200
010-120-6610 GAS AND OIL	-	-	1,000	572	600	600	600
010-120-6906 WATER/SEWER EXPENSE PARKS	1,715	2,019	-	-	-	-	-

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

010-120-6915	MAINTENANCE & SUPPLIES	5,253	5,317	-	-	-	-	-
SUBTOTAL MATERIALS AND SERVICES		6,968	7,336	15,931	18,670	21,600	21,600	21,600
010-120-8000	CAPITAL OUTLAY							
010-120-8020	CAPITAL OUTLAY - PARKS IMPROVEMENTS	-	-	16,000	-	40,000	40,000	40,000
SUBTOTAL CAPITAL OUTLAY		-	-	16,000	-	40,000	40,000	40,000
TOTAL - PARKS AND RECREATION		6,968	7,336	56,956	42,551	88,944	88,944	88,944

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
010-130-0000 POLICE							
010-130-6000 MATERIALS AND SERVICES							
010-130-6018 POLICE SERVICES	24,187	-	26,400	25,200	27,720	27,720	27,720
010-130-6912 CONTRACTED SERVICES/POLICE	-	30,380	-	-	-	-	-
SUBTOTAL MATERIALS AND SERVICES	24,187	30,380	26,400	25,200	27,720	27,720	27,720
TOTAL - POLICE	24,187	30,380	26,400	25,200	27,720	27,720	27,720

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
010-140-0000 COMMUNITY DEVELOPMENT							
010-140-5000 PERSONNEL SERVICES							
010-140-5010 CITY ADMINISTRATOR	-	-	7,139	7,214	7,495	7,495	7,495
010-140-5014 CITY CLERK	-	-	2,075	2,393	2,386	2,386	2,386
010-140-5050 PUBLIC WORKS DIRECTOR	-	-	-	-	-	-	-
010-140-5220 OVERTIME	-	-	78	17	89	89	89
010-140-5315 SOCIAL SECURITY	-	-	777	680	834	834	834
010-140-5320 WORKERS COMPENSATION	-	-	714	6	69	69	69
010-140-5350 UNEMPLOYMENT INSURANCE	-	-	601	-	877	877	877
010-140-5410 HEALTH INSURANCE	-	-	6,159	1,598	2,146	2,146	2,146
010-140-5450 RETIREMENT	-	-	868	852	931	931	931
SUBTOTAL PERSONNEL SERVICES	-	-	18,412	12,760	14,828	14,828	14,828
FULL-TIME EQUIVALENTS	-	-	0.15	0.15	0.15	0.15	0.15
010-140-6000 MATERIALS AND SERVICES							
010-140-6028 OTHER CONTRACT SERVICES	-	-	500	-	500	500	500
010-140-6120 PUBLICATIONS, PRINTING, AND DUES	-	-	100	-	100	100	100
010-140-6126 POSTAGE	-	-	250	-	250	250	250
010-140-6140 TRAVEL & TRAINING	-	-	100	-	100	100	100
010-140-6190 MISCELLANEOUS	-	-	250	-	250	250	250
010-140-6522 LAND USE/DEVELOPMENT COSTS	2,304	2,727	3,500	3,897	4,000	4,000	4,000
010-140-6524 BUILDING PERMIT EXPENSES	12,755	10,721	14,882	10,845	14,173	14,173	14,173
010-140-6525 ELECTRICAL PERMIT COSTS	1,322	2,139	1,896	2,892	3,483	3,483	3,483
SUBTOTAL MATERIALS AND SERVICES	16,380	15,587	21,478	17,635	22,856	22,856	22,856
TOTAL - COMMUNITY DEVELOPMENT	16,380	15,587	39,890	30,395	37,685	37,685	37,685

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
010-150-0000 LIBRARY							
010-150-5000 PERSONNEL SERVICES							
010-150-5320 WORKERS COMPENSATION	-	-	42	27	45	45	45
SUBTOTAL PERSONNEL SERVICES	-	-	42	27	45	45	45
FULL-TIME EQUIVALENTS	-	-	-	-	-	-	-
010-150-6000 MATERIALS AND SERVICES							
010-150-6022 IT SERVICES	-	-	272	411	329	329	329
010-150-6134 GENERAL SUPPLIES	-	-	2,000	919	1,250	1,250	1,250
010-150-6190 MISCELLANEOUS	-	-	100	87	100	100	100
010-150-6220 BUILDING REPAIR AND MAINTENANCE	-	-	200	7	200	200	200
010-150-6234 NON-CAPITALIZED ASSETS	-	-	-	385	2,500	2,500	2,500
010-150-6420 WATER SERVICES	-	-	250	98	150	150	150
010-150-6425 SEWER SERVICES	-	-	175	173	200	200	200
010-150-6430 ELECTRICITY SERVICES	-	-	688	716	800	800	800
010-150-6435 INTERNET SERVICES	-	-	625	735	1,000	1,000	1,000
010-150-6445 REFUSE SERVICES	-	-	-	65	90	90	90
010-150-6530 SUMMER READING PROGRAM	-	-	1,000	1,431	1,250	1,250	1,250
010-150-6910 LIBRARY OPERATION EXPENSES	1,340	1,150	-	-	-	-	-
010-150-6911 LIBRARY - SUMMER READING PROGRAM	297	1,128	-	-	-	-	-
SUBTOTAL MATERIALS AND SERVICES	1,637	2,278	5,310	5,028	7,869	7,869	7,869
TOTAL - LIBRARY	1,637	2,278	5,352	5,055	7,915	7,915	7,915

**CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018**

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
010-160-0000 CODE ENFORCEMENT							
010-160-5000 PERSONNEL SERVICES							
010-160-5010 CITY ADMINISTRATOR	-	-	3,570	3,607	3,748	3,748	3,748
010-160-5050 PUBLIC WORKS DIRECTOR	-	-	2,975	3,114	3,124	3,124	3,124
010-160-5220 OVERTIME	-	-	112	248	117	117	117
010-160-5315 SOCIAL SECURITY	-	-	557	493	585	585	585
010-160-5320 WORKERS COMPENSATION	-	-	281	4	342	342	342
010-160-5350 UNEMPLOYMENT INSURANCE	-	-	433	-	610	610	610
010-160-5410 HEALTH INSURANCE	-	-	1,297	992	1,352	1,352	1,352
010-160-5450 RETIREMENT	-	-	622	617	653	653	653
SUBTOTAL PERSONNEL SERVICES	-	-	9,846	9,075	10,530	10,530	10,530
FULL-TIME EQUIVALENTS	-	-	0.10	0.10	0.10	0.10	0.10
010-160-6000 MATERIALS AND SERVICES							
010-160-6028 OTHER CONTRACT SERVICES	-	-	1,200	1,200	2,500	2,500	2,500
010-160-6134 GENERAL SUPPLIES	-	-	100	100	100	100	100
010-160-6190 MISCELLANEOUS	-	-	100	100	100	100	100
010-160-6540 DOG/CAT CONTROL	111	106	-	-	-	-	-
SUBTOTAL MATERIALS AND SERVICES	111	106	1,400	1,400	2,700	2,700	2,700
TOTAL - CODE ENFORCEMENT	111	106	11,246	10,475	13,230	13,230	13,230

