

**Parks and Recreation Committee
Regular Meeting
Thursday, March 7, 2023, at 7:00 pm**

**Lowell Rural Fire Protection District
389 N. Pioneer Street, Lowell, OR 97452**

Members of the public are encouraged to provide comment or testimony through the following:

- Joining by phone, tablet, or PC. For details, click on the event at www.ci.lowell.or.us.
- Mailing written comments to PO Box 490, Lowell, OR 97452 or delivering in person at Lowell City Hall located at 70 N. Pioneer St.
- By email to: admin@ci.lowell.or.us.

Regular Meeting Agenda

Committee members: Chair Brazill ____ Wild____ Moreci____ Fassbender____ Anders____

Approval of Agenda

Approval of the Minutes: 06/17/2021, 10/18/2021, 02/03/2022, 03/03/2022, 05/05/2022, 07/07/2022, 09/01/2022, 10/13/2022, 11/03/2022, 02/02/2023, 03/02/2023, 04/06/2023, 05/04/2023, 06/08/2023, 07/06/2023, 08/03/2023, 09/07/2023, 10/05/2023, 11/02/2023, 12/07/2023, 01/04/2024, 02/01/2024

Old Business

1. Budget items
2. Swing Set Program for Paul Fisher Park
3. Planning the Park Clean-up Day
4. Caboose budget

Other Business

Community Comments: Limited to two (2) minutes if prior to 9:30 P.M.

Adjourn the Regular Meeting

**City of Lowell
Parks and Recreation Committee Meeting Minutes
Thursday, June 17, 2021
Maggie Osgood Library**

Call to Order: 7:04 P.M. by Chair Hall O'Regan

Committee Members Present: Hall O'Regan, George Wild,
Committee Members Arrived at 7:14 PM: Tony Moreci, Joe Brazil

Old Business: None

New Business:

- **Discussion regarding hanging baskets in Rolling Rock Park and Holiday Decorations within the city** – CA Caudle presented topic; money has been allocated in the budget for items. Tim Stratis presented background information and ideas on how to proceed, beginning with Christmas decorations and a Community Christmas Tree. Hanging flower baskets for Rolling Rock Park is being researched. Looking for volunteers to help choose decorations and looking for additional contributions. Committee scheduled a walk through the park to discuss options on Saturday, July 3 at 9 AM.

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Other Business:

- **Movies in the Park** – Hall O'Regan stated movies have been scheduled for July 16, August 19, and September 16, 2021 in Rolling Rock Park.
- **Covered Bridge** – George Wild stated that the Covered Bridge can reopen again, there's a need for volunteers to clean it in preparation for reopening and volunteers to open and close the gate.

Approval of the minutes: Tony Moreci moved to approve minutes from March 11, 2021, second by Hall O'Regan. Approved by Consensus.

Adjourn: 8:30 P.M.

Approved: _____
Hall O'Regan – Chair

Attest: _____
Jeremy Caudle – City Recorder

City of Lowell
Parks and Recreation Committee Meeting Minutes
Monday October 18, 2021
Maggie Osgood Library

Call to Order: 7:00 P.M. by CA Caudle

Committee Members Present: Joe Brazill, George Wild,
Committee Members Absent: Tony Moreci, Hall O'Regan

Since there was not a Quorum present, there were no actions taken.

Approval of Agenda – no Quorum present

New Business

2. Shade tree program for Paul Fisher Park
Reviewed and discussed Paul Fisher Park Landscaping included in the Packet
3. City Administrator update on parks projects
 - a. Rolling Rock Park – status of the process to begin the landscaping by Dougherty Landscaping
 - b. Vegetation removal below Sunridge
 - c. Quote for tree thinning and removal

Commissioner Wild brought up Holiday decoration and/or a community event in Rolling Rock park if not at the Covered Bridge.

Discussed options for facilitating continued meetings for the Parks Committee by possibly meeting at the same time as the City Council

Adjourn: 7:24 P.M.

