**Lowell City Council**

**Executive Session**

**Tuesday, September 17 2024 at 6:00 pm**

**Regular Meeting**

**Tuesday, September 17, 2024 at 7:00 pm**

**Lowell Rural Fire Protection District Fire Station 1**

**389 N. Pioneer Street, Lowell, OR 97452**

**Members of the public may provide comment or testimony through the following:**

* Joining in person or by phone, tablet, or personal computer. For details, click on the event at <www.ci.lowell.or.us>.
* Mailing written comments to PO Box 490, Lowell, OR 97452 or delivering in person at Lowell City Hall located at 70 N. Pioneer St.
* By email to admin@ci.lowell.or.us.
* Comments received by 4:00 pm on the meeting date will be included in the record.

**Executive Session Agenda (estimated 1 hour)**

Executive Sessions are closed to the public. Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No decision will be made in this executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

Call to Order/Roll Call

Councilors: Mayor Bennett \_\_\_\_ Harris \_\_\_\_ Stratis \_\_\_\_ Weathers \_\_\_\_ Murray\_\_\_\_

Executive Session:

The executive session is being held pursuant to ORS 192.660(2)(h) – to consult with legal counsel concerning the legal rights and duties of the city with regards to litigation.

Adjourn the Executive Session.

The Regular Meeting will convene immediately following the Executive Session.

**Regular Meeting Agenda**

Call to Order/Roll Call/Pledge of Allegiance

Councilors: Mayor Bennett \_\_\_\_ Harris \_\_\_\_ Stratis \_\_\_\_ Weathers \_\_\_\_ Murray \_\_\_\_

Approval of Agenda

Consent Agenda

Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

1. August 20, 2024 regular meeting minutes
2. September 3, 2024 regular meeting minutes
3. August 2024 check register
4. July 2024 financial statements

Public Comments

Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record.

Direct all comments to the Council through the Mayor. All speakers are expected to be polite, courteous, and respectful when making their comments. Personal attacks, insults, profanity, and inflammatory comments will not be permitted.

Council Comments (three minutes per speaker)

Staff Reports

1. City Administrator
2. Public Works
3. Library

Old Business

New Business

1. Motion to authorize the City Administrator to sign a quote and “Total Solutions Agreement” with Pacific Office Automation for the lease of a mailing and inserting machine at $223.14 per month for 63 months. – Discussion/ Possible action

Other Business

Mayor Comments

Community Comments: Limited to two (2) minutes if prior to 9:30 P.M.

Adjourn the Regular Meeting.