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2015-16 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
010-170-0000 TOURISM							
010-170-6000 MATERIALS AND SERVICES							
010-170-6124 MARKETING	120	120	3,000	400	2,000	2,000	2,000
010-170-6028 OTHER CONTRACT SERVICES	-	-	10,500	-	9,000	9,000	9,000
010-170-6126 POSTAGE	-	-	250	-	100	100	100
010-170-6226 COVERED BRIDGE EXPENSE	659	686	2,500	1,940	2,500	2,500	2,500
010-170-6227 COMMUNITY GRANT PROGRAM	-	-	-	1,150	3,000	3,000	3,000
010-170-6228 MATCHING GRANT FUNDS	-	-	-	-	5,000	5,000	5,000
010-170-6190 MISCELLANEOUS	-	-	250	250	250	250	250
010-170-6550 TOURISM FUNDED PROJECTS	6,531	40	-	-	-	-	-
SUBTOTAL MATERIALS AND SERVICES	7,310	846	16,500	3,740	21,850	21,850	21,850
TOTAL - TOURISM	7,310	846	16,500	3,740	21,850	21,850	21,850

CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
010-180-0000 MUNICIPAL COURT							
010-180-5000 PERSONNEL SERVICES							
010-180-5010 CITY ADMINISTRATOR	-	-	-	3,607	3,748	3,748	3,748
010-180-5014 CITY CLERK	-	-	2,075	2,393	2,386	2,386	2,386
010-180-5220 OVERTIME	-	-	78	17	89	89	89
010-180-5315 SOCIAL SECURITY	-	-	479	425	521	521	521
010-180-5320 WORKERS COMPENSATION	-	-	255	4	43	43	43
010-180-5350 UNEMPLOYMENT INSURANCE	-	-	475	-	544	544	544
010-180-5410 HEALTH INSURANCE	-	-	1,594	1,275	1,663	1,663	1,663
010-180-5450 RETIREMENT	-	-	534	533	581	581	581
SUBTOTAL PERSONNEL SERVICES	-	-	5,490	8,255	9,575	9,575	9,575
FULL-TIME EQUIVALENTS	-	-	0.10	0.10	0.10	0.10	0.10
010-180-6000 MATERIALS AND SERVICES							
010-180-6020 JUDGE CONTRACT	-	-	900	992	1,125	1,125	1,125
010-180-6021 BAILIFF CONTRACT	-	-	-	-	500	500	500
010-180-6028 OTHER CONTRACT SERVICES	-	-	5,660	3,825	1,000	1,000	1,000
010-180-6120 PUBLICATIONS, PRINTING, AND DUES	-	-	50	-	-	-	-
010-180-6126 POSTAGE	-	-	25	-	100	100	100
010-180-6190 MISCELLANEOUS	-	-	250	-	100	100	100
010-180-6560 STATE ASSESSMENTS	-	90	1,080	270	675	675	675
010-180-6913 MUNICIPAL COURT EXPENSE	448	2,081	-	-	-	-	-
SUBTOTAL MATERIALS AND SERVICES	448	2,171	7,965	5,087	3,500	3,500	3,500
TOTAL - MUNICIPAL COURT	448	2,171	13,455	13,342	13,075	13,075	13,075

**CITY OF LOWELL
GENERAL FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018**

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
010-800-0000 NONDEPARTMENTAL							
010-800-7000 DEBT SERVICE							
010-800-7121 SDC FUND LOAN PRINCIPLE	2,956	2,956	2,956	3,030	12,895	12,895	12,895
010-800-7121 SDC FUND LOAN INTEREST	472	472	472	398	-	-	-
SUBTOTAL DEBT SERVICE	3,428	3,428	3,428	3,428	12,895	12,895	12,895
010-800-9000 INTERFUND TRANSFERS							
010-800-9050 TRANSFER TO EQUIPMENT FUND	1,000	1,000	1,000	1,000	2,000	2,000	2,000
010-800-9030 TRANSFER TO WATER FUND	4,050	-	-	-	-	-	-
010-800-9040 TRANSFER TO SEWER FUND	4,050	8,000	-	-	-	-	-
010-800-9016 TRANSFER TO PERSONNEL LIABILITIES FUND	2,000	2,000	-	-	-	-	-
SUBTOTAL INTERFUND TRANSFERS	11,100	11,000	1,000	1,000	2,000	2,000	2,000
010-800-9990 CONTINGENCY							
010-800-9990 OPERATING CONTINGENCY	-	-	31,232	-	72,660	72,660	72,660
SUBTOTAL CONTINGENCY	-	-	31,232	-	72,660	72,660	72,660
010-800-9995 RESERVED FOR FUTURE EXPENDITURE							
010-800-9995 RESERVE FOR FUTURE USE - PARKS	-	-	9,000	-	8,500	8,500	8,500
010-800-9808 ROLLING ROCK IRRIGATION RESERVE	-	-	-	-	-	-	-
SUBTOTAL RESERVED FOR FUTURE EXPENDITURE	-	-	9,000	-	8,500	8,500	8,500
TOTAL - NONDEPARTMENTAL	14,528	14,428	44,660	4,428	96,055	96,055	96,055
TOTAL REQUIREMENTS - GENERAL FUND	243,337	245,212	323,017	233,608	459,467	459,467	459,467

**CITY OF LOWELL
STREET FUND RESOURCES
JULY 1, 2017 - JUNE 30, 2018**

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
012-000-3000 FUND BALANCE							
012-000-3100 BEGINNING CASH	80,898	106,343	117,911	123,465	126,170	126,170	126,170
SUBTOTAL FUND BALANCE	80,898	106,343	117,911	123,465	126,170	126,170	126,170
012-025-4000 REVENUES							
012-025-4052 INTEREST EARNED	81	-	-	-	500	500	500
012-025-4140 LANE COUNTY DISTRIBUTIONS	-	107	-	-	-	-	-
012-025-4142 STATE DISTRIBUTIONS	60,284	62,990	60,918	63,807	65,402	65,402	65,402
012-025-4513 TRANSPORTATION REIMBURSEMENT SDC	375	110	770	110	749	749	749
012-025-4710 PRINCIPAL PAYMENTS RECEIVED	-	-	-	2,125	-	-	-
012-025-4715 INTEREST PAYMENTS RECEIVED	-	-	-	1,264	-	-	-
012-025-4852 MISCELLANEOUS	222	15	-	2,219	-	-	-
SUBTOTAL REVENUES	60,962	63,222	61,688	69,525	66,651	66,651	66,651
012-025-4900 INTERFUND TRANSFERS							
012-025-4916 TRANSFER FROM PERSONNEL LIABILITIES FUND	-	-	3,126	3,126	-	-	-
SUBTOTAL INTERFUND TRANSFERS	-	-	3,126	3,126	-	-	-
TOTAL RESOURCES - STREET FUND	141,860	169,565	182,725	196,116	192,821	192,821	192,821