Approved: _____
Hall O'Regan – Chair

Attest: _____
Jeremy Caudle – City Recorder

City of Lowell
Parks and Recreation Committee Meeting Minutes
Thursday, February 3, 2022
Maggie Osgood Library

Call to Order: 7:00 P.M. by Parks Committee Chair Hall O'Regan

Committee Members Present: Hall O'Regan, George Wild, Tony Moreci, Joe Brazill

Approval of Agenda – agenda approved by Tony Moreci, second by George Wild. PASS 4:0

Approval October 18, 21 Minutes - approved by Tony Moreci, second George Wild. PASS 4:0

New Business

1. Committee Chair Hall O'Regan moved to recommend Shannon Fassbender to the City Council for consideration, second by Committee Member Brazill. PASS 4:0

Committee Member Toni Moreci exited the meeting at 8:26pm

2. Shade Tree program for Paul Fisher Park

The Parks and Recreation committee is Requesting that City Council approve of a modified tree plan, based on the tree plan that Dougherty Landscape architects prepared with a modification that adds eight additional trees near the picnic shelter and playground, consisting of two Golden Desert Ash, two Autumn Purple Ash, one Autumn Blaze Maple and three Dogwood. Donations from the public should be based on an average cost per tree. It is the intention that this program be funded 100% by public donations. A professional landscaper should install the trees in a group of 6 at a time or whatever is most cost effective, starting with the playground area. The committee will develop plaque design guidelines at a later time.

Chairman O'Regan made a motion that the City Council approve the Tree plan as presented by the City Administrator, this was seconded by Committee member Wild PASS 3:0

3. Committee scheduled a walk through of Paul Fisher Park and Rolling Rock Park for February 19, 2022, at 10:00 am
4. Setting priorities for 2022 will be postponed until after the walk through of the parks

Adjourn: 8:53 P.M.

Approved: _____
Hall O'Regan – Chair

Attest: _____
Jeremy Caudle – City Recorder

**City of Lowell
Parks and Recreation Committee Meeting Minutes
Thursday, March 3, 2022
Maggie Osgood Library**

Call to Order: 7:00 P.M. by Chair Hall O'Regan

Committee Members Present: Hall O'Regan, George Wild, Shannon Fassbender

Approval of Agenda – Agenda approved by Hall O'Regan, second by George Wild. PASS 3:0
Approval 2/3/2022, Minutes - approved by Hall O'Regan, second George Wild. PASS 3:0

Committee Member Joe Brazil came late at 7:07 PM

Committee Member Tony Moreci came late at 7:14 PM

New Business:

Paul Fisher Park – Shade tree program and canvas shade structures

Public Works director Max Baker offered information regarding the previous quotes from two different landscape companies. Max spoke about getting more updated quotes for putting in trees six at a time as was discussed at the previous meeting. They Committee will need more specific details to make a recommendation regarding the landscaper that they feel will meet the goals that the committee is attempting to meet.

Canvas shade structures were discussed regarding the cost and the effectiveness of the cover, while keeping the specific area of need and the cost for the different options. There will be more research.

Setting priorities for 2022—

- 1. Park Benches and Picnic tables– resurface/paint and repair Rolling Rock/Paul Fisher**
- 2. Caboose clean and Paint –Rolling Rock**
- 3. Re-Stencil log at Rolling Rock Park**
- 4. Remove fire Pits in Gazebo**
- 5. Paint the Bathrooms –Paul Fisher/Rolling Rock**
- 6. Doors on restrooms—Paul Fisher/Rolling Rock**
- 7. Toilet – Paul Fisher**
- 8. Concrete Path –Rolling Rock Park**
- 9. Garbage can at the stage—Rolling Rock**
- 10. Well heads below ground –Paul Fisher**
- 11. Noxious Vegetation Removal (Park Beautification Day)**
- 12. Curb for Playground area –Paul Fisher**
- 13. Moss Removal Wetleau sign—Rolling Rock**
- 14. Lawn Renovation –Paul Fisher**

Other Business:

Lowell Beautification Day – May 7, 2022, beginning at 8AM

George Wild will send out emails to inform of the details

Adjourn: 8:10 P.M.

Approved: _____
Hall O'Regan – Chair

Attest: _____
Jeremy Caudle – City Recorder

City of Lowell
Parks and Recreation Committee Meeting Minutes
Thursday, May 5, 2022
Maggie Osgood Library

Call to Order: 7:00 P.M. by Chair Hall O'Regan

Committee Members Present: Hall O'Regan, George Wild, Joe Brazil, Shannon Fassbender,
Staff Present: Max Baker, Public Works Director

Approval of Agenda – Agenda approved by Hall O'Regan, second by George Wild. PASS 4:0
Approval 3/3/2022, Minutes - approved by Joe Brazil, second Hall O'Regan. PASS 4:0

Committee Member Tony Moreci came late at 7:07 PM

New Business:

Paul Fisher Park – Shade tree program and canvas shade structures

Public Works director Max Baker offered information regarding the species that were agreed upon and the plan for planting grouping of purchased trees but six trees at a time. Mentioned that price per tree being \$600-700 as previously discussed. Using a notebook at the City Hall, the Bridge, in social media, and fliers to show the options. We anticipate multiple trees being purchased before the end of this budget, but the city did put money in the anticipated budget for tree planting.

