

**Lowell City Council**  
**Regular Meeting**  
**Tuesday, December 19, 2023 at 7:00 pm**

**Lowell Rural Fire Protection District Fire Station 1**  
**389 N. Pioneer Street, Lowell, OR 97452**

**Members of the public may provide comment or testimony through the following:**

- Joining in person or by phone, tablet, or personal computer. For details, click on the event at <[www.ci.lowell.or.us](http://www.ci.lowell.or.us)>.
  - Mailing written comments to PO Box 490, Lowell, OR 97452 or delivering in person at Lowell City Hall located at 70 N. Pioneer St.
  - By email to [admin@ci.lowell.or.us](mailto:admin@ci.lowell.or.us).
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**Regular Meeting Agenda**

Call to Order/Roll Call/Pledge of Allegiance

Councilors: Mayor Bennett \_\_\_ Harris \_\_\_ Stratis \_\_\_ Weathers \_\_\_ Murray \_\_\_

Approval of Agenda

Consent Agenda

Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

1. November 21, 2023 regular meeting minutes
2. December 5, 2023 regular meeting minutes
3. December 7, 2023 special meeting minutes
4. November 2023 check register
5. November 2023 financial statement

Public Comments

Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities must be made at least 48 hours before the meeting to City Clerk Sam Dragt at 541-937-2157.

## City Council Meeting Agenda

Direct all comments to the Council through the Mayor. All speakers are expected to be polite, courteous, and respectful when making their comments. Personal attacks, insults, profanity, and inflammatory comments will not be permitted.

### Council Comments (three minutes per speaker)

#### Staff Reports

1. City Administrator
2. Public Works
3. Library Director
4. City of Oakridge police report – November 2023

#### New Business

1. Motion to approve Resolution 820, “A resolution making appointments to fill expiring terms on the Planning Commission.” – Discussion/ Possible action
  - a. Bill George
  - b. Brenda Sirois
  - c. John Petrie
2. Motion to approve Resolution 821, “A resolution making appointments to fill expiring terms on the Blackberry Jam Festival Committee.” – Discussion/ Possible action
  - a. George Wild
  - b. Lonna Bennett
  - c. Rustie Ackland
  - d. Meesa Anders
3. Motion to approve Resolution 822, “A resolution making appointments to fill expiring terms on the Parks and Recreation Committee.” – Discussion/ Possible action
  - a. Joe Brazill
  - b. Shannon Fassbender
  - c. Tony Moreci
  - d. George Wild
4. Motion to approve Resolution 823, “A resolution making appointments to the Library Committee.” – Discussion/ Possible action
  - a. Annette Beiderwell
  - b. Brenda Sirois

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- c. Glenda Harvey
  - d. Sherry Carter
  - e. Stormy Johnston
5. Motion to approve Resolution 824, “A resolution making appointments to fill expiring terms on the Budget Committee.” – Discussion/ Possible action
    - a. Bill George
    - b. Jacob Annis
  6. Motion to approve Resolution 819, “A resolution approving an agreement with the Oregon Parks and Recreation Department, Heritage Programs for the ‘2023 Oregon Heritage Grant,’ recognizing grant funding, and making appropriations.” – Discussion/ Possible action  
Staff report: Library Director Peggy O’Kane
  7. Continued discussion on updating city ordinances to comply with House Bill 3115. – Discussion/ Possible action
  8. Review November 22, 2023 “City Park Assessment” from WHA Insurance and provide direction to city staff on terminating the intergovernmental agreement with Lane County regarding the operation and maintenance of the Interpretative Center. – Discussion/ Possible action
  9. Review and feedback from City Council on draft financial summary reports. – Discussion
  10. Direction on scheduling a public information session related to city water for some time in January. – Discussion
  11. Motion to approve Resolution 815, “A resolution recognizing Roundhouse Foundation, ‘Filling the Gaps’ grants and making appropriations.”
  12. Motion to approve Resolution 816, “A resolution recognizing State of Oregon, Department of Land Conservation and Development (DLCD), 2023-2025 Young Memorial Planning Assistance Grant No GY-25-077 and making appropriations.”

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13. Motion to approve Resolution 817, "A resolution recognizing State of Oregon, 'Lottery Direct Legislative Award' for City of Lowell water treatment plant upgrades and making appropriations."
14. Motion to approve Resolution 818, "A resolution authorizing the transfer of appropriations within funds." – Discussion/ Possible action
15. Motion to declare the flagpole at 107 E. 3<sup>rd</sup> Street as surplus property and to authorize its transfer to the Lowell School District. – Discussion/ Possible action
16. Motion to approve an "Operational maintenance services" Intergovernmental Agreement with Lane County for street maintenance services and to authorize the City Administrator to sign. – Discussion/ Possible action

### Other Business

1. Reminder: Executive session scheduled for 6:00 pm on January 2.
2. Reminder: City Administrator scheduled vacation from January 5 to January 10.
3. Reminder: City Hall closed to the public December 28 and the library will be closed to the public December 30 due to lobby tile waxing.

### Mayor Comments

Community Comments: Limited to two (2) minutes if prior to 9:30 P.M.

Adjourn the Regular Meeting.