**CITY OF LOWELL
STREET FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018**

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
012-100-0000 ADMINISTRATION							
012-100-5010 PERSONNEL SERVICES							
012-100-5010 CITY ADMINISTRATOR	2,630	2,550	7,139	7,352	7,495	7,495	7,495
012-100-5012 FINANCE CLERK	978	1,211	1,581	-	-	-	-
012-100-5050 PUBLIC WORKS DIRECTOR	1,852	2,931	8,926	9,460	9,373	9,373	9,373
012-100-5052 UTILITY WORKER 1	402	1,351	3,435	3,335	3,272	3,272	3,272
012-100-5054 UTILITY WORKER 2	2,265	2,229	3,116	3,722	3,608	3,608	3,608
012-100-5058 MAINTENANCE WORKER 1	2,439	2,678	1,531	1,512	1,608	1,608	1,608
012-100-5220 OVERTIME	-	-	-	1,720	1,815	1,815	1,815
012-100-5315 SOCIAL SECURITY	808	993	2,297	1,998	2,273	2,273	2,273
012-100-5320 WORKERS COMPENSATION	8	45	1,508	1,720	1,867	1,867	1,867
012-100-5350 UNEMPLOYMENT INSURANCE	-	-	2,355	-	1,585	1,585	1,585
012-100-5410 HEALTH INSURANCE	821	3,474	6,149	4,645	6,279	6,279	6,279
012-100-5450 RETIREMENT	337	709	2,565	2,447	2,538	2,538	2,538
012-100-5910 WAGE ADJUSTMENT	-	-	-	-	-	-	-
SUBTOTAL PERSONNEL SERVICES	12,540	18,171	40,603	37,912	41,712	41,712	41,712
FULL-TIME EQUIVALENTS	0.35	0.36	0.55	0.51	0.51	0.51	0.51
012-100-6000 MATERIALS AND SERVICES							
012-100-6010 AUDITING	1,351	1,785	403	549	1,300	1,300	1,300
012-100-6014 FINANCIAL SERVICES	-	-	192	959	1,136	1,136	1,136
012-100-6016 ENGINEERING SERVICES	-	-	500	1,000	500	500	500
012-100-6022 IT SERVICES	-	-	-	-	1,498	1,498	1,498
012-100-6028 OTHER CONTRACT SERVICES	646	2,936	5,000	3,935	4,000	4,000	4,000
012-100-6110 INSURANCE AND BONDS	1,754	2,497	1,917	1,947	2,138	2,138	2,138
012-100-6190 MISCELLANEOUS	-	-	500	268	500	500	500
012-100-6224 EQUIPMENT REPAIR AND MAINTENANCE	255	-	1,000	655	500	500	500
012-100-6230 OTHER REPAIR AND MAINTENANCE	-	-	1,600	716	750	750	750
012-100-6234 NON-CAPITALIZED ASSETS	-	-	-	514	500	500	500
012-100-6430 ELECTRICITY SERVICES	-	-	15,070	13,010	14,311	14,311	14,311
012-100-6620 STORM DRAIN MAINTENANCE	1,409	-	2,000	1,890	2,000	2,000	2,000
012-100-6624 STREET SIGNS	-	141	1,500	755	500	500	500

**CITY OF LOWELL
STREET FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018**

012-100-6626	STREET LIGHTS	13,674	16,590	2,500	3,484	3,658	3,658	3,658
012-100-6915	MAINTENANCE AND SUPPLIES	287	379	-	-	-	-	-
SUBTOTAL MATERIALS AND SERVICES		19,377	24,328	32,182	29,682	33,291	33,291	33,291
012-100-8000	CAPITAL OUTLAY							
012-100-8018	CAPITAL OUTLAY - SOFTWARE	-	-	-	2,351	2,651	2,651	2,651
012-100-8030	CAPITAL OUTLAY - STREET IMPROVEMENTS	-	-	79,057	-	87,818	87,818	87,818
012-100-8032	CAPITAL OUTLAY - SIGNAGE	-	-	15,000	-	-	-	-
SUBTOTAL CAPITAL OUTLAY		-	-	94,057	2,351	90,469	90,469	90,469
TOTAL REQUIREMENTS - ADMINISTRATION		31,917	42,499	166,842	69,946	165,472	165,472	165,472

**CITY OF LOWELL
STREET FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018**

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
012-800-0000 NONDEPARTMENTAL							
012-800-9000 INTERFUND TRANSFERS							
012-800-9016 TRANSFER TO PERSONNEL LIABILITY	600	600	-	-	-	-	-
012-800-9050 TRANSFER TO EQUIPMENT FUND	3,000	3,000	3,000	3,000	4,000	4,000	4,000
SUBTOTAL INTERFUND TRANSFERS	3,600	3,600	3,000	3,000	4,000	4,000	4,000
012-800-9990 CONTINGENCY							
012-800-9990 OPERATING CONTINGENCY	-	-	12,883	-	23,349	23,349	23,349
SUBTOTAL CONTINGENCY	-	-	12,883	-	23,349	23,349	23,349
TOTAL - NONDEPARTMENTAL	3,600	3,600	15,883	3,000	27,349	27,349	27,349
TOTAL REQUIREMENTS - STREET FUND	35,517	46,099	182,725	72,946	192,821	192,821	192,821

CITY OF LOWELL
WATER FUND RESOURCES
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
030-000-3000 FUND BALANCE							
030-000-3100 BEGINNING CASH	73,580	96,588	44,144	58,873	152,358	152,358	152,358
SUBTOTAL FUND BALANCE	73,580	96,588	44,144	58,873	152,358	152,358	152,358
030-025-4000 REVENUES							
030-025-4052 INTEREST EARNED	245	-	150	150	300	300	300
030-025-4370 WATER/SEWER CONNECTION PERMIT FEES		250					
030-025-4425 WATER/SEWER SALES	228,053	242,378	262,438	266,553	279,881	279,881	279,881
030-025-4428 CREDIT MEMO UTILITIES - (PRE-PAID)	491	691	-	(194)	-	-	-
030-025-4430 WATER/SEWER CONNECTION FEES	1,062	86	1,000	887	1,000	1,000	1,000
030-025-4435 FIRE HYDRANT FEE	3,338	3,584	3,350	4,679	4,913	4,913	4,913
030-025-4531 WATER REIMBURSEMENT SDC	852	640	4,480	1,777	4,851	4,851	4,851
030-025-4740 INTERFUND LOAN PRINCIPLE FROM SEWER FUND	-	-	40,000	40,000	-	-	-
030-025-4852 MISCELLANEOUS	5,334	3,100	5,000	10,109	5,000	5,000	5,000
030-025-4899 UTILITY DEPOSITS	240	-	-	-	-	-	-
SUBTOTAL REVENUES	239,616	250,728	316,418	323,961	295,945	295,945	295,945
030-025-4900 INTERFUND TRANSFERS							
030-025-4916 TRANSFER FROM PERSONNEL LIABILITIES FUND	4,050	-	10,421	10,421	-	-	-
030-025-4945 TRANSFER FROM UTILITY DEPOSIT FUND	-	-	32,810	28,376	-	-	-
030-025-4955 TRANSFER FROM DEBT RESERVE FUND	39,381	39,381	39,381	39,381	39,381	39,381	39,381
SUBTOTAL INTERFUND TRANSFERS	43,431	39,381	82,612	78,178	39,381	39,381	39,381
TOTAL RESOURCES - WATER FUND	356,627	386,696	443,174	461,012	487,684	487,684	487,684