- Maureen Weathers spoke about purchasing five dogwood trees in memorial of her husband Warren and to possibly place benches for a grove like setting and adding a bench to the setting as well.

Discussed finalizing on the landscaper decision once the quotes come back. Max will give more information when they have more information.

Talked about opportunities for all to assist in purchasing a tree by donating in groups or making a general donation towards the program but not to specify a specific tree.

Discussed monuments and/or how to identify the individual memorial trees and what that may look like, decided to talk about this more once they are further along in the planting.

Parks Cleanup Day—

Usually, the first Saturday in May, as this will be in a few days this will not be available. Talked about choosing June 4th with a back-up date of June 11th. From 9-1pm with a possible BBQ afterwards. Meeting at Paul Fisher Park with the Volunteers

- Chairman O'Regan appointed Tony to take measurements of the benches and picnic tables for supplies to be ordered to start the repairs.

Max went over what the previous beautification day entailed – weeding city hall, the planter boxes and the playground with the ADA chips, the planter strips the two center medians on Pioneer and on Moss and Rolling Rock Park the barked area around the bathrooms and in the

planter rounds. Usually, someone donates flowers or bark to be planted to make it look nice. There have also been special specific projects. Once they overhauled the Post office, weeded and re-barked, trimmed the bushes. It turned out nice.

We should make a finalized project list of our goals to get completed at the meeting just before the fourth.

Other Business:

Yard of the month—

Discussed the process for restarting the Yard of the Month, last done in June 2018, and what the criteria was for acknowledging as it was a big success.

Yard of the Month discussion for June 2, 2022, Meeting

Caboose in Rolling Rock Park—

Repairing and repainting the Caboose. Clean and paint for this year but it really needs to be resided to preserve it and maintain for a large overhaul in the future. It would cost about \$500.00 for the paint. Look for grants or funding for the much more extensive preservation.

Causeway safety—

George had experienced some sketchy activity in the evening while shutting the gate at the bridge interpretive center. The lighting is not quite adequate for the cameras to clearly see what is going on. Max stated that he has called on the lights multiple times.

Vandalism—

The weather has definitely helped to keep the vandalism at bay. In the 22-23 budget we asked for money in the Parks SDC funds to fund the bathrooms to make the bathrooms more vandalism proof with stainless steel facilities.

Adjourn: 7:50 P.M.

Approved: _____
Hall O'Regan – Chair

Attest: _____
Jeremy Caudle – City Recorder

City of Lowell
Parks and Recreation Committee Meeting Minutes
Thursday, July 7, 2022

Call to Order: 7:10 P.M. by Chair Joe Brazill

Committee Members Present: Hall O'Regan, Tony Moreci

Members Absent: Shannon Fassbender, Joe Brazil, George Wild

Staff Present: Max Baker, Public Works Director

Approval of Agenda – Agenda approved by Shannon, second by Joe. **PASS 4:0**

New Business: No quorum present.

1. Paul Fisher Park updates, restrooms, swing set
 - a. Improving and securing the Restrooms
 - b. Removing the Big Kid Swing set
 - c. Hold on the Well at this time.
2. Rolling Rock Updates, restrooms, irrigation
 - a. Improving and securing the bathrooms
3. shade tree program
 - a. finish the advertising.
4. Parks clean-up day? Date and Time. Specific projects-
 - a. no schedule

Other Business:

Adjourn: 7:25 P.M.

Approved: _____
Hall O'Regan – Chair

Attest: _____
Jeremy Caudle – City Recorder

**City of Lowell
Parks and Recreation Committee Meeting Minutes
Thursday, September 1, 2022**

Call to Order: 7:00 P.M. by Chair Joe Brazill

Committee Members Present: Hall O'Regan, Joe Brazil, Tony Moreci, George Wild,

Members Absent: Shannon Fassbender

Staff Present: Jeremy Caudle, City Administrator

Approval of the Agenda: Joe made motion to approve the agenda – second by Tony. PASS 4:0

Old Business:

- Funding for shade tree program and donor recognition
 - Budget review for operating
- Parks improvements to the tables and benches
 - Tony offered to do the labor once the parts and materials are purchased.
- Paul Fisher Park playground equipment –
 - The swing set needs to be replaced due to wear.
 - Estimates will be looked into
 - Possibly inquire with State Parks about equipment assistance.

New Business:

- Chair Hall made an announcement that he would be stepping down as Chair.
- Hall made a motion to appoint Joe Brazil to be the Chair of the Park Committee. Second by Goerge. PASS 4:0

Future Meeting planning- October 13, 2022

Adjourn: 7:57 P.M.

