

Lowell City Council
Regular Meeting
Tuesday, February 6, 2024 at 7:00 pm

Lowell Rural Fire Protection District Fire Station 1
389 N. Pioneer Street, Lowell, OR 97452

Members of the public may provide comment or testimony through the following:

- Joining in person or by phone, tablet, or personal computer. For details, click on the event at <www.ci.lowell.or.us>.
 - Mailing written comments to PO Box 490, Lowell, OR 97452 or delivering in person at Lowell City Hall located at 70 N. Pioneer St.
 - By email to admin@ci.lowell.or.us.
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Regular Meeting Agenda

Call to Order/Roll Call/Pledge of Allegiance

Councilors: Mayor Bennett ___ Harris ___ Stratis ___ Weathers ___ Murray ___

Approval of Agenda

Consent Agenda

Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

1. December 19, 2023 regular meeting minutes
2. January 2, 2024 regular meeting minutes
3. January 3, 2024 joint City Council/Planning Commission minutes
4. January 16, 2024 regular meeting minutes
5. December 2023 check register
6. December 2023 financial statement

Public Comments

Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities must be made at least 48 hours before the meeting to City Clerk Sam Dragt at 541-937-2157.

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Direct all comments to the Council through the Mayor. All speakers are expected to be polite, courteous, and respectful when making their comments. Personal attacks, insults, profanity, and inflammatory comments will not be permitted.

Council Comments (three minutes per speaker)

Staff Reports

1. City Administrator
2. Public Works
3. Library Director
4. City of Oakridge police report

Presentations

1. Presentation by Umpqua Valley Financial LLC of the 2022-2023 fiscal year audited financial statements.

Presenters: Steve Tuscherer, CPA – President; Josh Huffman – Vice-President – General Management & Senior Audit Associate; Ashraf Farishta Lakhina, CPA – Senior Tax & Audit Associate; Savannah Halter – Communications Manager & Audit Associate.

New Business

1. Review draft Ordinance 312, “An Ordinance to Comply with HB 3115 by Repealing Ordinance 240; Adopting Time, Place, and Manner Regulations for Camping; Amending Regulations Regarding Hauled Wastewater Discharging to Accommodate RV Camping on Residential Property; and Repealing the Offense of Vagrancy from Title Five of the Lowell Revised Code. – Discussion
2. Motion to approve a “Grant Agreement” with the Oregon Business Development Department for project number C2023830 in the amount of \$306,420 and to authorize the Mayor to sign. – Discussion/ Possible action
3. Motion to authorize the City Administrator, City Clerk, and Councilor Harris to request payments from the Oregon Business Development Department for project number C2023830. – Discussion/ Possible action
4. Motion to approve an “Engineering scope of services” with Civil West Engineering in the amount of \$4,179.00 for a “Water treatment plant CT study 2024” and to authorize the City Administrator to sign. – Discussion/ Possible action

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5. Motion to approve an “Oregon Cooperative Procurement Program” agreement with the Oregon Department of Administrative Services, Enterprise Goods and Services Division, Procurement Services in the amount of \$500 and to authorize the City Administrator to sign. – Discussion/ Possible action
6. Motion to authorize the City Administrator to pay \$25,000 into the trust account held with Thorp, Purdy, Jewett, Urness & Wilkinson, PC pursuant to the “Contract for legal services” approved on August 1, 2023 for litigation versus Charter Communications and C-2 Utility Contractors. – Discussion/ Possible action
7. Motion to authorize the City Administrator to sign and submit a support letter for land use application #2024-02 submitted by applicant TYJB LLC for a parking lot located on the city-owned vacant lot identified as map and tax lot 19-01-14-24-07100. – Discussion/ Possible action
8. Motion to approve Resolution 825, “To correct a miscalculation in Resolution 818 thereby ensuring an accurate amended budget for the library department.” – Discussion/ Possible action
9. Motion to approve Resolution 826, “To correct a miscalculation in Resolution 819 thereby ensuring an accurate amended budget for the library department.” – Discussion/ Possible action
10. Motion to approve Resolution 827, “A resolution authorizing the transfer of appropriations within funds.” – Discussion/ Possible action

Other Business

1. Meeting reminder: Thursday, February 29 at 6:00 pm – Public information session on Lookout Point dam drawdown

Mayor Comments

Community Comments: Limited to two (2) minutes if prior to 9:30 P.M.

Adjourn the Regular Meeting.