CITY OF LOWELL
WATER FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15	2015-16	2016-17	2016-17	2017-18		
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED	ADOPTED
030-100-0000 ADMINISTRATION							
030-100-5000 PERSONNEL SERVICES							
030-100-5010 CITY ADMINISTRATOR	7,613	7,650	17,849	18,450	18,739	18,739	18,739
030-100-5012 FINANCE CLERK	4,890	6,055	12,646	-	-	-	-
030-100-5014 CITY CLERK	11,746	15,620	16,598	19,792	19,088	19,088	19,088
030-100-5050 PUBLIC WORKS DIRECTOR	31,750	24,910	20,828	22,821	21,869	21,869	21,869
030-100-5052 UTILITY WORKER 1	8,850	11,480	13,742	13,617	13,087	13,087	13,087
030-100-5054 UTILITY WORKER 2	31,919	19,969	12,463	15,174	14,432	14,432	14,432
030-100-5058 MAINTENANCE WORKER 1	1,829	2,009	3,063	2,931	3,216	3,216	3,216
030-100-5220 OVERTIME	-	-	6,976	5,765	7,388	7,388	7,388
030-100-5315 SOCIAL SECURITY	5,896	6,707	8,713	7,536	8,182	8,182	8,182
030-100-5320 WORKERS COMPENSATION	52	103	6,150	4,608	5,618	5,618	5,618
030-100-5350 UNEMPLOYMENT INSURANCE	-	-	8,178	-	8,027	8,027	8,027
030-100-5410 HEALTH INSURANCE	10,570	29,015	28,569	21,875	28,764	28,764	28,764
030-100-5450 RETIREMENT	2,887	4,881	9,729	9,058	9,136	9,136	9,136
SUBTOTAL PERSONNEL SERVICES	118,002	128,397	165,504	141,625	157,547	157,547	157,547
FULL-TIME EQUIVALENTS	2.05	2.11	2.23	1.93	1.93	1.93	1.93
030-100-6000 MATERIALS AND SERVICES							
030-100-6010 AUDITING	3,378	4,461	3,196	4,351	3,900	3,900	3,900
030-100-6012 LEGAL SERVICES	-	-	500	500	500	500	500
030-100-6014 FINANCIAL SERVICES	-	-	1,522	4,431	3,408	3,408	3,408
030-100-6016 ENGINEERING SERVICES	474	-	1,000	1,000	1,000	1,000	1,000
030-100-6022 IT SERVICES	-	-	2,757	2,329	5,185	5,185	5,185
030-100-6028 OTHER CONTRACT SERVICES	6,898	5,356	4,000	3,611	3,750	3,750	3,750
030-100-6110 INSURANCE AND BONDS	4,384	6,244	4,792	4,867	6,413	6,413	6,413
030-100-6120 PUBLICATIONS, PRINTING AND DUES	98	250	500	500	500	500	500
030-100-6126 POSTAGE	1,123	1,810	2,000	1,536	1,750	1,750	1,750
030-100-6130 OFFICE SUPPLIES	714	83	250	250	250	250	250
030-100-6134 GENERAL SUPPLIES	-	-	5,000	1,703	2,000	2,000	2,000
030-100-6138 BANK SERVICE CHARGES	492	2,201	1,000	1,373	1,400	1,400	1,400
030-100-6140 TRAVEL AND TRAINING	85	267	2,835	671	1,000	1,000	1,000

CITY OF LOWELL
WATER FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15	2015-16	2016-17	2016-17	2017-18		
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED	ADOPTED
030-100-6190 MISCELLANEOUS	9	-	200	200	200	200	200
030-100-6220 BUILDING REPAIR AND MAINTENANCE	-	-	1,500	207	1,000	1,000	1,000
030-100-6224 EQUIPMENT REPAIR AND MAINTENANCE	1,989	335	500	948	1,000	1,000	1,000
030-100-6230 OTHER REPAIR AND MAINTENANCE	-	-	25,000	11,573	15,000	15,000	15,000
030-100-6234 NON-CAPITALIZED ASSETS	-	-	2,000	3,275	3,500	3,500	3,500
030-100-6420 WATER SERVICES	-	-	636	344	378	378	378
030-100-6425 SEWER SERVICES	543	570	620	685	754	754	754
030-100-6430 ELECTRICITY SERVICES	13,631	14,836	14,840	14,795	16,274	16,274	16,274
030-100-6435 INTERNET SERVICES	-	-	600	600	600	600	600
030-100-6440 TELEPHONE SERVICES	3,998	4,530	4,000	4,440	4,662	4,662	4,662
030-100-6520 PERMITS	-	-	-	-	-	-	-
030-100-6610 GAS AND OIL	-	-	1,000	800	1,000	1,000	1,000
030-100-6720 CHEMICALS AND LAB SUPPLIES	-	-	18,500	21,444	23,588	23,588	23,588
030-100-6722 WATER/SEWER ANALYSIS	2,562	2,241	3,000	4,523	4,975	4,975	4,975
030-100-6724 WATER/SEWER CONNECTIONS	45	2	-	-	-	-	-
030-100-6090 COMPUTER SERV/WARR/CONTRACTS	1,500	3,127	-	-	-	-	-
030-100-6612 OPERATIONS AND SUPPLIES	15,572	23,941	-	-	-	-	-
030-100-6917 REPAIR AND MAINTENANCE	13,525	18,155	-	-	-	-	-
SUBTOTAL MATERIALS AND SERVICES	71,019	88,409	101,747	90,955	103,988	103,988	103,988
030-100-8000 CAPITAL OUTLAY				-			
030-100-8018 CAPITAL OUTLAY - SOFTWARE	-	-	-	7,055	7,955	7,955	7,955
030-100-8020 CAPITAL OUTLAY - OTHER IMPROVEMENTS					28,000	28,000	28,000
SUBTOTAL CAPITAL OUTLAY	-	-	-	7,055	35,955	35,955	35,955
TOTAL - ADMINISTRATION	189,021	216,806	267,252	239,635	297,490	297,490	297,490

CITY OF LOWELL
WATER FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
030-800-0000 NONDEPARTMENTAL							
030-800-7020 DEBT SERVICE							
030-800-7020 LOAN PRINCIPLE	12,620	13,199	13,805	13,805	14,438	14,438	14,438
030-800-7021 LOAN INTEREST	4,658	4,078	3,473	3,473	2,839	2,839	2,839
030-800-7122 LOAN PRINCIPLE SPWF	4,107	3,486	3,667	3,667	3,856	3,856	3,856
030-800-7123 LOAN INTEREST SPWF	3,315	3,936	3,756	3,756	3,566	3,566	3,566
030-800-7124 LOAN PRINCIPLE, RD	14,052	14,439	14,836	14,836	15,244	15,244	15,244
030-800-7125 LOAN INTEREST, RD	25,328	24,941	24,544	24,544	24,136	24,136	24,136
SUBTOTAL DEBT SERVICE	64,080	64,080	64,080	64,081	64,080	64,080	64,080
030-800-9000 INTERFUND TRANSFERS							
030-800-9016 TRANSFER TO PERSONNEL LIABILITIES FUND	2,000	2,000	-	-	-	-	-
030-800-9050 TRANSFER TO EQUIPMENT FUND	1,000	1,000	1,000	1,000	2,000	2,000	2,000
030-800-9020 TRANSFER TO WATER RESERVE	3,938	3,938	3,938	3,938	3,938	3,938	3,938
030-800-9040 INTERFUND LOAN TO SEWER FUND	-	40,000	40,000	-	-	-	-
SUBTOTAL INTERFUND TRANSFERS	6,938	46,938	44,938	4,938	5,938	5,938	5,938
030-800-9990 CONTINGENCY							
030-800-9990 OPERATING CONTINGENCY	-	-	34,094	-	91,800	91,800	91,800
SUBTOTAL CONTINGENCY	-	-	34,094	-	91,800	91,800	91,800
030-800-9993 RESERVED FOR FUTURE EXPENDITURE							
030-800-9993 UTILITY DEPOSIT FUND LIABILITY	-	-	32,810	-	28,376	28,376	28,376
SUBTOTAL OTHER REQUIREMENTS	-	-	32,810	-	28,376	28,376	28,376
TOTAL - NONDEPARTMENTAL	71,018	111,018	175,922	69,019	190,194	190,194	190,194
TOTAL REQUIREMENTS - WATER	260,039	327,824	443,174	308,654	487,684	487,684	487,684