Approved: _____
Joe Brazill – Chair

Attest: _____
Jeremy Caudle – City Recorder

City of Lowell
Parks and Recreation Committee Meeting Minutes
Thursday, October 13, 2022

Call to Order: 7:07 P.M. by Chair Joe Brazill

Committee Members Present: Joe Brazil, Shannon Fassbender, Hall O'Regan, Tony Moreci, George Wild

Staff Present: Jeremy Caudle, City Administrator

Approval of Agenda – Agenda approved by Tony Moreci, second by Hall O'Regan.

New Business:

Paul Fisher Park –

- Restrooms are shut down at the park due to vandalism-
 - Park SDC fund are available for repairing the parks bathroom. But there are many laws and regulations that control the funds. We are working with an engineer to get this paperwork completed to meet this need and future needs
- Park benches – replace or repair
 - looking for quotes for the replacement supplies to rebuild at the park
 - planned to make a time for the last week of October to get the replacement supplies to rebuild the benches

Shade tree program-

- 10 trees donations we have received and are ready for planting
- Maybe a list for people who express interest in purchasing a Tree but may not be able to afford the full cost, maybe another person could match
- Making contacts with agencies that have contact with people who are interested in memorials for their family members

Holiday Activities-

- Music? Touch base with the school
- Transportation? School
- Concessions?
- Scheduling the date – City council
- Parade? Shannon
- Decorating? Tony will speak with Tim Stratis
- At the Lowell Covered Bridge

Other Business:

Future Meeting planning-

- Agenda items need to be provided a week before the scheduled meeting
- Continue to hold the meetings First Thursday of the month

Committee member Fassbender will not be available for the November meeting

Adjourn: 7:54 P.M.

Approved: _____
Joe Brazill – Chair

Attest: _____
Jeremy Caudle – City Recorder

City of Lowell
Parks and Recreation Committee Meeting Minutes
Thursday, November 3, 2022

Call to Order: 7:08 P.M. by Chair Joe Brazill

Committee Members Present: Joe Brazil, Hall O'Regan, Tony Moreci, George Wild

Committee members absent: Shannon Fassbender

Staff Present: Jeremy Caudle, City Administrator

Approval of Agenda – Agenda approved by George Wild, second by Tony Moreci. **PASS 4:0**

Approval of Minutes for September 1, 2022 – Approved by Hall O'Regan, second by Tony Moreci. **PASS 4:0**

New Business:

Bridge and Christmas decorating-

- Bridge Lighting will be December 1, 2022, at 5:00 pm
- Decorating will begin the week after Thanksgiving
- Discussion of leadership of the event
- Parade planning status

Shade tree program- Paul Fisher Park

- Fundraising letter discussion
- Formatting the message
- Target recipients for sending donation request letters
- Commissioner Hall inquired about the possibility of getting assistance for the Parks bathroom facility anti-vandalism upgrade. Committee Member Moreci volunteered to contact Lane County Parks.

Other Business:

- Reminded the Committee that the City Hall is moving to 70 N Pioneer St, November 18
- Committee Member Wild suggested that the Blackberry Jam items be sorted and stored.

Future Meeting planning-

Adjourn: 7:42 P.M.

Approved: _____
Joe Brazill – Chair

Attest: _____
Jeremy Caudle – City Recorder

City of Lowell
Parks and Recreation Committee Meeting Minutes
Thursday, February 2, 2023
Lowell Rural Fire Department
389 N Pioneer Street
Lowell, OR 97452

Call to Order: 7:00 P.M. by Chair Joe Brazill

Committee Members Present: Hall O'Regan, George Wild, Tony Moreci, Joe Brazill

Committee Members Absent: Shannon Fassbender

Staff Present: CA Jeremy Caudle

Guest: Maureen Weathers

Old Business: None

New Business:

- 1. Funding for shade tree program**
 - a) Shade Tree Program is made up of 100% community donations**
 - b) 22-23 budget – 13,000.00 was on the budget, as was agreed by the committee and approved by the council the Shade Tree Program is funded 100% by donations**
 - c) Discussed possibility if earmarking donations for Shade tree program specifically**
 - d) Discussed researching grant possibilities.**
 - e) Discussion on option for possibly making tree purchasing more cost effective.**
 - f) How to acknowledge the donors**
 - a. Bricks**
- 2. Paul Fisher playground equipment – Committee sponsor**
 - b. Replacement options for benches and swing set**
 - c. Research other entities and see how they accomplish procurement**
 - d. Attending a Team Lowell meeting in October**
- 3. Selection of new committee chairperson and vice-chairperson**
 - a. Selected Joe Brazill as Chairperson PASS 4:0**
 - b. Selected Hall O'Regan as Co-Chairperson PASS 4:0**

Other Business:

Adjourn: 7:55 P.M.

