

**Lowell City Council
Regular Meeting
Tuesday, August 20, 2024 at 7:00 pm**

**Lowell Rural Fire Protection District Fire Station 1
389 N. Pioneer Street, Lowell, OR 97452**

Members of the public may provide comment or testimony through the following:

- Joining in person or by phone, tablet, or personal computer. For details, click on the event at <www.ci.lowell.or.us>.
 - Mailing written comments to PO Box 490, Lowell, OR 97452 or delivering in person at Lowell City Hall located at 70 N. Pioneer St.
 - By email to admin@ci.lowell.or.us.
 - Comments received by 4:00 pm on the meeting date will be included in the record.
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Regular Meeting Agenda

Call to Order/Roll Call/Pledge of Allegiance

Councilors: Mayor Bennett ___ Harris ___ Stratis ___ Weathers ___ Murray ___

Approval of Agenda

Consent Agenda

Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

1. July 16, 2024 regular meeting minutes
2. August 6, 2024 regular meeting minutes
3. July 2024 check register
4. June 2024 financial report

Public Comments

Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record.

Direct all comments to the Council through the Mayor. All speakers are expected to be polite, courteous, and respectful when making their comments. Personal attacks, insults, profanity, and inflammatory comments will not be permitted.

Council Comments (three minutes per speaker)

Staff Reports

1. City Administrator
2. Public Works
3. Library

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities must be made at least 48 hours before the meeting to City Clerk Sam Dragt at 541-937-2157.

City Council Meeting Agenda

Old Business

1. Follow up on “Charging and fueling infrastructure grant” opportunity with Lane County. – Discussion/ Possible action

New Business

1. Presentation by Parks and Recreation Committee on Paul Fisher Park swing set and gaga ball court recommendations. – Discussion
Presenters: Committee members Tony Moreci and Meesa Anders

At this time, City Council may approve a motion to accept the Parks and Recreation Committee’s recommendations and to authorize the purchase of the swing set and the construction of a gaga ball court at Paul Fisher Park.

2. Review applications to fill vacant positions on the Library Committee. – Discussion/ Possible action
 - Tony Moreci
 - Ann Wopat

At this time, City Council may vote to appoint the applicants to the Library Committee.

3. Motion to approve a sole source procurement for “Oral historian consulting services,” based on the findings presented in the agenda item sheet, and to authorize the City Administrator to sign a contract in the amount not to exceed \$8,000 with Christoffer Eric Petersen for these services. – Discussion/ Possible action
Presenter: Peggy O’Kane, Library Director

4. Review quotes for E. 1st Street paving and repairs. – Discussion/ Possible action
 - Wakeview Construction LLC - \$37,871.06
 - Wildish – \$74,879.00
 - RiverBend Construction – \$45,206.00

Presenter: Public Works Director Max Baker

At this time, the City Council may vote to approve one of the quotes.

5. Review process for sale of old City Hall/107 E. 3rd St.. – Discussion/ Possible action

At this time, the City Council may vote to authorize the City Administrator to proceed with the sale of 107 E. 3rd St. using the for sale by owner method.

6. First reading and public hearing on Ordinance 313, “An Ordinance Amending the Lowell Building Department Permit Fees; Adopting Appendix J “Grading” Of the 2024 International Building Code; and Amending the Section on how Building Permit Fees are Established.”
 - a. The public hearing is now open at ____ (state time)
 - b. Staff report – City Administrator Jeremy Caudle
 - c. Questions/comments from the public
 - d. Questions/comments from the City Council
 - e. The public hearing is now closed
 - f. First reading of Ordinance 313.

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- g. Schedule second reading. Recommended motion: "I move to schedule a second reading for Ordinance 313 at the September 3, 2024 regular City Council meeting."
7. Motion to approve an intergovernmental agreement with Lane Council of Governments for an external market compensation analysis at the member rate of \$7,791, and to authorize the City Administrator to sign. – Discussion/ Possible action

Other Business

1. Thoughts on September 3 work session at 6:00 pm to discuss code enforcement abatement, City Administration evaluation process improvements, annual City Council planning session.

Mayor Comments

Community Comments: Limited to two (2) minutes if prior to 9:30 P.M.

Adjourn the Regular Meeting.