CITY OF LOWELL
SEWER FUND RESOURCES
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
040-000-3000 FUND BALANCE							
040-000-3100 BEGINNING CASH	(2,834)	(37,234)	1,925	17,113	459	459	459
SUBTOTAL FUND BALANCE	(2,834)	(37,234)	1,925	17,113	459	459	459
040-025-4000 REVENUES							
040-025-4052 INTEREST EARNED	-	-	50	-	50	50	50
040-025-4350 LICENSES AND PERMITS	-	115	-	-	-	-	-
040-025-4425 WATER/SEWER SALES	258,099	271,065	309,616	312,228	327,839	327,839	327,839
040-025-4430 WATER/SEWER CONNECTION FEES	335	160	150	115	150	150	150
040-025-4541 SEWER REIMBURSEMENT SDC	1,653	559	3,913	1,531	4,123	4,123	4,123
040-025-4852 MISCELLANEOUS	4,911	2,833	4,850	11,625	4,500	4,500	4,500
040-025-4899 UTILITY DEPOSITS	-	-	-	-	-	-	-
SUBTOTAL REVENUES	264,998	274,732	318,579	325,499	336,662	336,662	336,662
040-025-4900 INTERFUND TRANSFERS							
040-025-4910 TRANSFER FROM GENERAL FUND	4,050	8,000	-	-	-	-	-
040-025-4930 INTERFUND LOAN FROM WATER FUND	-	40,000	40,000	-	-	-	-
040-025-4955 TRANSFER FROM DEBT RESERVE FUND	15,745	15,745	15,745	15,745	15,745	15,745	15,745
SUBTOTAL INTERFUND TRANSFERS	19,795	63,745	55,745	15,745	15,745	15,745	15,745
TOTAL RESOURCES - SEWER FUND	281,959	301,243	376,249	358,357	352,866	352,866	352,866

CITY OF LOWELL
SEWER FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15	2015-16	2016-17	2016-17	2017-18		
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED	ADOPTED
040-100-0000 ADMINISTRATION							
040-100-5000 PERSONNEL SERVICES							
040-100-5010 CITY ADMINISTRATOR	7,613	7,650	17,849	18,450	18,739	18,739	18,739
010-100-5014 CITY CLERK	12,456	15,620	16,598	19,792	19,088	19,088	19,088
010-100-5050 PUBLIC WORKS DIRECTOR	31,749	24,910	20,828	22,822	21,869	21,869	21,869
040-100-5052 UTILITY WORKER 1	8,850	11,480	13,742	13,617	13,087	13,087	13,087
040-100-5054 UTILITY WORKER 2	31,919	19,969	12,463	15,174	14,432	14,432	14,432
040-100-5058 MAINTENANCE WORKER 1	1,829	2,009	3,063	2,931	3,216	3,216	3,216
040-100-5220 OVERTIME	-	-	6,976	5,765	7,388	7,388	7,388
040-100-5315 SOCIAL SECURITY	5,950	6,644	8,713	7,536	8,182	8,182	8,182
040-100-5320 WORKERS COMPENSATION	52	120	5,318	3,987	5,618	5,618	5,618
040-100-5350 UNEMPLOYMENT INSURANCE	-	-	7,771	-	8,027	8,027	8,027
040-100-5410 HEALTH INSURANCE	10,570	28,879	28,569	23,557	28,764	28,764	28,764
040-100-5450 RETIREMENT	2,887	4,943	9,729	9,058	9,136	9,136	9,136
040-100-5012 FINANCE CLERK	4,889	6,188	12,646	-	-	-	-
SUBTOTAL PERSONNEL SERVICES	118,765	128,411	164,265	142,688	157,547	157,547	157,547
FULL-TIME EQUIVALENTS	2.05	2.11	2.23	1.93	1.93	1.93	1.93
040-100-6000 MATERIALS AND SERVICES							
040-100-6010 AUDITING	3,378	4,461	4,011	5,462	3,900	3,900	3,900
040-100-6012 LEGAL SERVICES	-	-	500	-	500	500	500
040-100-6014 FINANCIAL SERVICES	-	-	1,910	6,070	3,408	3,408	3,408
040-100-6016 ENGINEERING SERVICES	-	-	500	-	1,000	1,000	1,000
040-100-6022 IT SERVICES	-	-	2,051	2,696	5,185	5,185	5,185
040-100-6028 OTHER CONTRACT SERVICES	30,242	4,855	4,000	4,000	4,000	4,000	4,000
040-100-6110 INSURANCE AND BONDS	4,384	6,244	4,792	4,867	6,413	6,413	6,413
040-100-6120 PUBLICATIONS, PRINTING AND DUES	173	50	250	372	400	400	400
040-100-6126 POSTAGE	1,123	1,810	1,950	1,236	1,500	1,500	1,500
040-100-6130 OFFICE SUPPLIES/EQUIPMENT	714	90	250	64	250	250	250
040-100-6134 GENERAL SUPPLIES	-	-	2,000	869	2,000	2,000	2,000
040-100-6138 BANK SERVICE CHARGES	433	2,199	1,200	1,367	1,350	1,350	1,350
040-100-6140 TRAVEL AND TRAINING	882	117	1,500	411	1,500	1,500	1,500

CITY OF LOWELL
SEWER FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
040-100-6190 MISCELLANEOUS		-	300	300	300	300	300
040-100-6220 BUILDING REPAIR AND MAINTENANCE		-	1,000	507	1,000	1,000	1,000
040-100-6224 EQUIPMENT REPAIR AND MAINTENANCE	2,598	466	3,000	5,620	6,000	6,000	6,000
040-100-6230 OTHER REPAIR AND MAINTENANCE		-	10,000	11,048	12,500	12,500	12,500
040-100-6234 NON-CAPITALIZED ASSETS		-	1,000	713	1,000	1,000	1,000
040-100-6420 WATER SERVICES	589	582	3,383	3,361	3,552	3,552	3,552
040-100-6425 SEWER SERVICES	-	-	5,193	4,545	5,453	5,453	5,453
040-100-6430 ELECTRICITY SERVICES	25,615	22,959	27,343	26,245	28,710	28,710	28,710
040-100-6440 TELEPHONE SERVICES	2,285	2,412	2,520	1,676	2,000	2,000	2,000
040-100-6445 REFUSE SERVICES	-	-	-	191	200	200	200
040-100-6520 PERMITS	3,125	2,561	3,500	5,961	6,000	6,000	6,000
040-100-6610 GAS AND OIL	649	2,520	1,000	1,395	1,465	1,465	1,465
040-100-6720 CHEMICALS AND LAB SUPPLIES	-	-	17,500	12,595	14,000	14,000	14,000
040-100-6722 WATER/SEWER ANALYSIS	11,027	11,529	12,500	10,808	11,500	11,500	11,500
040-100-6090 COMPUTER SERV/WARR/CONTRACTS	1,500	3,126	-	-	-	-	-
040-100-6612 OPERATIONS AND SUPPLIES	28,162	14,091	-	-	-	-	-
040-100-6724 WATER/ SEWER CONNECTION EXPENDITURES	45	98	100	-	-	-	-
040-100-6917 REPAIR AND MAINTENANCE	13,461	20,158	-	-	-	-	-
SUBTOTAL MATERIALS AND SERVICES	130,385	100,327	113,254	112,378	125,086	125,086	125,086
040-100-8000 CAPITAL OUTLAY							
040-100-8018 CAPITAL OUTLAY - SOFTWARE	-	-	-	7,055	7,955	7,955	7,955
040-100-8090 CAPITAL OUTLAY - PROJECTS	19,252	-	-	-	-	-	-
SUBTOTAL CAPITAL OUTLAY	19,252	-	-	7,055	7,955	7,955	7,955
TOTAL - ADMINISTRATION	268,402	228,738	277,519	262,121	290,588	290,588	290,588