Approved: _____
Hall O'Regan – Chair

Attest: _____
Jeremy Caudle – City Recorder

City of Lowell
Parks and Recreation Committee Meeting Minutes
Thursday, March 2, 2023

Call to Order: 7:08 P.M. by Chair Joe Brazill

Committee Members Present: Joe Brazil, Tony Moreci, George Wild

Committee members absent: Shannon Fassbender

Approval of Agenda – Agenda approved by Tony Moreci., second by George Wild **PASS 3:0**

New Business:

Shade tree program- Paul Fisher Park

Update and discussion on second round of tree planting quote

Planting has not yet been scheduled

Community Cleanup day – May 6, 2023

Place notice in The Bridge, flyers posted, Facebook, COL page

Committee will do individual walk arounds to compile lists of needed improvements and bring that the the next meeting to compare and decide.

Parks Project review-

Going over the list of items that the committee has for the year.

Tables and benches at the parks are currently being taken care of.

Caboose clean up and paint \$600.00 donations in budget

Parks bathrooms clean up at both parks

Re-stencil the Tree Ring at Rolling Rock Park

Fire pits

Have a discussion with the Public Works Director regarding the larger ones on the list

Other Business: None

Future Meeting planning-

Adjourn: 7:37 P.M.

Approved: _____
Joe Brazill – Chair

Attest: _____
Jeremy Caudle – City Recorder

City of Lowell
Parks and Recreation Committee Meeting Minutes
Thursday, April 6, 2023

Call to Order: 7:04 P.M. by Chair Joe Brazill

Committee Members Present: Joe Brazil, Tony Moreci, George Wild

Committee members absent: Shannon Fassbender

Staff Present: Max Baker, Public Works Director

Approval of Agenda – Agenda approved by George Wild, second by Tony Moreci. **PASS 3:0**

New Business:

1. Parking Lot at Rolling Rock Park – Committee Member Wild made a motion to recommend keeping the parking lot for future use to the City Council. Seconded by Committee member Moreci. **PASS 3:0**
2. City Clean-up day May 6, 2023
 - a. Advertising
 - b. Collecting Green Waste, Yard Debris, trash, Sanipac provided bins
 - c. Weeding, Planting, and laying bark at the parks and library
 - d. BBQ hot dogs, chips, bottled water
3. Updates on Shade tree program
 - a. 10 trees planted inn the last few weeks
 - b. 4 trees are still to be planted in the future
 - c. Composing the donation letter for donors outside of Lowell
4. Update on parks projects. Walk through the park results
 - a. Clean up, prep, and paint the Caboose estimate
 - b. Bench completion for the parks – need the metal brackets
 - c. Moss removal for the shelters, Fire pits removal
 - d. Well heads at Paul Fisher Park must remain 12” above the ground but can be painted for visibility
 - e. Stage cleanup

Other Business: None

Adjourn: 8:05 P.M.

Approved: _____
Joe Brazill – Chair

Attest: _____
Jeremy Caudle – City Recorder

City of Lowell
Parks and Recreation Committee Meeting Minutes
Thursday, May 4, 2023
Maggie Osgood Library

Call to Order: 7:00 P.M. by Chair Joe Brazill

Committee Members Present: Joe Brazill, George Wild, , Shannon Fassbender, Tony Moreci
Staff Present: Max Baker, Public Works Director

New Business: None

Old Business:

1. Parks Cleanup Day

- a. Scheduled for May 6,
- b. Dumpsters to be delivered, there should be 4-5
- c. Parks Cleanup – Paul Fisher Park, Rolling Rock Park & Library grounds.
- d. Notices posted at the bulletin boards in town and on social media.
- e. Volunteers’ signup sheets and lunch provided to the volunteers.

2. Paul Fisher Park – Shade tree program

- a. There have been five trees ordered to round out the placement of the Paul Fisher Park Shade Tree Program.
- b. They will be planted within the next month

Adjourn: 7:50 P.M.

Approved: _____
Joe Brazill – Chair

Attest: _____
Jeremy Caudle – City Recorder

City of Lowell
Parks and Recreation Committee Meeting Minutes
Thursday, June 8, 2023
Maggie Osgood Library

Call to Order: 7:00 P.M. by Chair Joe Brazill

Committee Members Present: Joe Brazill, George Wild, , Shannon Fassbender, Tony Moreci

Staff Present: Max Baker, Public Works Director

New Business: None

Old Business:

1. Parks Cleanup Day – Recap

- a. Great turn out
- b. Weeding and installing of bark at the parks and the library grounds
- c. We had 43.5 Volunteer hours between 14 Volunteers.