CITY OF LOWELL
SEWER FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
040-800-0000 NONDEPARTMENTAL							
040-800-7000 DEBT SERVICE							
040-800-7020 LOAN PRINCIPLE	12,691	17,799	17,914	17,914	18,038	18,038	18,038
040-800-7021 LOAN INTEREST	13,359	12,851	12,121	12,121	11,360	11,360	11,360
040-800-7122 LOAN PRINCIPLE SPWF	4,107	3,487	3,667	3,667	3,856	3,856	3,856
040-800-7123 LOAN INTEREST SPWF	3,315	3,936	3,756	3,756	3,566	3,566	3,566
040-800-7124 LOAN PRINCIPLE, RD	5,618	5,773	5,931	5,931	6,095	6,095	6,095
040-800-7125 LOAN INTEREST, RD	10,126	9,971	9,813	9,813	9,649	9,649	9,649
040-800-7126 INTERFUND LOAN PAYMENT TO WATER FUND	-	-	40,000	40,000	-	-	-
SUBTOTAL DEBT SERVICE	49,216	53,817	93,202	93,202	52,564	52,564	52,564
040-800-9000 INTERFUND TRANSFERS							
040-800-9021 TRANSFER TO SEWER RESERVE	1,575	1,575	1,575	1,575	1,575	1,575	1,575
040-800-9050 TRANSFER TO EQUIPMENT FUND	-	-	1,000	1,000	2,000	2,000	2,000
SUBTOTAL INTERFUND TRANSFERS	1,575	1,575	2,575	2,575	3,575	3,575	3,575
040-800-9990 CONTINGENCY							
040-800-9990 OPERATING CONTINGENCY	-	-	2,953	-	6,139	6,139	6,139
SUBTOTAL CONTINGENCY	-	-	2,953	-	6,139	6,139	6,139
TOTAL - NONDEPARTMENTAL	50,791	55,392	98,730	95,777	62,278	62,278	62,278
TOTAL REQUIREMENTS - SEWER	319,193	284,130	376,249	357,898	352,866	352,866	352,866

CITY OF LOWELL
SDC FUND RESOURCES
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
017-000-3000 FUND BALANCE							
017-000-3100 BEGINNING CASH	242,172	269,361	281,895	279,526	333,334	333,334	333,334
SUBTOTAL FUND BALANCE	242,172	269,361	281,895	279,526	333,334	333,334	333,334
017-025-4000 REVENUES							
017-025-4052 INTEREST	265	-	200	500	500	500	500
017-025-4510 PARK SDC	2,826	928	6,496	4,640	6,608	6,608	6,608
017-025-4512 TRANSPORTATION SDC	1,500	558	3,906	2,790	3,969	3,969	3,969
017-025-4530 WATER SDC	14,754	3,607	25,249	29,100	25,676	25,676	25,676
017-025-4540 SEWER SDC	2,712	1,009	7,063	10,175	7,182	7,182	7,182
017-025-4545 STORMWATER SDC	1,704	635	4,445	3,175	4,515	4,515	4,515
017-025-4710 INTERFUND LOAN PRINCIPLE FROM GF	2,956	2,956	2,956	3,030	12,895	12,895	12,895
017-025-4711 INTERFUND LOAN INTEREST FROM GF	472	472	472	398	-	-	-
SUBTOTAL REVENUES	27,189	10,165	50,787	53,808	61,345	61,345	61,345
TOTAL RESOURCES - SDC FUND	269,361	279,526	332,682	333,334	394,679	394,679	394,679

CITY OF LOWELL
SDC FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
017-800-0000 NONDEPARTMENTAL							
017-800-8000 CAPITAL OUTLAY							
017-800-8020 CAPITAL OUTLAY - PARKS IMPROVEMENTS	-	-	38,128	-	36,625	36,625	36,625
017-800-8030 CAPITAL OUTLAY - STREET IMPROVEMENTS	-	-	16,239	-	19,666	19,666	19,666
017-800-8040 CAPITAL OUTLAY - WATER IMPROVEMENTS	-	-	192,623	-	-	-	-
017-800-8050 CAPITAL OUTLAY - SEWER IMPROVEMENTS	-	-	62,940	-	133,483	133,483	133,483
017-800-8060 CAPITAL OUTLAY - STORMWATER IMPROVEMENT	-	-	22,752	-	24,412	24,412	24,412
SUBTOTAL CAPITAL OUTLAY	-	-	332,682	-	214,186	214,186	214,186
017-800-9000 INTERFUND TRANSFERS							
017-800-9055 TRANSFER TO DEBT RESERVE FUND	-	-	-	-	180,493	180,493	180,493
SUBTOTAL INTERFUND TRANSFERS	-	-	-	-	180,493	180,493	180,493
017-800-9990 RESERVED FOR FUTURE EXPENDITURE							
017-800-9993 RESERVED FOR FUTURE USE - WATER	125,053	125,688	-	154,817	-	-	-
017-800-9995 RESERVED FOR FUTURE USE - PARKS	24,714	25,272	-	29,931	-	-	-
017-800-9996 RESERVED FOR FUTURE USE - STORMWATER	15,583	16,511	-	19,840	-	-	-
017-800-9997 RESERVED FOR FUTURE USE - SEWER	92,434	99,469	-	113,094	-	-	-
017-800-9998 RESERVED FOR FUTURE USE - STREETS	11,577	12,586	-	15,651	-	-	-
SUBTOTAL RESERVED FOR FUTURE EXPENDITURE	269,361	279,526	-	333,334	-	-	-
TOTAL REQUIREMENTS - SDC FUND	269,361	279,526	332,682	333,334	394,679	394,679	394,679

CITY OF LOWELL
EQUIPMENT FUND RESOURCES
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
050-000-3000 FUND BALANCE							
050-000-3100 BEGINNING CASH	23,888	28,888	30,188	30,188	31,995	31,995	31,995
SUBTOTAL FUND BALANCE	23,888	28,888	30,188	30,188	31,995	31,995	31,995
050-025-4000 REVENUES							
050-025-4052 INTEREST EARNED	-	-	300	300	300	300	300
050-025-4849 CAPITAL ASSET DISPOSAL	-	-	15,000	14,500	-	-	-
SUBTOTAL REVENUES	-	-	15,300	14,800	300	300	300
050-025-4900 INTERFUND TRANSFERS							
050-025-4910 TRANSFER FROM GENERAL FUND	1,000	1,000	1,000	1,000	2,000	2,000	2,000
050-025-4912 TRANSFER FROM STREET FUND	3,000	3,000	3,000	3,000	4,000	4,000	4,000
050-025-4930 TRANSFER FROM WATER FUND	1,000	1,000	1,000	1,000	2,000	2,000	2,000
050-025-4940 TRANSFER FROM SEWER FUND	-	-	1,000	1,000	2,000	2,000	2,000
SUBTOTAL INTERFUND TRANSFERS	5,000	5,000	6,000	6,000	10,000	10,000	10,000
TOTAL RESOURCES - EQUIPMENT FUND	28,888	33,888	51,488	50,988	42,295	42,295	42,295

**CITY OF LOWELL
EQUIPMENT FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018**

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
050-100-0000 ADMINISTRATION							
050-100-8000 CAPITAL OUTLAY							
050-100-8014 CAPITAL OUTLAY - VEHICLES AND EQUIPMENT	-	3,700	51,488	18,993	40,995	40,995	40,995
SUBTOTAL CAPITAL OUTLAY	-	3,700	51,488	18,993	40,995	40,995	40,995
TOTAL REQUIREMENTS - EQUIPMENT FUND	-	3,700	51,488	18,993	40,995	40,995	40,995

CITY OF LOWELL
BLACKBERRY JAM FESTIVAL FUND RESOURCES
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
014-000-3000 FUND BALANCE							
014-000-3100 BEGINNING CASH	19,894	18,094	8,406	17,763	16,372	16,372	16,372
SUBTOTAL FUND BALANCE	19,894	18,094	8,406	17,763	16,372	16,372	16,372
014-025-4000 REVENUES							
014-025-4052 INTEREST EARNED	1	9	-	10	10	10	10
014-025-4822 BBJ FESTIVAL REVENUE	8,403	20,969	12,650	14,687	14,834	14,834	14,834
SUBTOTAL REVENUES	8,404	20,978	12,650	14,697	14,844	14,844	14,844
TOTAL RESOURCES - BLACKBERRY JAM	28,298	39,072	21,056	32,460	31,216	31,216	31,216

CITY OF LOWELL
 BLACKBERRY JAM FESTIVAL FUND REQUIREMENTS
 JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
014-100-0000 ADMINISTRATION							
014-100-6000 MATERIALS AND SERVICES							
014-100-6614 MATERIALS AND SERVICES	10,204	21,309	15,322	16,088	26,277	26,277	26,277
SUBTOTAL MATERIALS AND SERVICES	10,204	21,309	15,322	16,088	26,277	26,277	26,277
TOTAL - ADMINISTRATION	10,204	21,309	15,322	16,088	26,277	26,277	26,277

CITY OF LOWELL
BLACKBERRY JAM FESTIVAL FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2015-16 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
014-800-0000 NONDEPARTMENTAL							
014-800-9000 INTERFUND TRANSFERS							
014-800-9010 TRANSFER TO GENERAL FUND	-	-	500	-	-	-	-
SUBTOTAL TRANSFERS	-	-	500	-	-	-	-
014-800-9990 CONTINGENCY							
014-800-9990 OPERATING CONTINGENCY	-	-	6,740	-	4,939	4,939	4,939
SUBTOTAL CONTINGENCY	-	-	6,740	-	4,939	4,939	4,939
TOTAL - NONDEPARTMENTAL	-	-	7,240	-	4,939	4,939	4,939
TOTAL REQUIREMENTS - BLACKBERRY JAM	10,204	21,309	22,562	16,088	31,216	31,216	31,216

CITY OF LOWELL
DEBT RESERVE FUND RESOURCES
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
055-000-3000 FUND BALANCE							
055-000-3100 BEGINNING CASH	215,969	162,106	107,569	106,980	52,154	52,154	52,154
SUBTOTAL FUND BALANCE	215,969	162,106	107,569	106,980	52,154	52,154	52,154
055-025-4000 REVENUES							
055-025-4052 INTEREST EARNED	1,263	-	300	300	300	300	300
SUBTOTAL REVENUES	1,263	-	300	300	300	300	300
055-025-4900 INTERFUND TRANSFERS							
055-025-4917 TRANSFER FROM SDC FUND	-	-	-	-	180,493	180,493	180,493
SUBTOTAL INTERFUND TRANSFERS	-	-	-	-	180,493	180,493	180,493
TOTAL RESOURCES - DEBT RESERVE FUND	217,232	162,106	107,869	107,280	232,947	232,947	232,947

CITY OF LOWELL
DEBT RESERVE FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
055-800-0000 NONDEPARTMENTAL							
055-800-9000 INTERFUND TRANSFERS							
055-800-9030 TRANSFER TO WATER FUND	39,381	39,381	39,381	39,381	39,381	39,381	39,381
055-800-9040 TRANSFER TO SEWER FUND	15,745	15,745	15,745	15,745	15,745	15,745	15,745
SUBTOTAL INTERFUND TRANSFERS	55,126	55,126	55,126	55,126	55,126	55,126	55,126
055-800-9991 RESERVED FOR FUTURE EXPENDITURE							
055-800-9993 RESERVED FOR FUTURE USE - WATER	86,476	47,095	7,847	7,759	149,120	149,120	149,120
055-800-9997 RESERVED FOR FUTURE USE - SEWER	75,630	59,885	44,896	44,395	28,701	28,701	28,701
SUBTOTAL RESERVED FOR FUTURE EXPENDITURE	162,106	106,980	52,743	52,154	177,821	177,821	177,821
TOTAL - NONDEPARTMENTAL	217,232	162,106	107,869	107,280	232,947	232,947	232,947
TOTAL REQUIREMENTS - DEBT RESERVE FUND	217,232	162,106	107,869	107,280	232,947	232,947	232,947

CITY OF LOWELL
WATER RESERVE FUND RESOURCES
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
020-000-3000 FUND BALANCE							
020-000-3100 BEGINNING CASH	-	3,938	7,876	7,876	11,814	11,814	11,814
SUBTOTAL FUND BALANCE	-	3,938	7,876	7,876	11,814	11,814	11,814
020-025-4900 INTERFUND TRANSFERS							
020-025-4930 TRANSFER FROM WATER FUND	3,938	3,938	3,938	3,938	3,938	3,938	3,938
SUBTOTAL INTERFUND TRANSFERS	3,938	3,938	3,938	3,938	3,938	3,938	3,938
TOTAL RESOURCES - WATER RESERVE FUND	3,938	7,876	11,814	11,814	15,752	15,752	15,752

CITY OF LOWELL
WATER RESERVE FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
020-800-0000 NONDEPARTMENTAL							
020-800-9991 RESERVED FOR FUTURE EXPENDITURE							
020-800-9992 WATER BOND PAYMENT RESERVE	3,938	7,876	11,814	11,814	15,752	15,752	15,752
SUBTOTAL RESERVED FOR FUTURE EXPENDITURE	3,938	7,876	11,814	11,814	15,752	15,752	15,752
TOTAL - NONDEPARTMENTAL	3,938	7,876	11,814	11,814	15,752	15,752	15,752
TOTAL REQUIREMENTS - WATER RESERVE FUND	3,938	7,876	11,814	11,814	15,752	15,752	15,752

CITY OF LOWELL
SEWER RESERVE FUND RESOURCES
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
021-000-3000 FUND BALANCE							
021-000-3100 BEGINNING CASH	370	1,945	3,520	5,095	6,670	6,670	6,670
SUBTOTAL FUND BALANCE	370	1,945	3,520	5,095	6,670	6,670	6,670
021-025-4900 TRANSFERS							
021-025-4940 TRANSFER FROM SEWER FUND	1,575	1,575	1,575	1,575	1,575	1,575	1,575
SUBTOTAL TRANSFERS	1,575	1,575	1,575	1,575	1,575	1,575	1,575
TOTAL RESOURCES - WATER RESERVE FUND	1,945	3,520	5,095	6,670	8,245	8,245	8,245