2. Rolling Rock Park Caboose

3. Vacant position on Committee.

- a. Request applications to fill this position Via the Bridge and Water Bills and social Media

Adjourn: 7:50 P.M.

Approved: _____
Joe Brazill – Chair

Attest: _____
Jeremy Caudle – City Recorder

City of Lowell
Parks and Recreation Committee Meeting Minutes
Thursday, July 6, 2023

Call to Order: 7:11 P.M. by Chair Joe Brazill

Committee Members Present: Joe Brazil, Tony Moreci, George Wild, Shannon Fassbender

Staff Present: Max Baker, Public Works Director

Approval of Agenda – Agenda approved by Shannon, second by Joe. **PASS 4:0**

New Business:

1. Rolling Rock Park Caboose
 - a. Notified committee that there is a grant of \$5000.00 pending for the rehabilitation of the Caboose.
 - b. Discussed the cleanup and painting of the caboose prior to the Black Berry Jam – the cost of the paint was donated.
2. Progress with table repairs
 - a. Tony has made progress in the repair of the benches and Tables.
3. Swings in the parks
 - a. There is no update at this time for this item.
4. Vacant position on Committee
 - a. Posted in the Bridge
5. Updates to the tree program
 - a. Adding another sprinkler to ensure water to all the trees.

Other Business: Next meeting August 3, 2023

Adjourn: 7:44 P.M.

Approved: _____
Joe Brazill – Chair

Attest: _____
Jeremy Caudle – City Recorder

City of Lowell
Parks and Recreation Committee Meeting Minutes
Thursday, August 3, 2023

Call to Order: 7:07 P.M. by Chair Joe Brazill

Committee Members Present: Joe Brazil, Tony Moreci, George Wild, Shannon Fassbender

Staff Present: Max Baker, Public Works Director

Old Business:

- **Update on the Caboose**
 - Volunteers painted the caboose just prior to the Blackberry Jam
 - Lots of traffic by the visitors during the BBJ
 - Other resources for the restoration before the 100 yr. anniversary.
 - Maybe something like the tree program
- **Shade tree program- Paul Fisher Park**
 - Option to identify donors.

New Business:

- Filling vacant position
 - Park committee will send a recommendation to the City Council that Meesa Anders be approved to fill the Vacant position.
- The railroad park that is below the Sunrise development
 - Clean-up of the blackberry bushes.
 - The city is looking at quotes for this to be professionally cleaned.

Future Meeting planning-

Adjourn: 7:36 P.M.

Approved: _____
Joe Brazill – Chair

Attest: _____
Jeremy Caudle – City Recorder

**City of Lowell
Parks and Recreation Committee Meeting Minutes
Thursday, September 7, 2023**

Call to Order: 7:08 P.M. by Chair Joe Brazill

Committee Members Present: Joe Brazil, Tony Moreci, George Wild, Meesa Anders

Members Absent: Shannon Fassbender

Old Business: Tony made a motion to approve the agenda – second by George. PASS 4:0

1. Updates on the Plaques for the Shade Tree Program
 - a. Need an estimate for the cost options.
 - b. Involve the donors in the process.
2. Next steps for the Rolling Rock Park Caboose
 - a. Possible fundraising to rehab the Caboose.
 - b. Caboose 100 Anniversary goal
 - i. Contact Southern Pacific for possible assistance.

ZOOM Recording stopped – no further information.

3. Rolling Rock Park Division discussion

4. Updates on Parks Bathrooms – tabled for the future

New Business:

Future Meeting planning-

Adjourn: 7:36 P.M.

Approved: _____
Joe Brazill – Chair

Attest: _____
Jeremy Caudle – City Recorder

City of Lowell
Parks and Recreation Committee Meeting Minutes
Thursday, October 5, 2023

Call to Order: 7:08 P.M. by Chair Joe Brazill

Committee Members Present: Joe Brazil, Tony Moreci, George Wild, Meesa Anders

Committee members absent: Shannon Fassbender

Staff Present: Max Baker, Public Works Director

Approval of Agenda

Moreci. **PASS 4:0**

New Business: None

Other Business:

1. Updates on toilets in parks
 - a. The City is still working to secure vandalism proof toilets
2. Updates on caboose program
3. List of people for tree program
 - a. Review of donor list
 - b. Discussed options for displaying donors and/or remembrance.
 - i. Plaques or signs
 - ii. Where to post – at the trees or one general informative sign
4. Decision on Cannon Street/update
 - a. Referred to the city council.