CITY OF LOWELL
SEWER RESERVE FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
021-800-0000 NONDEPARTMENTAL							
021-800-9991 RESERVED FOR FUTURE EXPENDITURE							
021-800-9997 SEWER BOND PAYMENT RESERVE	1,945	3,520	5,095	6,670	8,245	8,245	8,245
SUBTOTAL RESERVES	1,945	3,520	5,095	6,670	8,245	8,245	8,245
TOTAL REQUIREMENTS - SEWER RESERVE FUND	1,945	3,520	5,095	6,670	8,245	8,245	8,245

CITY OF LOWELL
 UTILITY DEPOSIT FUND RESOURCES
 JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
045-000-3000 FUND BALANCE							
045-000-3100 BEGINNING CASH	31,453	31,861	32,810	28,376	-	-	-
SUBTOTAL FUND BALANCE	31,453	31,861	32,810	28,376	-	-	-
REVENUES							
UTILITY DEPOSITS	3,780	-	-	-	-	-	-
SUBTOTAL REVENUES	3,780	-	-	-	-	-	-
TOTAL - UTILITY DEPOSIT FUND	35,233	31,861	32,810	28,376	-	-	-

CITY OF LOWELL
UTILITY DEPOSIT FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
045-100-0000 ADMINISTRATION							
045-100-6000 MATERIALS AND SERVICES							
045-100-6907 DEPOSIT REFUNDS	3,372	3,484	-	-	-	-	-
SUBTOTAL MATERIALS AND SERVICES	3,372	3,484	-	-	-	-	-
TOTAL - ADMINISTRATION	3,372	3,484	-	-	-	-	-

CITY OF LOWELL
UTILITY DEPOSIT FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2016-17		
					PROPOSED	APPROVED	ADOPTED
045-800-0000 NONDEPARTMENTAL							
045-800-9000 INTERFUND TRANSFERS							
045-800-9030 TRANSFER TO WATER FUND	-	-	32,810	28,376			
SUBTOTAL INTERFUND TRANSFERS	-	-	32,810	28,376	-	-	-
TOTAL - NONDEPARTMENTAL	-	-	32,810	28,376	-	-	-
TOTAL REQUIREMENTS - UTILITY DEPOSIT FUND	3,372	3,484	32,810	28,376	-	-	-

CITY OF LOWELL
PERSONNEL LIABILITIES FUND RESOURCES
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
016-000-3000 FUND BALANCE							
016-000-3100 BEGINNING CASH	14,768	19,368	23,968	23,968	-	-	-
SUBTOTAL FUND BALANCE	14,768	19,368	23,968	23,968	-	-	-
016-025-4900 INTERFUND TRANSFERS							
016-025-4910 TRANSFER FROM GENERAL FUND	2,000	2,000	-	-	-	-	-
016-025-4912 TRANSFER FROM STREET FUND	600	600	-	-	-	-	-
016-025-4930 TRANSFER FROM WATER FUND	2,000	2,000	-	-	-	-	-
SUBTOTAL INTERFUND TRANSFERS	4,600	4,600	-	-	-	-	-
TOTAL - PERSONNEL LIABILITIES	19,368	23,968	23,968	23,968	-	-	-

CITY OF LOWELL
PERSONNEL LIABILITIES FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
016-100-0000 ADMINISTRATION							
016-100-6000 MATERIALS AND SERVICES							
016-100-6750 UNEMPLOYMENT PAYMENTS	-	-	-	-	-	-	-
016-100-6752 VACATION LIABILITY	-	-	-	-	-	-	-
SUBTOTAL MATERIALS AND SERVICES	-	-	-	-	-	-	-
TOTAL - ADMINISTRATION	-	-	-	-	-	-	-

CITY OF LOWELL
PERSONNEL LIABILITIES FUND REQUIREMENTS
JULY 1, 2017 - JUNE 30, 2018

DESCRIPTION	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	2016-17 ESTIMATED	2017-18		
					PROPOSED	APPROVED	ADOPTED
016-800-0000 NONDEPARTMENTAL							
016-800-9000 INTERFUND TRANSFERS							
016-800-9010 TRANSFER TO GENERAL FUND	-	-	10,421	10,421	-	-	-
016-800-9012 TRANSFER TO STREET FUND	-	-	3,126	3,126	-	-	-
016-800-9030 TRANSFER TO WATER FUND	-	-	10,421	10,421	-	-	-
SUBTOTAL INTERFUND TRANSFERS	-	-	23,968	23,968	-	-	-
TOTAL - NONDEPARTMENTAL	-	-	23,968	23,968	-	-	-
TOTAL REQUIREMENTS- PERSONNEL LIABILITIES	-	-	23,968	23,968	-	-	-

CITY OF LOWELL
 SCHEDULE OF TRANSFERS
 JULY 1, 2017 - JUNE 30, 2018

TRANSFER FROM	TRANSFER TO	AMOUNT
GENERAL FUND	EQUIPMENT FUND	2,000
STREET FUND	EQUIPMENT FUND	4,000
SDC FUND	DEBT RESERVE FUND	180,493
WATER FUND	EQUIPMENT FUND	2,000
WATER FUND	WATER RESERVE FUND	3,938
SEWER FUND	EQUIPMENT FUND	2,000
SEWER FUND	SEWER RESERVE FUND	1,575
DEBT RESERVE FUND	WATER FUND	39,381
DEBT RESERVE FUND	SEWER FUND	15,745

CITY OF LOWELL, OREGON

RESOLUTION 676

**RESOLUTION ADOPTING THE CITY BUDGET FOR FISCAL YEAR 2017-2018
AND IMPOSING AND CATEGORIZING TAX**

BE IT RESOLVED that the City Council of the City of Lowell, Oregon, hereby adopts the budget approved by the Budget Committee for the 2017-2018 fiscal year, without modifications, in the amount of \$2,216,673, of which \$238,694 is unappropriated and reserved, and,

BE IT FURTHER RESOLVED that the following amounts are hereby appropriated for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

General Fund		SDC Fund	
Administration	\$ 152,993	Capital Outlay	\$ 214,186
Parks and Recreation	\$ 88,944	Transfers	\$ 180,493
Police	\$ 27,720	Total	\$ 394,679
Community Development	\$ 37,685		
Library	\$ 7,915	Equipment Fund	
Code Enforcement	\$ 13,230	Capital Outlay	\$ 40,995
Tourism	\$ 21,850	Total	\$ 40,995
Municipal Court	\$ 13,075		
Debt Service	\$ 12,895	BBJ Festival Fund	
Transfers	\$ 2,000	BBJ Festival	\$ 26,277
Contingency	\$ 72,660	Contingency	\$ 4,939
Total	\$ 450,967	Total	\$ 31,216
Street Fund		Debt Reserve Fund	
Street	\$ 165,472	Transfers	\$ 55,126
Transfers	\$ 4,000	Total	\$ 55,126
Contingency	\$ 23,349		
Total	\$ 192,821		
		Total Appropriation	
Water Fund		All Funds	
Water	\$ 297,490	\$1,977,979	
Debt Service	\$ 64,080		
Transfers	\$ 5,938		
Contingency	\$ 91,800		
Total	\$ 459,308		
Sewer Fund			
Sewer	\$ 290,588		
Debt Service	\$ 52,564		
Transfers	\$ 3,575		
Contingency	\$ 6,139		
Total	\$ 352,866		