Future Meeting planning-November 2, 2023

Adjourn: 7:42 P.M.

Approved: _____
Joe Brazill – Chair

Attest: _____
Jeremy Caudle – City Recorder

Parks and Recreation meeting minutes November 2, 2023

Start time 7:16 pm

Attendance

Present: Brazill, Anders, Moreci, Wild

Absent: Fassbender

- Discussed minutes and that the Chair Joe Brazill would write up the minutes for the meetings and send them to the city administration.
- Discussed terms ending for Moreci, Brazill and Fassbender and they would need to complete an application to update their terms.
- Discussed caboose project and fundraiser for 100th anniversary. Discussed ideas for fund raising such as making buttons and auctioning a painting.
- Discussed tree lighting ceremony where committee member Moreci discussed the current plan to hold the event at the Library/ City Hall.
- Discussed that committee chair Brazill would check with city administration about fixing the light at the covered bridge.
- Other business discussed was regarding attending to the park list each meeting and the status of each item on the parks to do list.

Meeting adjourned at 8:01 pm

Approved: _____
Joe Brazill – Chair

Attest: _____
Jeremy Caudle – City Recorder

Parks and Recreation Committee
Regular Meeting
Thursday, December 7 2023, at 7:00 pm

Committee members: Chair Brazill __ Wild__ Moreci__ Fassbender__ Anders __

Approval of Agenda – No Quorum present – Meeting postponed for a later date

Old Business

- Recap of the Christmas Tree Lighting
- Updates on caboose

New Business

- Parks project check list

Approved: _____
Joe Brazill – Chair

Attest: _____
Jeremy Caudle – City Recorder

Parks and Recreation meeting minutes January 4, 2024

Start time 7:16 pm

Present: Brazill, Anders, Moreci, Wild, Fassbender

- Motion to approve agenda: Wild second Moreci. 5:0

Old agenda items

- Update on Caboose program
 - George will work on contacting individuals to get an idea for the cost.
 - George suggested we repair the windows first due to the damage.
 - We agreed that it may be beneficial to try to get some money in the budget from the city each year over the next 4-5 years.
 - George will also work on getting the caboose on the historical registry.
- Update on the Paul Fisher Park Swings:
 - Find out if there is anything currently in this year's budget for swings?
 - If not, we would like to be sure that it is in next year's budget.
 - We are concerned about wooden based swings regarding longevity and safety.
- Plaque for tree program:
 - We would like to have a plaque in city hall with the names of the donors.

Other items

- George will work on the cemetery sign.
- We are curious to know if the water fountains have been fixed.
- We would like to see if there is any money for movies in the park and add this to the budget for next year.
- Have the curbs at Paul Fisher Park been fixed?
- We plan on scheduling the city cleanup on the first Saturday in May.
- George is going to see if the city has a button maker so we can sell buttons to raise money for events.

Adjourn meeting at 7:49 pm motion by Wild second by Brazill all in favor 5 opposed 0.

Approved: _____
Joe Brazill – Chair

Attest: _____
Jeremy Caudle – City Recorder

PROPOSED LETTER

To the Parents of Lowell,

Due to the unforeseen cost of repairs that were needed at restrooms at Paul Fisher Park and restrooms at Rolling Rock Park due to vandalism, there is not enough funds for a new swing set in Fisher Park, which is desperately needed. So, we are asking for help from the community to raise money for a new swing set in Fisher Park, Donations can be sent to City Hall, mark them as Swing Set fund.



The Goal is 8,000

We have 3500.

RECEIVED
FEB 23 2024

BY: 

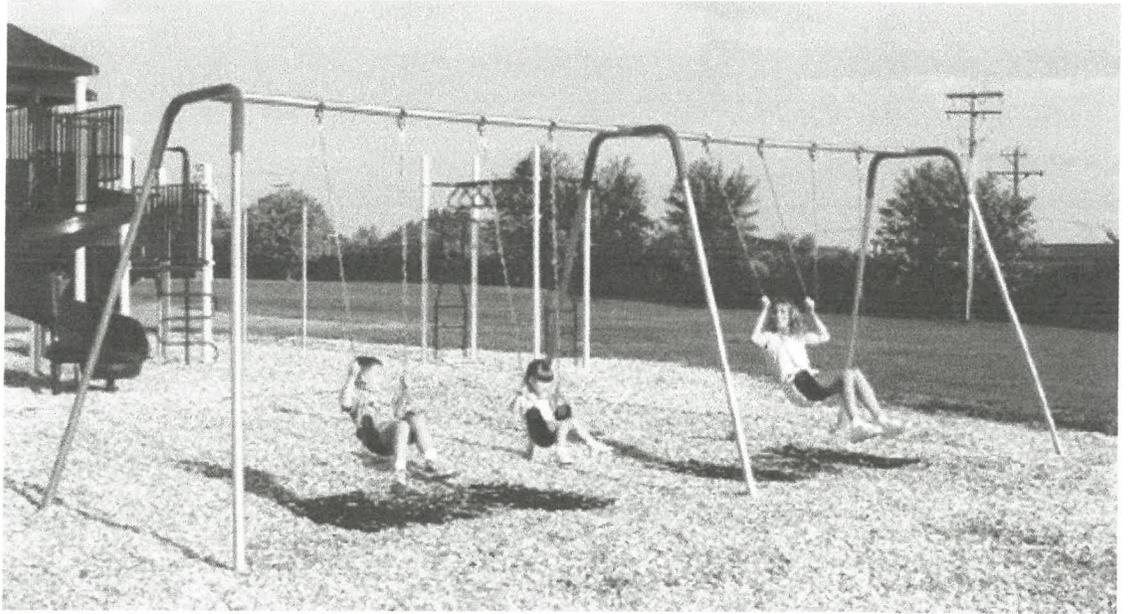


Modern Bipod Swing Set

\$2,170.00 - \$5,515.00

SWING SET
INFO

A Gift For You!



Details

The best value in the industry featuring all galvanized steel. The Modern Bipod Swing Set comes with galvanized steel pipes, self lubricating hangers, 4/0 - 3/16" length galvanized welded chain and black cut proof seats. Legs and top rail are 2-3/8" in diameter.

A Gift For You!



8 ft swing beam height

Galvanized steel pipes with 2-3/8" legs and top rail

Self lubricating swing hangers

Black cut proof swing seats with 3/16" galvanized welded chain

Additional Swing Seat options (see below)

Powder coat swing set to match your playscape

IPEMA certified to meet ASTM standards

Weight limit of 200 lbs per seat

Frames made in the USA

Options Available

Choose between 1, 2, 3, or 4 Swing Bays

Each swing bay is designed for 2 swings

Available with Black Cut Proof swing seats with 3/16" galvanized welded chain (weight limit of 200 lbs per seat)

Or select "Swing Hangers Only" to customize your swings with other swing and chain options

Swing frame is available in standard galvanized or beautiful powder-coated colors to match your playscape

Please note, standard galvanized frames include frame fittings that come Red (as pictured). If selecting a powder-coated color, the frame fittings will match your chosen color

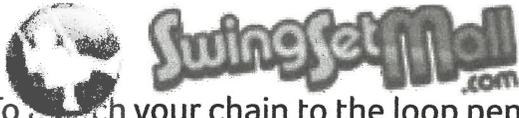
Powder coating will add an additional 2 weeks to delivery times

Customize Your Swings

Select "Swing Hangers Only" to substitute the Black Cut Proof swing seats for a variety of styles and colors in our Swings category!

Giving you the opportunity to use our Commercial Belt Seats, Bucket Seats, Half Bucket Seats, Molded Flat Seats, and many other styles on your new swing set frame!

A Gift For You!



To attach your chain to the loop pendulums we recommend the SH-40 Clevis, but you can also choose from other fasteners available in our Clips, Hooks, and Misc. category!

Use Zone

To keep children safe, every swing set should have a proper use zone. The use zone is the surface under and around a piece of equipment onto which a child falling from or exiting from the equipment would be expected to land. These areas are also designated for unrestricted circulation around the equipment. See the use zones for each swing set size below.

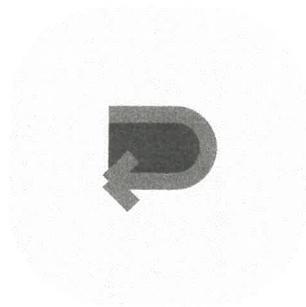
2 seats - 32' x 27'

4 seats - 32' x 38'

6 seats - 32' x 49'

8 seats - 32' x 60'

×



30 Day Money

Back Guarantee

For your peace of mind, we offer a 30-Day Money Back Guarantee on all the non-custom or made-to-order playground parts & accessories we sell. If you are dissatisfied for any reason with the products you receive, items are fully refundable (not including actual shipping costs & processing



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Free Shipping on orders over \$149

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We guarantee the lowest prices, or we'll beat the competition price by 10% of the difference! Shop with confidence at SwingSetMall.com, that not only are we going to provide you with the largest selection of quality swing set parts online, excellent customer service, but also the lowest prices – guaranteed.

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